

**MEETING MINUTES**  
**Wakefield Human Rights Commission -**  
**International Women's Day Event Planning Meeting 2021**

DATE: Feb 24th 2021  
CALL TO ORDER: 7:00 pm  
PLACE: Zoom Call

**Present:**

Nicole Jacob  
Eileen Rooney  
Maria Muti  
Kimberly Ring Allen  
Teresa Aravena-Gonzalez

Theme: #ChooseToChallenge

**Welcome**

**– Review current items we are working on**

- Teresa to check in with Jen about WHRC FB for March Events- Jen agrees that it is best that we would assign someone from the subcommittee to post in March. Kim volunteered to be the lead to post. She will have a draft with the idea of the posts and will be posts at different times of the day.
- Teresa reached out to IWD website but was unable to get the request with a personal email. Maria will request the permission with the WHR email.
- Nicole checked in with SheMajor waiting to hear back.
- Eileen did a lot of outreach last weekend and we have heard from a number of interested people that want to participate.
- Kim has been working on scheduling and starting to do the interviews. She has 6 for this week.

**Details for March 8th Kick off**

- Kim shared ideas for a possible “teaser” for the kick off event will be on March 8th.
- Kim is working on setting up the interviews and opened up to the subcommittee to also be able to do the interviews as well if available.

**Next Steps**

1. Teresa will email Maria the site to request permission to IWD site for the use of the logo.
2. Nicole will continue to check in with SheMajor and will send an update later this week.
3. Teresa to continue to help Kim with coordinating the interviews.
4. Kim will send a format with instructions on how to do the interviews to the team and then she can just edit them.
5. Maria will check in with Jennifer McDonald Wakefield's communication Manager to see how else we can reach out to the community who does not use social media.
6. Maria to reach out to female police officers and female firefighter to see if they would like to participate in the videos
7. Maria will check in with Jennifer McDonald Wakefield's communication Manager to see how else we can reach out to the community who does not use social media.
8. Maria to check if there is a better WHRC logo something possible ending in .eps or .png
9. Maria will check in with local female photographer as well if they are interested in participating

