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| WAKEFIELD PERMANENT BUILDING COMMITTEE | WAKEFIELD MEMORIAL HIGH SCHOOL |
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| Date: | Thursday, June 10, 2021 |
| Location: | Virtual "Zoom" Meeting |
| Time: | 7:00pm |
| Prepared BY: | Shane Nolan – LeftField PM |

| Name | | Present |
|--------------------|--|---------|
| Joseph B. Bertrand | Permanent Building Committee, Chair (Voting) | ✓ |
| Timothy Demers | Permanent Building Committee (Voting) | ✓ |
| Charles L. Tarbell | Permanent Building Committee, Secretary (Voting) | ✓ |
| Jason Cohen | Permanent Building Committee (Voting) | ✓ |
| Janine R. Fabiano | Permanent Building Committee (Voting) | ✓ |
| John McDonald | Permanent Building Committee (Voting) | ✓ |
| Tom Galvin | Permanent Building Committee (Voting) | ✗ |
| Marc Moccio | Permanent Building Committee (Voting) | ✓ |
| Philip Renzi | Permanent Building Committee (Voting) | ✓ |
| Nasos Phillips | Permanent Building Committee (Non-Voting) | ✓ |
| Wayne Hardacker | Permanent Building Committee (Non-Voting) | ✓ |
| | | |
| Lynn Stapleton | Leftfield Project Management | ✓ |
| Shane Nolan | Leftfield Project Management | ✓ |
| Linda Liporto | Leftfield Project Management | ✗ |
| Jim Rogers | Leftfield Project Management | ✓ |

I. Joe Bertrand opened the Wakefield Memorial High School portion of the meeting at approx. 7:20pm.

II. Shane Nolan presented the following Administrative Items

A. Meeting Minutes

The meeting minutes of the 05/06/21 Permanent Building Committee - Wakefield High School were presented for review.

Chip Tarbell made a motion to approve the Wakefield High School Meeting Minutes dated 05/06/21 as presented. Seconded by Jason Cohen. Motion was approved unanimously.

B. Invoices

One (1) invoice in the total amount of \$10,000.00 was presented for review and approval.

1) Leftfield LLC Invoice #1 dated 05/31/21 in the amount of \$10,000.00

Chip Tarbell made a motion to approve the Leftfield invoice as presented. Seconded by Jason Cohen. On a roll call vote the motion was approved unanimously.

III. Designer Selection

Joe Bertrand noted that Designer for the High School project will be selected through the MSBA Designer Selection Panel ("DSP"). This Panel is made up of a number of MSBA designees and 3 Wakefield designees. The DSP procedures will be reviewed, and the 3 Wakefield designees will be appointed at the next PBC/SBC meeting.

Shane Nolan advised that the Designer Request for Services was reviewed and approved by MSBA. It has been publicly advertised and is available to interested firm through LeftField. Designer submissions are due on July 7th.

IV. Other Business

A. Public Forum #1

Phillip Renzi asked if the presentation made at the High School Public Forum #1 was available to the public online. Shane Nolan noted that there is a temporary project website that has the presentation posted. LeftField have engaged a professional web design to set up a permanent website. This is still in process and is expected to be up and running in July/August.

V. Next Meeting

Next Permanent Building Committee/School Building Committee – Wakefield Memorial High School will be Wednesday June 23rd at 7pm.

Chip Tarbell made a motion to adjourn the meeting. Seconded by Jason Cohen.

Approved unanimously.



**TOWN CLERK
WAKEFIELD, MA
2021 JUN 3 PM 3:45**

TOWN OF WAKEFIELD

PERMANENT BUILDING COMMITTEE

NOTICE OF MEETING

June 10th, 2021 | 7:00 p.m.

Via Zoom: <https://zoom.us/j/93851472824?pwd=OWVQYzBjWUFGNHNEVHRGYjU0UndSZz09>

Consistent with the Governor's orders suspending certain provisions of the Open Meeting Law, the public may not physically attend this meeting, but every effort will be made to allow the public to view and/or listen to the meeting in real time. Persons who wish to do so are invited to click on the following link <https://zoom.us/j/93851472824?pwd=OWVQYzBjWUFGNHNEVHRGYjU0UndSZz09>. If you do not have a camera or microphone on your computer you may use the following dial in number: 1-312-626-6799 Meeting ID 938 5147 2824 Passcode 124118. Please only use dial in or computer and not both, as audio feedback will distort the meeting. This meeting will be audio and video recorded.

Item 1 | Reorganization of Committee

Item 2 | Updates

- A. DPW Feasibility
- B. High School
- C. Public Safety Building

Item 3 | Matters Not Anticipated for Agenda

Item 4 | Adjournment

