

WAKEFIELD PERMANENT BUILDING COMMITTEE	WAKEFIELD PUBLIC SAFETY MEETING MINUTES
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Date:	Thursday, March 10, 2022
Location:	Virtual "Zoom" Meeting
Time:	7:00pm
Prepared BY:	Timothy Baker – LeftField PM

Name		Present
Joseph B. Bertrand	Chair, Permanent Building Committee	✓
Timothy Demers	Permanent Building Committee	✓
Charles L. Tarbell	Permanent Building Committee	✓
Jason Cohen	Permanent Building Committee	✗
Janine R. Fabiano	Permanent Building Committee	✓
John McDonald	Permanent Building Committee	✗
Tom Galvin	Permanent Building Committee	✓
Marc Moccio	Permanent Building Committee	✓
Philip Renzi	Permanent Building Committee	✓
Nasos Phillips	Permanent Building Committee (non-voting)	✗
Wayne Hardacker	Permanent Building Committee (non-voting)	✓
Steven Skory	Chief, Wakefield Police Department	✗
Craig Calabrese	Deputy Chief, Wakefield Police Department	✗
Scott Reboulet	Wakefield Police Department	✗
Rick Dinanno	Wakefield Police Department	✗
Michael Sullivan	Chief, Wakefield Fire Department	✗
Tom Purcell	Deputy Chief, Wakefield Fire Department	✓
Lynn Stapleton	Leftfield Project Management	✓
Adam Keane	Leftfield Project Management	✓
Timothy Baker	Leftfield Project Management	✓
Jim Rogers	Leftfield Project Management	✗
Janet Slemenda	HKT Architects	✓
Scott Woodward	HKT Architects	✓
David Capaldo	Bond Building	✗
Dario Santiago	Bond Building	✓

1. Joe Bertrand opened the Wakefield Public Safety portion of the meeting at approximately 7:02 PM. A quorum was present.
2. Public Participation
There was no public participation.

3. Administrative Items

A) Meeting Minutes

The meeting minutes of the 03/03/22 Permanent Building Committee: Wakefield Public Safety Meeting were presented for review.

Chip Tarbell made a motion to approve the Wakefield Public Safety Meeting Minutes as presented. Seconded by Tom Galvin. Motion was approved unanimously.

B) Invoices

One (1) invoice in the total amount of \$159,752.90 for the Wakefield Public Safety Project were presented for review and approval.

- 1) Bond Building Application for Payment #2 dated 02/28/22 in the amount of \$159,752.90

Dario Santiago reviewed Application for Payment #2 for the PBC.

Chip Tarbell made a motion to approve Bond Building Application for Payment #2 dated 02/28/22 in the amount of \$159,752.90 as presented. Seconded by Tom Galvin. On a roll call vote, the motion was approved unanimously.

C) Review of HKT Fee Proposal – Contract Amendment #2

HKT Architects presented their proposal for additional design services. The additional services request included three (3) items:

- 1) Geotechnical Construction Administration - \$31,775.00.
- 2) LSP on site soil monitoring, lab testing, and soil disposal estimates - \$ 23,260.00
- 3) Additional time required for HKT attendance/project presentation to Wakefield Planning and Zoning Board - \$5,150.00

The total cost for additional design services is \$60,185.00.

HKT proposal for additional design services also includes cost credits for unused services already approved for designer services.

- 1) Construction Documents Estimate – (\$6,500)
- 2) Stormwater Management – (\$9,205)
- 3) Value Engineering – (\$4,070)
- 4) Cost Estimate Reconciliation – (\$845)
- 5) Hydrant Flow Test - \$(1,750)
- 6) Building Envelope Consultant
 - a. Building Envelope Consultant – (\$17,700)
 - b. Drone Inspection – (\$1,100)
 - c. Boom Lift Inspection – (\$5,146)
 - d. Exploratory Demolition – (\$15,776)
 - e. Roof Scan – (\$4,400)
 - f. Water Testing – (\$0)

The credits to the Project Budget total \$ 66,492. Therefore, the additional design services request results in a \$6,307 credit.

