

**BY LAW REVIEW COMMITTEE
MEETING MINUTES
MEETING 9/17/18
WAKEFIELD TOWN HALL**

The meeting was called to order at 5:07 p.m. by Chairman Lieber who presided throughout.

Members present:

- Dan Lieber, Chairman
- Michelle Licciardi
- Brian McCoubrey
- Bob Vincent
- Jeff Stikeman
- Cindy Schatz

Members absent:

- Keith LaGraves

Members of the Public:

- Eric Reid, Charter Review Committee (arrive 5:55 pm)
- Bill Renault, DPW (left meeting at 6:02 pm)
- Rick Stinson, DPW (arrive 5:59 left 6:02pm)
- Tom Mullen, Esq. (left meeting at 6:20pm)

Meeting minutes: Review of draft of 8/6/18 meeting minutes. Few minor typographical errors to be changes McCoubrey moves to approve and Schatz 2nd- Stikeman abstains- 8/6/18 meeting minutes approved unanimously. 8/27/18 minutes. Few minor typographical errors. Vincent moves approve, Stikeman 2nd, Schatz abstains meeting minutes approved with typo's corrected.

Public Comment: Renault provided handout with proposed by-law changes drafted by DPW. Discussion on all items in red on the handout:

§175-7; head of fire dept. should say chief and should say his/her designee.

Continued discussion about who should present these bylaws, the BLR committee or the DPW. For consistency (because we have presented all previous bylaw changes) it will be the BLR committee.

§126-Historic Structures: Review bylaw changes requested by Historic Commission and drafted by Mullen. Licciardi questions if a 6-month delay as outlined by the bylaw is sufficient to deter demolition of a historic structure. Discussion of 6-month or 12-month delay. Mullen mentions

that Lynnfield has a 12-month delay period. Licciardi will reach out to Nancy Bertrand, chair and forward bylaw and inquire about delay period. No action taken on bylaw.

Chapter 130- Restrictions within town limits: Licciardi moves, McCoubrey second was unanimously voted to be referred to Town Meeting

Chapter 143-Stikeman moves, Licciardi second was unanimously voted to be referred to Town Meeting

§155-Vacant storefronts: discussion of this new bylaw. TA Maio had some questions about the word “industrial” being used. Questions about: who will be responsible for applying for the waiver? should registration be with building inspector who then shall notice the town planner? regarding the public art—what are reasonable terms? what about mixed use properties? is exemption the same as a waiver? should we leave the town planter out of this to simplify? Continued discussion however no action taken at this time.

CRC: Continued discussion on Charter Review Committee’s proposed charter changes; no final wording yet so no further action taken by this committee.

Next meeting is scheduled for 9/24/18

Schatz moves to adjourn and Lieber 2nd. Meeting adjourned 8:03pm

Minutes approved 2/25/19.