



## Town of Wakefield

### Board Members

Flo Calore  
Susan Jepson  
Tom Coffin  
Elizabeth Ellis  
Heather Hansson  
Maureen Hickey  
Maureen Howlett

## **Council on Aging Board Meeting Minutes**

---

Location: Wakefield Town Hall 1 Lafayette Street 1<sup>st</sup> Floor Conference Room

Date: September 4, 2019

Meeting called to order at 7:03 pm by Flo Calore

Members in attendance: Flo Calore, Tom Coffin, Maureen Howlett, Susan Jepson, Maureen Hickey, Heather Hansson and Judy Luciano

*Motion to accept the Minutes of 6/19 made by Maureen H. and seconded by Susan Jepson*

***Elections – Tom Coffin, Chair - Flo Calore, Co-Chair - Maureen Howlett, Secretary***

### **Financial Report**

---

The Financial Report for: June 2019

- There was \$8,987 left at the end of the year that does not carry over.
- No new van yet, we may not sell the other – but there is a problem as to where to park it.
- The increase in the budget in July was primarily due to salaries
- The transportation numbers are down. Seven long term users passed away. This is also true of the number of lunch participants too.
- We have an approximate number of 2,500 – 3,000 Senior Center users annually.
- August, Charlotte Green donations from family and friends \$1,780 to be applied to free coffee fund.

*Motion to accept the Financial Report was made by Tom Coffin and seconded by Maureen Hickey*

### **Director's Report**

---

- Make your own Sundae was a hit! Town Counsel, Julie Smith attended along with 85 members
- MVES sponsored a Nutrition Program – 10 attendees; hummus and other healthy foods were provided.
- Mary Ann Snow monthly craft program is attended by 15-20 participants monthly. Cost is \$250 includes supplies. People love it.

- The Big Room had the floor waxed.
- The July Luau was fun – they played games there were \$25 gift certificate prizes.
- There were not kids at the Art classes, but there were some 6-8-year-old kids at the Exercise classes.
- The State sponsored a coupon program for the Farmer's Market
- MVES hosted 85 people at the Barbeque.
- We scheduled the Retirement Planning meeting for after 5pm to try to increase attendance, but still only 8 people came.
- We have a new Vets agent. Dave Mangan, who reports to Karen Burke.

*Motion to accept Director's Report was made by Tom Coffin and seconded by Susan Jepson*

<b>Old Business</b>
---------------------

- Age Friendly has inspired the move to drop the word, "Senior" and change the name to the McCarthy Community Center.

**New Business**

*No new Business – Mentioned New Terms in April will follow up.*

*Motion to adjourn the meeting was made at 8:00 by Maureen Hickey and seconded by Tom Coffin*

*Respectfully Submitted: Maureen Howlett*  
*Secretary*

Next meeting: October 3rd