J. Bertrand stated that he had not had time to review the additional time portion of HKT's proposal and stated approval of the \$5,150.00 should be deferred until the next PBC Meeting. This means that the current total credit to the project budget is \$11,457.00.

Philip Renzi requested additional information about the credits. Janet Slemenda indicated that the credits were the remaining balances from designer estimates when developing their fee for the project. Lynn Stapleton stated that the credits were not being formally adopted tonight and are not part of an Amendment at this time. The credits are more for internal budget tracking and to show that the additional design services are not adding additional costs to the project.

Chip Tarbell made a motion to approve HKT Architects proposal, dated 03/09/2,2 for Geotechnical Construction Administration in the amount of \$31,775.00, LSP on site soil monitoring, lab testing & soil disposal estimates in the amount of \$ 23,260.00, and to accept the credits in the amount of (\$ 66,492) resulting in a current credit of \$11,457.00 as presented above to the project budget. Seconded by Tom Galvin. On a roll call vote, the motion was approved unanimously.

4. FF&E and Technology Procurement Update

Lynn Stapleton and Adam Keane provided an update on FF&E and Technology procurement. The following technology items need committee approval to procure.

- 1) Dispatch Consoles - \$143,014.49.
- 2) Control Stations - \$4,927.33.
- 3) Emergency Radio Antenna Cable - \$1, 328.84

Lynn Stapleton presented the current FF&E/Technology budget showing procurement of these technology items is within budget. The remaining amount in the technology budget is \$6,020.00. Adam Keane stated that these items complete procurement for dispatch and that there are currently no lead time issues with delivery of any FF&E/Technology items purchased to date by the project. Adam Keane also stated that one additional approval for procurement from Stanley for Security components is needed.

Chip Tarbell made a motion to approve purchasing Dispatch Consoles for \$143,014.49, Control Stations for \$4,927.33, and Emergency Radio Antenna Cable for \$1,328.84, as presented. Seconded by Tom Galvin. On a roll call vote, the motion was approved unanimously.

5. Construction Update

Adam Keane stated Bond attempted to get a foundation permit from the Town Building Department to begin foundation work. However, the Building Inspector will only issue a full building permit which is awaiting the 20-day appeal period of the ZBA approval. April 6 is the date for obtaining the building permit.

Bond presented Change Order #2 to the PBC for review and approval. This change order total is \$0 consisting of (1) one PCO-#003 for unbought Storefront Scope. The cost of the unbought Storefront is \$47,247.00 and will be taken from the GMP Contingency. PCO-#003 has been reviewed and approved by Leftfield and HKT Architects.

Chip Tarbell made a motion to approve Change Order #2 consisting of (1) one PCO-#003 for unbought Storefront Scope for a total of \$0 as presented. The cost will be a GMP Contingency Drawdown. Seconded by Tom Galvin. On a roll call vote, the motion was approved unanimously.

Bond continued by presenting their construction update and three-week look ahead schedule. Bond mobilized to the site this week and will have presence on site going forward. Bond began construction the public entry ways on princess street. Bond is still on track to commence a start date of 3/21/22.

6. Next Permanent Building Committee for the Public Safety Building was scheduled for March 24, 2022 at 7:00pm.

Town of Wakefield

PUBLIC SAFETY BUILDING

RENOVATION AND UPGRADE

**Permanent Building Committee Meeting
March 10, 2022**



AGENDA:

1. Administrative Actions

- Review of March 3, 2022 Permanent Building Committee Meeting Minutes
- Review of Additional February 2022 Invoice
- Review of HKT Fee Proposal
- Procurement Update – Technology, Security
- Update on Planning Board and Zoning Board of Appeals Approvals

2. Construction Update

- Review of Change Order
- Construction Progress and Look-Ahead

WAKEFIELD PUBLIC SAFETY | OPM REPORT

1. Administrative Actions

Review of March 3, 2022 PBC Meeting Minutes



WAKEFIELD PERMANENT BUILDING COMMITTEE	WAKEFIELD PUBLIC SAFETY MEETING MINUTES
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Date:	Thursday, March 03, 2022
Location:	Virtual "Zoom" Meeting
Time:	7:00pm
Prepared BY:	Timothy Baker – Leftfield PM

