



Town of Wakefield

Director

Karen Burke

Board Members

Flo Calore
Christine Dello Croce
Elizabeth Ellis
Maureen Hickey
Susan Jepson
Suzanne Powers
Joanne Scouler

Council on Aging Board Meeting Minutes

Via Zoom

Date: November 8, 2022

Meeting called to order at 6:44 pm by Susan Jepson

Members in attendance: Karen Burke Flo Calore, Elizabeth Ellis (at 7:10), Maureen Hickey, Susan Jepson,

Minutes reviewed of October 12, 2022, meeting.

Motion to accept minutes made by Maureen Hickey, seconded by Susan Jepson, all in favor to approve minutes as presented.

Member of Public in attendance prior to meeting agenda beginning:

Jennifer Fanning, representing local organization Friends of Wakefield NEMT Forest.
Ms. F

anning is seeking comment from the COA around the proposed building of the new Northeast Metro Tech, particularly around issues impacting accessibility of the new proposed structure and facilities. Ms. Fanning will submit information in writing to the COA and the item will be added to December COA meeting agenda.

1. Financial Report-October 2022

- Financials reviewed for October 2022
 - No comments or questions
 - Phone calls will be a new metric added to stats next month. On average staff handle more than 30 calls per week.
 - Shine appoints have been fully booked during open enrollment
- Funding through State from Formula Grant based on current census data – Town/Senior Center receives \$12 per person aged 60 and > (#7360) in Wakefield each community receives funds from this grant
- Transportation increased this past month—may consider 3rd driver s other staff have pitched in to assist with transportation.

Maureen Hickey moved to accept Financial Report Christina Dello Croce seconded, all in favor.

Director's Report

- Activity Report
 - New classes are being added—POMs (with pom poms)
 - Writer's Workshop has completed, now a weekly less formal writing group meets
 - New Activities Coordinator, Maureen Howlett has started –this is an 18 hour per week position.
 - Seniors to Seniors writing group will occur on 11/16—Senior Wakefield High students will attend and interview Seniors and write about them.

Maureen Hickey moved to accept Director's Report, Flo Calore seconded, all in favor.

5. Age Friendly Update/Discussion

- Discussion at Directors' Regional Meeting re: Dementia Friendly Community initiatives in collaboration with other agencies (Health Board, Disability Commission—Director will gather additional information for a future discussion around an initiative

6. Miscellaneous

- Resignation submitted to Town Council by Suzanne Powers

Motion to adjourn made by Maureen Hickey, seconded by Liz Ellis, all in favor.

Meeting adjourned at 7:20 pm

*Respectfully submitted
Flo Calore*