



Town of Wakefield

Board Members

Flo Calore
Tom Coffin
Elizabeth Ellis
Heather Hansson
Maureen Hickey
Maureen Howlett
Susan Jepson

Council on Aging Board Meeting Minutes

Location: Wakefield Town Hall 1 Lafayette Street 1st Floor Conference Room

Date: June 5, 2019

Meeting called to order at 7:01 pm by Tom Coffin

Members in attendance: Flo Calore, Tom Coffin, Elizabeth Ellis, Maureen Howlett, Susan Jepson, Maureen Hickey, Heather Hansson and Judy Luciano

Motion to accept the Minutes of 5/19 made by Liz Ellis and seconded by Flo Calore

Financial Report

The Financial Report for: May 2019

- There was a 25% restocking fee for a part that was ordered for one of our vans. That part was not needed and returned to the supplier. The restocking fee is a common practice in the industry.
- The Verizon wireless bill is for the business phones – \$51.49
- The Fiscal Year ends at the end of this month, we are in good shape.

Motion to accept the Financial Report was made by Susan Jepson and seconded by Maureen Howlett

Director's Report

- The Travelling Librarian, Jeff Clapes presented on Sicily and was well received. Lunch was provided by Marino's. Marino's thanked Wakefield for their business and are selling their restaurant.
- The Volunteer luncheon was held and Orabella Miguel was honored for her service. Orabella has volunteered for over 16 years.
- Judy attended an interesting presentation on Nursing Home Care. Financials indicated they are experiencing an average loss of \$38.70 per person per day. They have also noted that they have been losing employees to the Casino for better pay at \$23 per hour.
- The DPW referred an elder to assistance with a water bill being too high. Judy and Beth attended to this matter.

- The Director banned a person from the transportation because this rider found a wallet and didn't turn it in. This person was found with the wallet on them and insisted they were going to turn it in but didn't even though there had been ample time to do so. This person had a previous incident at Walgreen's. They referred him to other means of transportation.
- The Annual BBQ is on 6/26 Seniors cost is \$3.00 & the Ice cream Social is 8/21.
- Steve Greco will be giving an Art Class for all ages 8+
- House Calls Catering will be providing Lobster Rolls for the September lunch at \$10 each.
- Karen will be having a knee replacement and will be out for several weeks starting mid-August. Flo and Tom have offered to help.

Motion to accept Director's Report was made by Tom Coffin and seconded by Flo Calore

Old Business

- Age Friendly Domains – leading concerns; downsizing needs, the housing wait is too long, taxes are too high. Beth Greenberg is helping to identify solutions as the Community Outreach service.
- Home modification services are listed in the North Shore Elder Services Booklet.
- Senior Tax work off \$750 has been raised to \$1,000.
- Salem for All Ages Web Page \$10K initial cost and \$800 to maintain.

New Business

No new Business

Motion to adjourn the meeting was made at 8:20 by Maureen Hickey and seconded by Flo Calore

Respectfully Submitted: Maureen Howlett
Secretary

Next meeting: September