Name		Present
Joseph B. Bertrand	Chair, Permanent Building Committee	✓
Timothy Demers	Permanent Building Committee	✓
Charles L. Tarbell	Permanent Building Committee	✓
Jason Cohen	Permanent Building Committee	✓
Janine R. Fabiano	Permanent Building Committee	✓
John McDonald	Permanent Building Committee	✓
Tom Galvin	Permanent Building Committee	✓
Marc Moccio	Permanent Building Committee	✓
Philip Renzi	Permanent Building Committee	✗
Nasos Phillips	Permanent Building Committee (non-voting)	✗
Wayne Hardacker	Permanent Building Committee (non-voting)	✓
Steven Skory	Chief, Wakefield Police Department	✗
Craig Calabrese	Deputy Chief, Wakefield Police Department	✗
Scott Reboulet	Wakefield Police Department	✗
Rick Dinanno	Wakefield Police Department	✗
Michael Sullivan	Chief, Wakefield Fire Department	✗
Tom Purcell	Deputy Chief, Wakefield Fire Department	✗
Lynn Stapleton	Leftfield Project Management	✓
Adam Keane	Leftfield Project Management	✓
Timothy Baker	Leftfield Project Management	✓
Jim Rogers	Leftfield Project Management	✗
Janet Slemenda	HKT Architects	✓
Scott Woodward	HKT Architects	✓
David Capaldo	Bond Building	✗
Dario Santiago	Bond Building	✗

1. Joe Bertrand opened the Wakefield Public Safety portion of the meeting at approximately 7:03 PM. A quorum was present.

2. Public Participation
There was no public participation.



3. Administrative Items

A) Lynn Stapleton informed members of the Building Committee that Shane Nolan has left Leftfield to pursue a new career path. Lynn Stapleton continued by introducing Adam Keane who will be replacing Shane on the Public Safety Project.

B) Meeting Minutes

The meeting minutes of the 02/10/22 Permanent Building Committee: Wakefield Public Safety Meeting were presented for review.

Chip Tarbell made a motion to approve the Wakefield Public Safety Meeting Minutes as presented. Seconded by Tom Galvin. Motion was approved unanimously.

C) Invoices

Three (3) invoices in the total amount of \$22,723.00 for the Wakefield Public Safety Project were presented for review and approval.

- i) Leftfield LLC Invoice #16 dated 02/28/22 in the amount of \$10,000.00
- ii) HKT Architects Invoice #13-022023 dated 2/18/22 in the amount of \$12,163.00 for basic services.
- iii) HKT Architects Invoice #0-9022023 dated 2/18/22 in the amount of \$560.00 for supplemental services.

Chip Tarbell made a motion to approve Leftfield LLC Invoice #16 dated 02/28/22 in the amount of \$10,000.00 as presented. Seconded by Jason Cohen. On a roll call vote, the motion was approved unanimously.

Chip Tarbell made a motion to approve HKT Architects Invoice #13-022023 dated 2/18/22 in the amount of \$12,163.00 for basic services and HKT Architects Invoice #0-9022023 dated 2/18/22 in the amount of \$560.00 for supplemental services as presented. Seconded by Jason Cohen. On a roll call vote, the motion was approved unanimously.

4. FF&E and Technology Procurement Update

Lynn Stapleton and Adam Keane provided an update on FF&E and Technology procurement. Dispatch furniture has been awarded. HKT needs to review and select colors and finishes for the Dispatch and office furniture. HKT asked who would be approving the recommended colors and finishes for the furniture. Joe Bertrand indicated that the Working Group would review.

Adam Keane stated that procurement with Cyber Comm and Stanley Security should be finalized by next Thursday and will look for approval at the 3/10/22 PBC Meeting. Currently the FF&E and Technology budget is slightly under budget. Ms. Stapleton stated that the Project Team has identified some furniture that could be reused if it turns out that we end up exceeding the target budget.

