

Item 1: Call to Order

March 6, 2023 Bylaw Review Committee Meeting called to order at 7:02 PM via Zoom.

Members present: Chair Dan Lieber, Ann Santos, Joe Pride, Lucy Fox, Kevin York, Katherine Howitt, Tim Lilley. Lucy Fox taking minutes.

Town Counsel Tom Mullen, Town Councilor Bob Vincent also present.

Item 2: Public Engagement - None

Item 3: Minutes February 6, 2023

Motion to approve February 6, 2023 minutes as presented, posted. Moved by Ann, seconded by Kevin. 5 votes to approve, 1 vote to abstain, 0 votes decline to approve; motion approved. Dan to send for posting.

Item 4: Expectations for Zoning Recodification Meetings and Process with Attorney Bobrowski

Dan notes Wakefield is unique, anticipate high level of involvement from citizen, esp for land use issues. Proposing 4 segments of meetings, as many as can attend as possible, may recommend there be smaller sub-committee/groups, to be defined at future date; will focus on diff areas including how land developed, compliance with existing laws, changes from existing bylaws. First meeting 2 weeks from tonight (March 20, 2023) to review stakeholders, expect to be large meeting, Dan has invited folks who have expressed direct interest, including planning and ZBA committees, town planner to join, meet and greet, planned for 2 hours long.

7:08 PM Eric Reid joined, was only able to participate via closed caption (no audio or video equipment available).

Approach & Initial feedback: Identified changes to recommend, incl to process, defensible and align with state law, identified areas of conflicts with state law, esp where state law has changed but not been adjusted in zoning laws. Will likely represent 2 versions, redlined and non-redlined for town meeting presentation, which he will support, recommend replacing in entirety.

Timing: We are likely to require timeline of 2 years, putting us at May 2025 town meeting, November 2024 aggressive given the amount of work required. Long process from affirmative vote, planning board, public hearing, at least town meeting itself, take a vote to recommend at town meeting.

Option to reach out individually to Attorney Bobrowski as bylaw member, there is a budget available that can be used to support meetings; additional funding can be sought if required; not anticipated needing at this time.

Dan confirmed invited Brian McGrail to meetings, zoning SMEs with applicable experience, chamber and relevant boards; possible historical. Others that may have interest folks can reach out, want process to be as inclusive as possible.

Item 5 | Review Bylaws

A. eCode360 Updated bylaws not properly published. The bylaws identified to date have been updated, has also impacted historical structures bylaw. Issue with publication results in fine not able to be levied. Publication issue still open, but items have been and will be resolved once identified. Betsy is reviewing by-law amendment that was mishandled by ecode previously.

Workaround: Paper copies of most up to date bylaws made available in each precinct.

Action: Dan contact Betsy, Town Clerk, arrange to have all town bylaws posted in some public location in each of 7 precincts, will help find location.

Question: Are there no public buildings in 1&7 open to public? Schools for 2-6, Dan proposed Dunkin Donuts as an alternative in precincts without public open buildings.

B. Chapter 175:8-9 (Streets and Sidewalks:Snow and Ice): Updates published online. No discussion.

C. Chapter 36 (Meetings) Location/Start/Debate/Disability Accommodations. Dan did not hear back from town moderator on changes. Nothing back from accessibility. Dan to leave on agenda thru next town meeting in case additional thoughts.

D. Chapter 104 (Dogs and Other Animals) - NOTE: Updates published online. No discussion.

E. Chapter 112 (E-911 Telephone System) - No discussion

F. Chapter 119 (Fees). No changes recommended. Town council recently reviewed, think these are appropriate. 119-2 2018 review / changes were provided largely in part by town council

G. Chapter 126 (Historic Structures) This is initial discussion, Dan invited commission to attend. No major changes identified or proposed. Reviewed how sites are designated as historic, as defined within the bylaw. Inventory is defined elsewhere, maintained by building inspector. No questions from bylaw committee at this time; can revisit at future time if comments received from historic chair.

Item 6: Upcoming Dates

A. Next Meeting(s):

Monday, March 20 7:00 PM, Attorney, Zoning

Monday, April 3 7:00 PM. Continue on general bylaws

B. Town Vote on Town Meeting action: Saturday, March 11 - Galvin Middle School. Can vote at town hall using absentee ballot in advance.

C. Annual Town Meeting: Monday, May 15th 7:00 PM – Galvin Middle School. As member of committee, expected to be there; we will have several items on warrant; expect planning board moving forward with street names/numbers bylaw; if you can't attend, let Dan know for documentation reasons.

FYI: Hybrid Bylaw committee meeting capability may be possible in the future.

Item 7: Adjournment

Tim moves to adjourn @ 8:07; Kevin seconds the motion. Unanimous vote to adjourn 7-0.

Minutes approved March 20, 2023.