

**BYLAW REVIEW COMMITTEE
MEETING MINUTES
29 OCTOBER 2018
2nd Floor Conference Room – Wakefield Town Hall**

The meeting was called to order at 5:02 p.m. by Chairman Lieber who presided throughout.

Members present:

- Dan Lieber, Chairman
- Michelle Licciardi
- Brian McCoubrey
- Cindy Schatz
- Jeff Stikeman

Members absent:

- Keith LaGraves
- Bob Vincent

Members of the Public:

- Eric Reid – Charter Review Committee (CRC)
- Tom Mullen – Town Counsel
- Steve Maio – Town Administrator

During public comments Mr. Maio spoke on the following subjects:

- Town Meeting dates will be Monday, November 5, Thursday, November 8, no meeting (if necessary) on Monday, November 12 (Veterans Day celebrated, schools closed), possible meeting on Wednesday, November 14 if approved by Town Meeting (school unavailable on Thursday, November 15), other meetings to follow as necessary.
- At the request of Chief Smith and the leadership of the Wakefield Police Department in conjunction with an opinion from the Town Moderator, Mr. Maio asked the Committee for consideration of proposing Indefinite Postponement on Article 20 (Chapter 143 “Fingerprinting”). The Moderator believes that the suggested changes are “significant” and could be disallowed. The Chief of Police would like a more comprehensive review following discussions with his leadership team. Specifically, issues related to Uber/Lyft applications, Craigslist sales of automobiles, and pawn shops may trigger different applications, reviews, and recommendations. While fingerprinting will likely remain the source for liquor license approvals, other applications may be best served by the “I-CORI” review (similar to what is used, for example, with youth sports).

After a discussion in which all Committee members and Mr. Mullen participated, and upon motion made by Ms. Licciardi and seconded by Ms. Schatz, it was unanimously:

VOTED: That the Committee recommend Indefinite Postponement on Article 20 at Town Meeting.

After the vote Mr. Maio was excused from the meeting to allow him to prepare for the evening’s meeting of the Town Council. Mr. Maio departed at 5:22 p.m.

Mr. Lieber reviewed a series of slides in a PowerPoint presentation that will be presented later this evening at the Town Council meeting that review the Committee's articles on the Town Meeting Warrant. The Committee had no recommended changes to his presentation.

The Committee discussed the red-lined version of the proposed Article 18 (Chapter 126 "Historic Structures"). Ms. Schatz had met with the Finance Committee to review appropriate warrant articles. At that meeting it was determined that the warrant language had not been appropriately update. Following a subsequent conversation with the Town Moderator it was determined that Article 18 could be presented as intended. It was agreed that Ms. Schatz would correspond with Nancy Bertrand (Historical Commission), Joe Bertrand (Finance Committee member who raised the language issue), and the Chair of the Finance Committee that the agreed upon language for Article 18 would, in fact, be presented at Town Meeting. The "agreed upon" language was drafted in conjunction with the Historical Commission.

At this time, 6 p.m., Mr. Mullen was excused from the meeting to allow him to attend the Town Council meeting.

After a brief discussion and upon motion made by Ms. Schatz and seconded by Mr. McCoubrey it was unanimously:

VOTED: To approve the minutes of the Committee meeting held September 17 as amended for typographical errors.

After a brief discussion and upon motion made by Mr. Stikeman and seconded by Ms. Schatz it was unanimously:

VOTED: To approve the minutes of the Committee meeting held October 3 as presented. Ms. Licciardi abstained as she was not present on October 3.

The Committee briefly discussed the specific items for future meetings as well as a short discussion on the Charter Committee meeting schedule following Town Meeting.

It was agreed that the Committee would next meet on Monday, November 26. Notwithstanding the outcome of Town Meeting the Committee believes there are three remaining issues for us to address in preparation for the May 2019 Town Meeting: the composition of the Permanent Building Committee (in conjunction with that Committee), "vacant store fronts" (a proposed new bylaw), and Chapter 143 "Fingerprinting" (in conjunction with the Wakefield Police Department).

As there was no other business to come before the Committee and upon motion made by Mr. McCoubrey and seconded by Mr. Stikeman, the meeting was

ADJOURNED at 6:12 p.m.

Submitted by Brian D. McCoubrey