Chip Tarbell inquired if the Working Group had been given authority to approve change orders up to \$25,000 without full committee approval and if not, should the committee authorize the Working



Group tonight. Ms. Stapleton stated she would recommend a vote for approval at tonight's meeting since site mobilization efforts will commence next week.

Chip Tarbell made a motion to authorize the Working Group to approve change orders up to \$25,000 without full committee approval. Seconded by Jason Cohen. On a roll call vote, the motion was approved unanimously.

5. Next Permanent Building Committee for the Public Safety Building was scheduled for March 24, 2022 at 7:00pm.

WAKEFIELD PUBLIC SAFETY | OPM REPORT

1. Administrative Actions

Review of Additional February Invoice

INVOICES					
Budget Category	Vendor	Invoice #	Date	Amount	Balance After Invoice
Construction Costs	Bond Building	2	02/28/22	\$ 159,752.90	\$ 9,440,767.10
				\$ 159,752.90	\$ 9,440,767.10

WAKEFIELD PUBLIC SAFETY | OPM REPORT

1. Administrative Actions

Review of HKT Fee Proposal

Additional Services:
\$60,185

Credits for Unused Services:
\$66,492

Savings:
\$6,307

Summary Table of Added Services and Credit Services			
Added Services			
Item #	Service	Proposed/Actual	Total
1	Pare Corp Services during CA		
1a	Meetings, shop drawings, RFI's, review testing results	\$12,350	
1a	Geotechnical CA	Per Day \$1,295	
	Assume up to 15 days	\$19,425	
Geotechnical Subtotal			\$31,775
1b	LSP Task 1: Estimated <u>Budgetary</u> Fee - On-site soil screening and segregation guidance	\$8,800	
1b	LSP Task 1: Estimated <u>Budgetary</u> Fee - Laboratory Analytical Fees	\$8,245	
1b	LSP Task 2: Estimated <u>Budgetary</u> Fee - Soil Disposal	\$6,215	
LSP Subtotal			\$23,260
2	Presentations to and attendance at Planning Board and Zoning Board	\$5,150	\$5,150
Add Items #1 , #2 and #3 Total			\$60,185
Credit Services			
1	Construction Document Estimate	Deduct \$6,500	
2	Stormwater Management	Deduct \$9,205	
3	Value Engineering	Deduct \$4,070	
4	Reconciliation	Deduct \$845	
5	Hydrant Flow Test	Deduct \$1,750	
6a	Building Envelope Consultant	Deduct \$17,700	
6b	Drone Inspection	Deduct \$1,100	
6c	Boom Lift Inspection	Deduct \$5,146	
6d	Exploratory Demolition	Deduct \$15,776	
6e	Roof Scan	Deduct \$4,400	
6f	Water Testing	Deduct \$0	
Deduct Total			\$66,492

