



Town of Wakefield

**Director**

Judy Luciano

**Board Members**

Flo Calore  
Tom Coffin  
Elizabeth Ellis  
Maureen Hickey  
Maureen Howlett  
Susan Jepson  
Joanne Scouler

## **Council on Aging Board Meeting Minutes**

---

Via Zoom

**Date:** April 13, 2022

Meeting called to order at 6:34 pm by Tom Coffin

**Members in attendance:** Flo Calore, Tom Coffin, Liz Ellis, Maureen Hickey, Judy Luciano, Joanne Scouler. Guest: Lorna Davisdon-Connolly, Disability Commission

Minutes reviewed of March 9, 2022 COA meeting.

*Motion to accept minutes made by Liz Ellis and seconded by Maureen Hickey all in favor.*

### **Financial Report**

- No unusual expenses noted.
- No discussion

*Motion to accept the Financial Report was made by Flo Calore seconded by Liz Ellis, all in favor. Financial report accepted.*

### **Director's Report**

- Activity attendance in March increased to 970 units –this is approximately 250 attendees, some attending an activity more than once in the month
  - Exercise classes are full, 2 more have been added., 2-3 more will be starting soon.
  - Woodworking/poker/walking group/Marianne Snow-crafts all up and running
  - In general all activities have resumed, but with fewer attendees than pre-pandemic
  - Tax preparers had 95 appointments this tax season, fewer than in past years due to fewer volunteers available
  - 90 attended the St Patrick's Day drive-through-
- Tracking system update—Senior Space, has been bought by “My Senior Center. This is now in use and working well.
  - The system will be upgraded to allow for check in and pay for Senior Center activities online via a link on the Town/Senior Center website. Funds from the Wilcox Fund will be used for this project upgrade.

- “Eat Local” has restarted –first event was 4/12 –Wakefield House of Pizza, 25 attendees, Ed Dombrowski hosted Trivia for the event
- Age Friendly Updates
  - Jenn Mc Donald, Town Communications Director, and COA Director have investigated options for upgrade of the website – looking at those of other area cities and towns and the determination has been made those enhancements as had been considered and have been implemented in area towns have not really increased the website traffic
- New electronic message boards are operational at front and rear doors with Town and Senior Center news and activities posted
- June—Board of Health to sponsor Blood Pressure clinic

*Motion to accept Director’s Report was made by Susan Jepson and seconded by Maureen Hickey.*

<b>New Business</b>
---------------------

- Director, Judy Luciano will be retiring effective 5/1/2022. Judy has been Senior Center Director since 2003.
- New Director has been selected and will be announced in the coming weeks
- This is final meeting for Tom Coffin and Maureen Howlett; Susan Jepson has been reappointed for another term.

*Motion to adjourn made by Susan Jepson, seconded by Maureen Hickey all in favor.*

*Meeting adjourned at 7:10 pm*

*Respectfully submitted*  
*Flo Calore*