

Minutes
Town Hall Subcommittee
January 9, 2020 – 6:00 pm

Meeting called to order at by Jan DiGiambattista in the Town Hall 2nd SPM Office 6:20pm

FinComm Member Present: Jan DiGiambattista – Sub Committee Chair, Evan Kenney- Sub Committee member , Don Raven – Sub Committee member

Town Hall Department Attendees Present: Stephen Maio and Kevin Gill

1) Town Hall budgets were reviewed with the following noteworthy comments:

I) Legal Budget:

- a. The increase for the 2021 budget was \$3,405 for the salary increase for Tim Mullen

II) Election Expense Budget:

- a. The increase for 2021 was due to the additional elections for the coming year.

III) Conservation Department: Increase due the Professional services for 2021.

IV) Board of Appeals Budget:

- a. Increase of \$2,500 for anticipated appeals for 2021.
- b. There is \$7,768 in receipts 26 hearings so far for budget 2020.

V) Recreation Department Budget:

- a. It was noted that .74% salary increase was budgeted for 2021. This salary is absorbed by the revenue generated by the Recreation Program fees.

VI) Veteran Department Budget:

- a. The increases of \$929 were due to professional and contractual services.

VII) Animal Inspector Budget:

- a. 2021 budget had a .63% increase in Professional services.

VIII) Parking Clerk Budget:

- a. Decrease of \$3,000 for 2021 in Contractual services.

IX) Council on Aging Budget:

- a. The increase for this budget is for Personal Services for the year

X) Unemployment budget:

- a. This budget was level funded for 2021.

XI) Street Light budget:

- a. The streetlight line item was level funded for 2021.

XII) Professional/Medical:

- a. This budget is level funded for 2021.

XIII) Fire Alarm:

- a. Level funded for 2021

XIV) Historical Commission:

- a. Level funded for 2021

XV) Finance Committee Budget:

- a. Level funded for 2021

XVI) Reserve Fund

- a. This budget is level funded for 2021.

The meeting was adjourned at 7:15 pm with the knowledge that the remaining budgets still need review and will be available to the subcommittee as they are completed and available.

Summation:

The Town Hall budgets continue to be kept in good order and main increases are due to salary increases and salary evaluation growth. The majority of the budgets discussed at this meeting were level funded for the year 2021.