WAKEFIELD PUBLIC SAFETY | OPM REPORT

1. Administrative Actions


Procurement Update –

Technology, Security

Total for Dispatch Consoles:
\$143,014.19

Budget:
\$149,270

Remaining for Control Station
& Emergency Radio Antenna
Cable:
\$6,255.51

 TO: LTM SCOTT REBOULET WAKEFIELD POLICE DEPARTMENT 1 UNION STREET WAKEFIELD MA 01801 SALES PERSON: JOHN DEGENOVA PHONE 781-247-3949 jdegenova@cybercomminc.com						
MA STATE CONTRACT PSE01 ZETRON MAX DISPATCH 4 POSITION: PROPOSAL						
MAX STANDARD PACKAGE						
Part #	Description	List Price	PSE01	Qty	List Ext.	PSE01 Ext.
905-0380	MAX Standard Workstation Bundle Position: 1 Operator Workstation PC, 1 Media Dock, 2 Speakers & power supply Licenses: 1 MAX Base Software License All manuals are included in soft copy format with the MAX Software.	\$11,945.00	\$9,914.35	4	\$47,780.00	\$39,657.40
SUB TOTAL					\$47,780.00	\$39,657.40
MAX Operator Workstation Software Licenses (per workstation)						
Part #	Description	List Price	PSE01	Qty	List Ext.	PSE01 Ext.
930-0222	Individual Call Software Feature Set Includes: Individual radio call, Call Alert, Radio Check, Radio Monitor, Inhibit, Uninhibit	\$1,193.00	\$990.19	4	\$4,772.00	\$3,960.76
930-0224	Tone Signaling/Paging Feature Set Includes: Manual paging operation, instant call & stacked paging, 2-tone 100, 1000, & Custom Calls (Mot & GE), Quick Call (2+2), DTMF, Knox	\$1,791.00	\$1,486.53	4	\$7,164.00	\$5,946.12
930-0225	Event Replay Short term audio playback at the console	\$2,022.00	\$1,678.26	4	\$8,088.00	\$6,713.04
930-0226	Aux I/O Software Feature Set	\$1,791.00	\$1,486.53	4	\$7,164.00	\$5,946.12
SUB TOTAL					\$27,188.00	\$22,566.04
Workstation Hardware						
Part #	Description	List Price	PSE01	Qty	List Ext.	PSE01 Ext.
950-1082	Dual Prong Headset Jackbox Option; Single Volume Control	\$776.00	\$644.08	4	\$3,104.00	\$2,576.32
901-9731	Desktop Microphone, with 6' RJ45 to RJ45 Cable	\$880.00	\$730.40	4	\$3,520.00	\$2,921.60
950-9102	Footswitch, Single with 10' cable	\$139.00	\$115.37	4	\$556.00	\$461.48
950-1405	Speakers Single (cable separate)	\$619.00	\$513.77	8	\$4,952.00	\$4,110.16
709-0170-10	10 ft Shielded Cat 5e Cable for Speakers	\$19.00	\$19.00	8	\$152.00	\$152.00
SUB TOTAL					\$12,284.00	\$10,221.56
MAX MSB Radio Gateway Interface						
Part #	Description	List Price	PSE01	Qty	List Ext.	PSE01 Ext.
901-9693	MAX MSB Radio Gateway Hardware	\$2,984.00	\$2,476.72	2	\$5,968.00	\$4,953.44
930-0227	MDC-1200 (encode/decode) Signaling	\$236.00	\$195.88	8	\$1,888.00	\$1,567.04
930-0265	Motorola XTL Interface License Note: Per Channel	\$366.00	\$303.78	1	\$366.00	\$303.78
709-8005-10	MAX Radio Gateway to XTL 5000 / APX 7500 Mobile Radio Rear Accessory Cable (10ft)	\$124.00	\$117.80	3	\$372.00	\$353.40
930-0278	Motorola APX 7500 Interface License	\$366.00	\$303.78	2	\$732.00	\$607.56
SUB TOTAL					\$9,326.00	\$7,785.22
MAX System Hardware/Software						
Part #	Description	List Price	PSE01	Qty	List Ext.	PSE01 Ext.

