2024 Town Hall Holiday and Benefits Calendar

JANUARY	FEBRUARY	MARCH		HOLIDAY, ACCRUAL, & BENEFIT DATES
SMTWTFS	SMTWTFS	SMTWTFS	January	1 New Dental deductible, new benefit begins
2 3 4 5 6	1 2 3	1 2		New accrual paid time off (PTO) awarded
7 8 9 10 11 12 13	4 5 6 7 8 9 10	3 4 5 6 7 8 9	January	1 New Year's Day
14 16 17 18 19 20	11 12 13 14 15 <mark>16</mark> 17	10 11 12 13 14 <mark>15</mark> 16	January	12 Earned extra day for Q4 attendance per contract
21 22 23 24 25 26 27	18 20 21 22 23 24	17 18 19 20 21 22 23	January	15 Martin Luther King Day
28 29 30 31	25 26 27 28 29	24 25 26 27 28 <mark>29</mark> 30	February	19 President's Day
		31	March	10 Daylight Savings begins, spring ahead
			April	3 Open Enrollment Begins (may change, set by GIC)
APRIL	MAY	JUNE		Time to enroll in benefits for a July 1 effective date
SMTWTFS	SMTWTFS	SMTWTFS	Мау	1 Open Enrollment ends (may change, set by GIC)
1 2 3 4 5 6	1 2 3 4	1	April	19 Earned extra day for Q1 attendance per contract
7 8 9 10 11 12 13	5 6 7 8 9 <mark>10</mark> 11	2345678	April	15 Patriot's Day
14 25 16 17 18 19 20	12 13 14 15 16 17 18	9 10 11 12 13 14 15	May	27 Memorial Day
21 22 23 24 25 <mark>26</mark> 27	19 20 21 22 23 <mark>24</mark> 25	16 17 18 20 21 2 2	June	19 Juneteenth
28 29 30	26 🗡 28 29 30 31	23 24 25 26 27 28 29	June	30 Flex spending plan year ends
		30		Compensatory PTO expires
JULY	AUGUST	SEPTEMBER	July	1 New plan year begins for benefits (except dental)
SMTWTFS	SMTWT <u>F</u> S	SMTWTFS		New deductible for health & prescriptions begins
1 2 3 🖌 5 6	1 2 3	1 🗾 3 4 5 6 7		New flex spending funds available
7 8 9 10 11 12 13	4 5 6 7 8 9 10	8 9 10 11 12 <mark>13</mark> 14	July	4 Independence Day
14 15 16 17 18 <mark>19</mark> 20	11 12 13 14 15 <mark>16</mark> 17	15 16 17 18 19 20 21	July	12 Earned extra day for Q2 attendance per contract
21 22 23 24 25 26 27	18 19 20 21 22 23 24	22 23 24 25 26 <mark>27</mark> 28	September	2 Labor Day
28 29 30 31	25 26 27 28 29 <mark>30</mark> 31	29 30	October	1 If re-enrolled, flex spending rollover funds available
			October	14 Columbus Day
OCTOBER	NOVEMBER	DECEMBER	October	20 Earned extra day for Q3 attendance per contract
SMTWTFS	SMTWTFS	SMTWT <mark>F</mark> S	November	3 Daylight Savings ends, fall back (tentative)
12345	1 2	1 2 3 4 5 6 7	November	11 Veteran's Day
6 7 8 9 10 11 12	3 4 5 6 7 8 9	8 9 10 11 12 13 14	November	27 Thanksgiving Eve, town offices close at 12pm
13 24 15 16 17 18 19	10 🗚 12 13 14 15 16	15 16 17 18 19 <mark>20</mark> 21	November	28 Thanksgiving
20 21 22 23 24 <mark>25</mark> 26	17 18 19 20 21 <mark>22</mark> 23	22 23 24 25 26 27 28	November	29 Day after Thanksgiving
27 28 29 30 31	24 25 26 27 28 29 30	29 30 31	December	24 Christmas Eve
_			December	25 Christmas Day
# Pay dates	Holiday, Town of		December	31 Personal time expires
🗯 Pay Day + Holiday	# Town offices clos	e at 12pm		Sick, vacation PTO roll over per contracts