

## Capital Planning Committee

### Meeting Minutes

#### Attendance

**Via Zoom** -Phil Renzi, Tracey Cleversey, Jeff Giunta, Dan Calore, David Whitham, Frank Leone

Steve Maio/Town Administrator – Joe Conway/DPW Director

Joe Bertrand/FinCom – Joanne Reilly/FinCom – Jim Sullivan/FinCom

Called to order – 7:02PM

- Steve M. Reviews current capital plan. Agrees with full amount but asks committee to split items into two tiers incase number has to be cut as in the previous year.
  - 7:03PM to 7:13PM
- General discussion from FinCom members on the needs to keep Capital Funding Strong especially after being cut in half in Fiscal Year 2021. All hope everything is being done to keep entire recommended budget.
- BMS Conversion previously approved was able to be funded by FMEA/Cares Act Money and has been removed from Capital Plan.
- After approval of entire amount. Items were spilt into Tier 1 and Tier 2 categories to be prepared for the unlikely case there is a budget shortfall and Capital Funding needs to be reduced.
- Discuss candidates for open committee spots beginning FY 2022 for recommendation to Town Council.

The following totals were voted on and approved:

**\$1,982,325.19** – Motion to approve by Dan C. seconded by Phil R.

**SEWER - \$170,000.00** – Motion to approve by Dan C. seconded by Tracey C.

**WATER - \$250,000.00** – Motion to approve by Dan C. seconded by Tracey C.

If needed to be done in two tiers, the totals were determined using the following reasoning for prioritizing:

- Health & Safety - Ongoing issues - Expressed Needs - Timing

**Tier 1 Total** – 1,097,608.19

**Tier 2 Total** - \$884,717.00

- Phil R. motion to approve minutes from March 10 meeting. Seconded by Tracey C.
- Motion to adjourn – Phil R. – Seconded by Dan C. – Meeting ends – 8:27PM