901-9740	MAX Central MAX Central is the hardware platform that hosts the MAX Manager, Telephony Gateway, IP Voice Logger Gateway, and the Aux I/O Gateway. Includes five 10' shielded Cat 5e cables.	\$3,772.00	\$3,130.76	4	\$15,088.00	\$12,523.04
SUB TOTAL					\$15,088.00	\$12,523.04
930-0231	2-Node Manager At least 1 2-Node Manager is required for each system.	\$3,705.00	\$3,075.15	2	\$7,410.00	\$6,150.30
930-0221	Block of 10 Radio Channel Licenses	\$741.00	\$615.03	2	\$1,482.00	\$1,230.06
930-0237	IP Voice Logger Channel Block License Provides IP Logging Access for up to 10 Radio Channels. May require additional Centrals	\$540.00	\$448.20	2	\$1,080.00	\$896.40
930-0239	Aux I/O Port License - 48 Ports (Supports any combination of Inputs and Outputs up to 48)	\$1,047.00	\$869.01	2	\$2,094.00	\$1,738.02
802-2117	Acromag Ethernet I/O Unit 32 Optically Isolated Inputs, 16 Relay Outputs (250 VAC@ 2A) 18 to 36 VDC, Power Supply Not Included	\$2,313.00	\$2,197.35	2	\$4,636.00	\$4,394.70
950-1347	Network Isolation Switch Must be used with P/N 802-2117	\$220.00	\$209.00	1	\$220.00	\$209.00
802-0255	Power Supply for 802-2117 Acromag Ethernet Unit	\$28.00	\$26.60	1	\$28.00	\$26.60
SUB TOTAL					\$32,028.00	\$27,168.12
Rack Mounting & Power Equipment						
Part #	Description	List Price	PSE01	Qty	List Ext.	PSE01 Ext.
950-1142	Redundant 12VDC Power System - Up to 20 Devices This is a redundant power supply that can support up to 20 MAX Dispatch devices. Includes 19" rack mount enclosure	\$2,984.00	\$2,476.72	1	\$2,984.00	\$2,476.72
950-1134	12VDC Power Distribution Panel Can support up to 40 MAX Dispatch devices. Fuses not included.	\$535.00	\$508.25	1	\$535.00	\$508.25
416-0043	Fuse, 3 Amp	\$6.00	\$6.00	12	\$72.00	\$72.00
950-0588	Dual Unit Rack Mount Option	\$194.00	\$161.02	3	\$582.00	\$483.06
SUB TOTAL					\$4,173.00	\$3,540.03
Monitors & Network Equipment						
Part #	Description	List Price	PSE01	Qty	List Ext.	PSE01 Ext.
	Cyber Supplied 24" Monitors (Point and Click)	\$480.00	\$398.40	4	\$1,800.00	\$1,494.00
950-1281	24 Port Managed Gigabit Rack Mount Switch Two required for high availability network.	\$2,142.00	\$1,777.86	2	\$4,284.00	\$3,555.72
SUB TOTAL					\$6,084.00	\$5,049.72
Product Service Plans						
Part #	Description	List Price	PSE01	Qty	List Ext.	PSE01 Ext.
XMP-0344-EBS	EXTENDED WARRANTY - OPTION MAX-PSP Extended Service Plan (Year 2-5) Price is for 4 workstation seats 1 year Software services, 1 year Hardware, After Hours Phone Support and 1 year membership in the Zetron MAX Users Group, per position per year	Per Year \$7,288.00	Per Year \$7,288.00	0	\$0.00	\$0.00
EXTENDED WARRANTY OPTION					\$0.00	\$0.00
Product Warranty Package						
Part #	Description	List Price	PSE01	Qty	List Ext.	PSE01 Ext.
XMP-0344-BAS	FIRST YEAR WARRANTY COVERAGE MAX-PSP Base Service Plan	\$0.00		1	\$0.00	\$0.00
	1 year Software Services, 1 years Hardware Services, 1 year of Advance Hardware replacement, Operator web training (2-4 hr sessions) and 1 year membership in the Cyber Comm 1st Yr Service Contract 24-7-365				\$2,726.40	\$2,726.40
Cyber Comm System Upgrade service						
SVC209	Cyber Service Labor Prevailing Wage	\$16,800.00		1	\$16,800.00	\$16,800.00
Stage.configur	Install 4 console positions, door controls				\$0.00	\$0.00
Cyber	Miscellaneous non stock items, hardware, cables	\$7,500.00		1	\$7,500.00	\$7,500.00
SUB TOTAL					\$27,026.40	\$27,026.40
LIST TOTAL					\$165,889.40	\$143,014.49
TOTAL LABOR AND EQUIPMENT COST						

