

**BY LAW REVIEW COMMITTEE
MEETING MINUTES
MEETING 1/28/19
WAKEFIELD TOWN HALL**

The meeting was called to order at 5:05 p.m. by Chairman Lieber who presided throughout.

Members present:

- Dan Lieber, Chairman
- Michelle Licciardi
- Brian McCoubrey
- Jeff Stikeman
- Cindy Schatz
- Keith LaGraves

Members absent:

- Bob Vincent

Members of the Public:

- Eric Reid
- Tom Mullen, Esq.

Meeting minutes: Minutes from 11/28/19 meeting reviewed LaGraves moves to approve, Stikeman 2nd; Licciardi abstains. Minutes approved unanimously. Minutes from 1/14/19 reviewed. A few typographical errors noticed. McCoubrey moves to approve, Schatz 2nd Minutes approved unanimously.

Public Comment: None.

I). Permanent Building Committee: Their next meeting is scheduled for 2/5/19 at 7pm. Our proposal is on their agenda for discussion. Members of our committee may attend.

II). §1-Definition of a business day: Tom Mullen drafted proposed language for committee review. Committee review and discussed proposed language. Schatz moves to approve proposed bylaw to be sent to warrant. Licciardi 2nd's motion. Discussion: Schatz query: on rare occasion clerk's office in town hall may be open on a Saturday for such things as registering to vote, does that count as a business day. Mullen clarifies, that it does not because other town hall departments are not conducting ordinary business on that day. Motion approved unanimously.

III). §143 Fingerprints: Chief Smith emailed proposed changes for committee review. He proposed a slimming down of the applicants under §143-2. After discussion committee felt it may not be in the towns peoples best interest to limit the applicants under §143-2 for safety reasons. Committee would like more information from Chief regarding the number of applicants

subject to §143-2. Committee proposed changing language of §143-4 to include iCori as additional option for background checks. Mullen will draft language for our review.

IV) §155 Vacant Storefronts: Lieber passed language on to other committees. We have an endorsement from the Wakefield Cultural Council. All other discussion on this bylaw tabled until next meeting.

Next meeting is scheduled for 2/18/19 at 5pm possibly in public safety building (Snow date is possibly 2/21/19).

Licciardi moves to adjourn and McCoubrey 2nd. Meeting adjourned 6:53 pm

Minutes approved 2/25/19.