

**BY LAW REVIEW COMMITTEE
MEETING MINUTES
MEETING 1/14/19
WAKEFIELD TOWN HALL**

The meeting was called to order at 5:04 p.m. by Chairman Lieber who presided throughout.

Members present:

- Dan Lieber, Chairman
- Michelle Licciardi
- Brian McCoubrey
- Bob Vincent
- Jeff Stikeman
- Cindy Schatz
- Keith LaGraves

Members absent:

- None

Members of the Public:

- Eric Reid (arrive 5:55 pm)
- John McDonald, Permanent Building Committee

Meeting minutes: Meeting minutes' approval to be deferred to next meeting

Public Comment: Reid attended the Human Rights Commission meeting and heard Atty. Mullen praise Chairman Lieber's leadership of this committee.

I). §1-Definition of a business day: Language has been sent to Tom Mullen based upon discussions had a November town meeting. Still waiting to hear back. No action taken.

II). §143 Fingerprints: Lieber reached out to Chief Smith re: this bylaw and has not heard back yet. Still waiting to hear back. No action taken.

III). §155-Vacant storefronts: Still waiting to hear back from Atty. Mullen regarding language of this bylaw. No action taken

IV). §9 Permanent Building Committee: Lieber attended the PBC meeting and requested that the two committee work together to update and create bylaws as needed. John McDonald stated that there was good discussion held at that meeting. As requested by Joseph Bertrand, Chair of the PBC, Lieber read aloud an email that was sent to him by Bertrand. This committee had lengthy discussion about the importance of the user agency having a workable advisory committee. Do we continue to work on these proposed changes even with reluctant participation and approval of the PBC? Some members think we should not others think we should.

Discussion about how we have reached out to every user agency effected by proposed bylaw changes over 2 years and have worked with them and members of the public to draft/change bylaws as needed. This instance is different in that there has been either no response or a disagreement between the two committees as to what changes should be made if any at all. As an initial suggestion, this committee asks McDonald to take back to the PBC a proposal that an advisory committee would be appointed by the user agency on every approved project. Although bylaw already says to form an advisory committee, it hasn't been done consistently on town projects.

Next meeting is tentatively scheduled for 1/28. If no new updates, then meeting will be cancelled. Future meeting date is 2/11/19 (Snow date is 2/13/19)

Stikeman moves to adjourn and LaGraves 2nd. Meeting adjourned 6:33 pm

Minutes approved January 28, 2019.