WAKEFIELD PUBLIC SAFETY | OPM REPORT

1. Administrative Actions

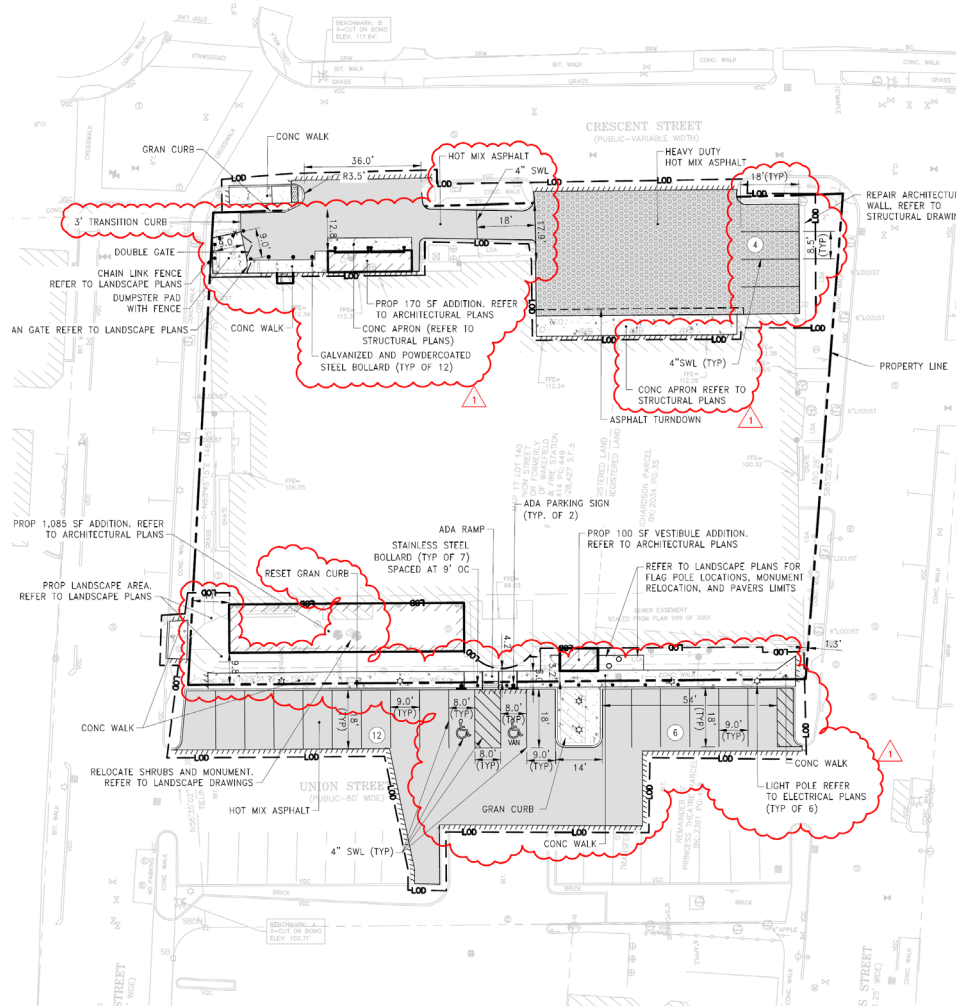
Furniture & Equipment Budget Review Actions

	<u>Vendor</u>	<u>Proposal</u>	<u>Amount</u>
Furniture Budget			\$309,050
Office Furniture	Environment at Work	Target	\$180,000
Dispatch Furniture (AWARDED)	Evans TCS	02/04/22	\$100,250
Metal Shelving/Gun Cabinet		Allowance	\$18,000
Miscellaneous Furniture		Allowance	\$4,000
		Over/Under Budget	(\$6,799)
Technology/Security Budget			\$236,250
Dispatch Radio Equipment (PENDING APPROVAL)	Cyber Comm	03/09/22	\$149,270
Control Station & Emergency Radio Cable	Cyber Comm	Allowance	\$6,256
Technology	Town of Wakefield	Allowance	\$17,000
Security	Stanley Security	Allowance	\$76,000
		Over/Under Budget	\$6,020
Overall Furniture & Equipment Budget			(\$779)

