



Town of Wakefield

Board Members

Flo Calore
Frances Cheney
Tom Coffin
Elizabeth Ellis
Heather Hansson
Maureen Hickey
Maureen Howlett

Council on Aging Board Meeting Minutes

Location: Wakefield Town Hall 1 Lafayette Street 1st Floor Conference Room

Date: April 3, 2019

Meeting called to order at 7:00 pm by Tom Coffin

Members in attendance: Flo Calore, Tom Coffin, Elizabeth Ellis, Heather Hansson, Maureen Hickey, Maureen Howlett and Judy Luciano

Motion to accept the Minutes of 3/6/19 made by Maureen Hickey and seconded by Liz Ellis

Financial Report

The Financial Report for: March 2019

- Earthlink expenditures for the elevator phone. The elevator is now in working order.
- Donations listed were primarily from people who used the AARP tax program.
- Other donations (\$44.) came from Busy Hands – nic-nacs chocolate bars for Easter sold out quickly.
- Mary Ann Snow was paid for a meditation/craft program with approximately 18-25 participants.
- Expenditures for St. Patrick's; catering and music were included for John Carmilia and Anne Giambarresi. Judy Luciano was reimbursed for decorations.

Motion to accept the Financial Report was made by Flo Calore and seconded by Liz Ellis

Director's Report

- Meals were up due to the St. Patrick's celebration with approximately 75 attendees.
- Politicians (7-8) attended the St. Patrick's event with good results (not too lengthy speeches).
- Alternate luncheons are still going to be offered with concentration of some of our town's better partners; Zuzu's and Sonny Noto's are good and Fengs needs some improvement in preparation for catering.

- There is a process for getting funds for a new van, which includes approval by the Town Council and Finance Committee.
- Van got auto body work and the hydraulic still needs work, which may be done by a DPW worker who knows how to repair vehicles like this.
- Veteran's Officer training was held at the Center for approximately 20 trainees.
- The first trip of the year to Foxwoods was successful for most, there were two women left behind as one of the two did not get back to the van in time and her friend waited for her. Her watch stopped, and she didn't know the correct time. They both got back to Boston and the son of one of the women picked them up.
- High School kids came to help with the newsletter mailing and distribution for Warrior Give Back Day.
- The Spanish class is "muy Bueno" as 10-12 participants are learning to habla espanol.
- Judy is working on summer projects with the Recreation Department.
- Older American's Month is May (free) not just for older volunteer appreciation
- Bay State Financial is hosting a shredding event May 11th at the high school.
- There is a grant to help with the downtown area – Envision Wakefield
- Susan Jepson will be a new board member next month; she is a Shine counselor.

Motion to accept Director's Report was made by Tom Coffin and seconded by Flo Calore

Old Business

- The funding for address numbers on housing in town was up for discussion. The need and the means of gathering the right data to support the need. Eagle Scout project? US Postal Service? Police and Fire? TBD

New Business

No new business was discussed.

Motion to adjourn the meeting was made at 8:12 by Maureen Howlett and seconded by Flo Calore

*Respectfully Submitted: Maureen Howlett
Secretary*

Next meeting: Wednesday,