



Town of Wakefield

Board Members

Flo Calore
Tom Coffin
Elizabeth Ellis
Heather Hansson
Maureen Hickey
Maureen Howlett
Susan Jepson

Council on Aging Board Meeting Minutes

Location: Wakefield Town Hall 1 Lafayette Street 1st Floor Conference Room

Date: October 2, 2019

Meeting called to order at 7:01 pm by Tom Coffin

Members in attendance: Flo Calore, Tom Coffin, Liz Ellis, Maureen Hickey, Maureen Howlett, Susan Jepson, and Judy Luciano

Motion to accept the Minutes of 9/4/19 made by Liz Ellis and Susan Jepson

Financial Report

The Financial Report for: September 2019

- Usual monthly bills. Fuel transfers to DPW, driver cell phone and elevator emergency phone service. New battery and leads for AED defibrillator)
- Susan Jepson asked for clarification about the Boit fund gift account. The fund is for exercise programming at the center. Had exclusively been used for a personal trainer but now used for other exercise programming.
- Under center stats Susan also inquired about attendance in other programming. We chart those by check in / sign in sheets and will bring to next meeting.

Motion to accept the Financial Report was made by Maureen Hickey and seconded by Flo Calore

Director's Report

- Lobster roll luncheon was well attended again this year. 85 people enjoyed the lunch and entertainment.
- Representatives from LEO, the fuel assistance program made two onsite visits to the center. The first session on the 12th had 5 people seeking information and applying for service and session 2 held on the 30th had 12 people.
- The Savvy Caregiver program began on September 17. It's a 6 week program presented by Mystic Valley Elder Services and provides information and support for friends and families of those dealing with dementia and Alzheimer's.
- MVES lunch program also had the Traveling Chef at the center. They served 60 people freshly made Paninis.
- The Wakefield Arts and Craft Group will be using the center art room over the next few months for meetings and classes. We are hoping to coordinate some programming with our craft group

Motion to accept Director's Report was made by Susan Jepson and seconded by Maureen Hickey

Old Business

- Judy will continue to work on the Age Friendly action plan draft and have an update at the next meeting.

New Business

No new Business –

Motion to adjourn the meeting was made at 8:00 by Maureen Howlett and seconded by Flo Calore.

*Respectfully Submitted: Maureen Howlett
Secretary*

Next meeting: November 6, 2019