1. Administrative Actions

Update on Planning Board and

Zoning Board of Appeals Approvals



Proposed Zoning Chart		Reference	Required	Provided
District The site is located in the Municipal District. It abuts a General Residence District for 60% of its perimeter and a Business District along the balance. Per 190-34(A), the site is subject to the Dimensional regulations of the Business District. The use as a Public Safety Building is one permitted as of right in any district, per 190-23(B), Table of Use Regulations.		Zoning Map		
Dimensional Regulations Minimum Lot Area Minimum Frontage Floor Area Ratio Front Yard Setback Side and Rear Yards Percentage of Max Building Coverage Maximum Height Minimum Open Area Note: Height is measured from the average finished grade of the ground immediately adjoining the building to the point of the highest roof. This definition excluded towers if such areas are not used for living or storage purposes and if such structures are not equal to more than 20% of the space occupied by the ground floor of the building. The hose tower is not used for storage of modern hoses. Such accessory structures shall not exceed required heights limits by more than twenty feet.		Table 2 190-4(B)	None 40 ft 1.5 0 0 80% 60 ft 10%	191ft* (No Change) 1.38 5'-4" (No Change) N/A (No Change) 72% 41ft (No Change) 14%
Parking and Loading Requirements Table of Off-Street Parking Requirement; using business office standard of 1 per 250 SF of gross floor area, and 1 per 5 seats (training room) and 1 per 10 LF of bench (locker rooms). Total spaces as required by Off-Street Parking Requirements; above number plus additional spaces required on the basis of 1 space per 2 employees at maximum occupancy (15 P.D. employees plus 30 F.D. employees) Exceptions for Municipal District: The Board of Appeals may reduce parking and loading requirements by Special Permit Minimum parking space width Parking areas cannot be closer than 7 1/2' to the building and 15' to other lot lines. Interior Landscaping: Where more than 40 spaces are required, 5% of the interior must be landscaped Driveway width Driveway Separation Screening and Buffer Strips		190-41, Table 3 190-36 (C) 190-37 (C) 190-37 (E) 190-37 (E) 190-37 (I) 190-37 (I) 190-31 (G), per 190-37(f)	112 135 9' minimum 7 1/2' to building 15' to lot line 5% Landscaping 30' maximum 100' minimum 15' wide, 10' unpaved with planting 3' wide, 4' high	28 (garage -19, Sallyport-2, Surface-7) plus 18 spaces in right of way (at present, there are 18 spaces on site) 3 spaces are 8'-3" 0' to building 6" to lot line 0% landscaping provided 62' (at apparatus rm.) 36' (between apparatus rm driveway and sallyport driveway) 0' wide no plantings: Note: There will be a strip planted with grass, varying in width from 3' to 4'-6" along Crescent Street, contained within the right of way
Application procedure Relief Needed: -Number of parking spaces required -Parking separation from building and lot lines -Three outdoor parking spaces are 8'-3" wide rather than 9'-0" -0% interior parking lot landscaping provided -Driveway width and separation -Height of Screening and Buffer Strip		190-44		

2. Construction Update

Review of Change Order No. 2

Consisting of one PCO
PCO-003 – Unbought Storefront Scope

Reviewed and Approved by HKT and
LeftField

Pending HKT Signature and Approval
of PBC

BOND

Building

PROJECT

Wakefield Public Safety Facili
1 Union Street
Wakefield MA

OWNER

Town of Wakefield

Wakefield MA

CHANGE ORDER

CHANGE ORDER INFORMATION

Change Order Number: SOV-002
Date: 03/03/22

CONTRACT DATE: 03/29/21

CONTRACTOR

Bond Building Construction Inc.

The Contract is hereby changed by the following approved Potential Change Orders / Change Order Requests:

SOV-002 - Approved PCO's through February 2022

Item	Description	Amount
PCO-003	Unbought Scope - Storefront System	0.00

Total This Change Order: \$0.00

Not valid until signed by the Owner, Architect and Contractor

The original Contract Value was.....	9,616,580.00
Sum of changes by prior Change Orders.....	55,067.00
The Contract Value prior to this Change Order was.....	9,671,647.00
The Contract Value will be changed by this Change Order in the amount of.....	0.00
The new Contract Value including this Change Order will be.....	9,671,647.00
The Contract duration will be changed by.....	0
The revised Substantial Completion date as of this Change Order is.....	03/29/21

NOTE: This summary does not reflect changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive.

HKT Architects Inc. ARCHITECT	Bond Building Construction Inc. CONTRACTOR	Town of Wakefield OWNER
By: Janet M. Slemenda	By: David Capaldo	By: Joseph Bertrand
Signature	Signature	Signature
Date	3/3/22 Date	Date

2. Construction Update

Construction Progress and Look-Ahead

