

WAKEFIELD PERMANENT BUILDING COMMITTEE	WAKEFIELD PUBLIC SAFETY MEETING MINUTES
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Date:	Thursday, February 10, 2022
Location:	Virtual "Zoom" Meeting
Time:	7:00pm
Prepared BY:	Shane Nolan – LeftField PM

Name		Present
Joseph B. Bertrand	Chair, Permanent Building Committee	✓
Timothy Demers	Permanent Building Committee	✓
Charles L. Tarbell	Permanent Building Committee	✗
Jason Cohen	Permanent Building Committee	✓
Janine R. Fabiano	Permanent Building Committee	✓
John McDonald	Permanent Building Committee	✓
Tom Galvin	Permanent Building Committee	✓
Marc Moccio	Permanent Building Committee	✓
Philip Renzi	Permanent Building Committee	✓
Nasos Phillips	Permanent Building Committee (non-voting)	✗
Wayne Hardacker	Permanent Building Committee (non-voting)	✓
Steven Skory	Chief, Wakefield Police Department	✓
Craig Calabrese	Deputy Chief, Wakefield Police Department	✓
Scott Reboulet	Wakefield Police Department	✗
Rick Dinanno	Wakefield Police Department	✗
Michael Sullivan	Chief, Wakefield Fire Department	✓
Tom Purcell	Deputy Chief, Wakefield Fire Department	✗
Lynn Stapleton	Leftfield Project Management	✓
Shane Nolan	Leftfield Project Management	✓
Jim Rogers	Leftfield Project Management	✓
Janet Slemenda	HKT Architects	✗
Scott Woodward	HKT Architects	✓
David Capaldo	Bond Building	✓
Dario Santiago	Bond Building	✗

1) Joe Bertrand opened the Wakefield Public Safety portion of the meeting at approx. 7:01PM.

2) Public Participation

There was no public participation.

3) Administrative Items

A. Meeting Minutes

The meeting minutes of the 01/27/22 Permanent Building Committee: Wakefield Public Safety were presented for review.

Jason Cohen made a motion to approve the Wakefield Public Safety Meeting Minutes as presented. Seconded by Tom Galvin. Motion was approved unanimously.

B. Invoices

Two (2) invoices in the total amount of \$81,238.87.87 were presented for review and approval.

- 1) Leftfield LLC Invoice #15 dated 01/31/22 in the amount of \$10,000.00

Jason Cohen made a motion to approve the Leftfield invoice as presented. Seconded by Tom Galvin. On a roll call vote the motion was approved unanimously.

- 2) Bond Building Construction Invoice #1 dated 01/31/22 in the amount of \$71,238.87

Jason Cohen made a motion to approve the Bond Building invoice as presented. Seconded by Tom Galvin.

Discussion: Joe Bertrand noted that the invoice was not notarized by the contractor and signed by the Architect. Shane Nolan advised that this will be done upon approval by the PBC. JB asked that moving forward construction invoices are to be notarized and signed prior to presentation.

Jason Cohen amended the motion to approve the Bond Building invoice pending it being notarized and signed by the Architect. Seconded by Tom Galvin. On a roll call vote the motion was approved unanimously.

4) **Project Logistics**

David Capaldo presented a site plan show the proposed signage to be erected on the construction fence and the pedestrian path to the temporary Police and Fire Department entrances.

DC confirm Bond Building expect to formally begin construction on March 21st. This is when the construction fence will be erected. Bond will be in the Public Safety building to assist with temporary move and relocation prior to that date.

5) **Zoning Board**

Joe Bertrand advised he has spoke to Attorney Brain McGrail regarding the building setbacks. Atty McGrail will review with the Building Inspector.

- 6) Next Permanent Building Committee (Public Safety Building) was scheduled for February 24, 2022 at 7:00pm.