

**BY LAW REVIEW COMMITTEE  
MEETING MINUTES  
MEETING 8/9/18  
WAKEFIELD TOWN HALL**

The meeting was called to order at 5:01 p.m. by Chairman Lieber who presided throughout.

Members present:

- Dan Lieber, Chairman
- Michelle Licciardi
- Brian McCoubrey
- Keith LaGraves
- Bob Vincent
- Cindy Schatz

Members absent:

- Jeff Stikeman

Members of the Public:

- Eric Reid, Charter Review Committee

No public comment.

Meeting minutes: Review of draft of 7/16/18 meeting minutes. Discussion that minutes might need to be changed to reflect the chronological order of the meeting. Vincent will work with Stikeman to edit minutes. No action taken regarding approving minutes.

Update on town meeting: Lieber was hoping to have an update from the attorney general on the by-law revision approved at town meeting. So far no word yet. In addition, Lieber has reached out TM Maio to attempt to facilitate a meeting between BLR and Permanent Building Committee (PBC)—no response yet. Reid comments that the Charter Review Committee (CRC) is silent on the PBC and has taken no action to make any proposed changes to Charter as it relates to the PBC. This committee notes that PBC has taken actions that have been against the town's interests: (1) they backed the construction of a new public safety building which was voted town during town wide referendum ballot (2) the current renovation at the Walton School has left the school still undersized so much so that at least 24 families so far need to be redistricted out of the Walton District due to overcrowding. The PBC was responsible for ensuring renovation was adequate to house all incoming and potential students in the future, they have failed to do so.

Historical Commission: They have a meeting scheduled for 8/8 which Licciardi can't attend due to schedule conflict. She will reach out to Nancy Bertrand again to see if they have any comments/feedback regarding this committee's proposed changes.

Sidewalk cafes: Lieber reached out to Jack Roberto, building inspector, looking for input and feedback and hasn't gotten a response yet.

Charter Review Committee Discussion: The CRC has sent out proposed changes to the charter. This committee is reviewing them to the extent impact changes to the bylaws. After committee roundtable discussion, it is decided that we will comment/recommend as a committee only on those proposed changes that effect the current or proposed bylaws. Results are as follows:

§2-5: Conflicts with bylaw 9-4 and it also conflicts with sections 3.3B of the charter. Vincent points out that there is a structural deficiency with the wording of the proposed changes as there is a lack of delegating authority. Reid comments that he is advocating that §2-5(b) be divided into 2 separate sections namely the selection committee section and the powers and duties section. This proposed changed conflicts with bylaw §9-5.

§2-7: Should be rephrased by removing wording about "delivered to residence" and replaced with "made available"

§2-9: The CRC proposal removes the scheduling capabilities specifically designated in the bylaws. It takes the town meeting authority away to schedule when town meeting is held.

§3-1(c): Directly effects bylaw. Any change to this section takes away flexibility of when elections occur that is expressly given in bylaws.

§3-3: No effect to bylaw therefore no position as a committee.

§3-12: No effect to bylaw therefore no position as a committee.

§5-2: No effect to bylaw therefore no position as a committee.

§5-6: Roundtable discussion and committee agrees there should be change to the language to make it more grammatically efficient.

§6-2: No effect to bylaw therefore no position as a committee.

§8-1: Roundtable discussion and committee agrees that CRC should not propose to remove this section because it is still in effect on bylaws and regulations.

All other proposed changes this committee discussed our lack of standing to make recommendations as a committee as they do not effect bylaws and therefore chose to take no action. Committee members are free to make comments as individual citizens on proposed changes. Lieber proposes, and committee agrees that he should draft a letter on behalf of committee regarding our position on proposed changes.

Next meeting is scheduled for 8/13/18 for review of Lieber's draft letter to CRC in advance of their next meeting.

Regular standing meeting is also scheduled for 9/17/18 at 5pm.

Meeting adjourned at 7:28

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Minutes approved 8/27/18.