

February 6, 2023 Bylaw Review Committee Meeting called to order at 7:01 via Zoom.

Members present: Chair Dan Lieber, Ann Santos, Joe Pride, Katherine Howitt, Kevin York, Lisa Cutulle, Tim Lilley. Ann Santos taking minutes.

Eric Reid Joined meeting at 7:45 pm.

Town Counsel Tom Mullen, Town Administrator Steve Maio, and Town Councilor Bob Vincent also present.

Motion to approve minutes of January 3, 2023. Motion approved unanimously via roll call vote 7-0.

Steve Maio asked whether it was necessary to post minutes to Clerk's Office if we also post them on Town Website. Chair Lieber suggested that it may be easier for the Clerk and citizens to search for minutes at the Clerks office based on organization of subcommittees, etc.

Discussion of draft of contract for Professional Assistance of Prof. Brobrowski for his work on the Zoning Recodification . The cost of the contract is up to \$45,00.00, involving the first meeting between Prof. Brobrowski and Bylaw Committee to review codifications, then 3 subsequent meetings. He will also make himself available for subsequent meetings for \$250.00/hour. Town Counsel Tom Mullen recommends that we approve contract based on Prof. Brobrowski's expertise in Land Use and Zoning matters. If approved, Bylaw Committee will recommend to Town Council that contract be approved.

Item 4 - Motion to recommend contract for up to \$45,000.00 between Prof. Brobrowski and the Town, to be presented to Town Council. Motion made by Chair Lieber, seconded by Ann Santos. Approved unanimously, 7-0.

Item 5 -- Articles to be approved for Town Meeting. Chair Lieber presented Chapters the Bylaw Committee has previously reviewed, to prepare them for presenting before the next Town Meeting.

Motion to Approve Chapters 4, Appropriations, and Chapter 5, Revolving Funds, to send to Town Council as presented, to be forwarded to Town Meeting. Moved by Tim Lilley, seconded by Kevin York. Committee voted to approve unanimously 7-0, via roll call vote.

Motion to Approve Chapter 9 Boards, Committees and Commissions to send to Town Council as presented, to be forwarded to Town Meeting. – Moved by Lisa Cutulle, seconded by Ann Santos. Unanimously approved 7-0 via roll call vote.

Eric Reid joined the meeting.

Motion to Approve Chapter 21 Surplus Supplies to send to Town Council as presented, to be forwarded to Town Meeting. Moved by Katherine Howitt, seconded by Tim Lilley. Unanimously approved, 8-0 via roll call vote.

Motion to Approve Chapter 175, Street Names and Numbers, to send to Town Council as presented, to be forwarded to Town Meeting. Also recommended that the Bylaw Committee defer to the

Planning Board for presentation at Town Meeting, at their discretion. Motion made by Kevin York and seconded by Joe Pride. Ann Santos wondered and Bob Vincent suggested that it may make sense to forward it to the Planning Board who would then forward it to Town Council. Chair Lieber noted that the Planning Board has the presented article and has the ability to review it. Unanimously approved as presented, 8-0 via roll call vote.

Item 6 | Review Bylaws

A. eCode360 Update – ecode360 issues have been generally resolved and Bylaws updated.

B. Chapter 175: 8-9 (Streets and Sidewalks: Snow and Ice) – no further discussion.

C. Chapter 36 (Meetings) Location/Start/Debate/Disability Accommodations - Chair Lieber brought up several concerns based on January Special Town Meeting, included but not limited to: concerns about the location and inability to safely and easily walk to the high school; concerns about the start time and ability for those waiting in line to be checked in prior to presentation; question whether there be a minimal amount of debate allowed before the question is moved; disability issues for accessing presentations. Discussion whether these concerns should be the focus of a bylaw change or could be forwarded to the Town for review. Chair Lieber will reach out to Town Moderator Bill Carroll and Town Clerk Betsy Sheerin to discuss issues.

D. Chapter 104 (Dogs and Other Animals) – all updates current.

E. Chapter 112 (E-911 Telephone System) – tabled for a future meeting.

Item 7 | Upcoming Dates

A. Possible Next Meeting(s): Monday, March 6

B. Probable Town Meeting vote at the Galvin regarding debt inclusion for the proposed new high school: Saturday, March 11

Item 8 | Motion to Adjourn at 8:43pm by Tim Lilley, seconded by Lisa Cutulle. Unanimously approved by 8-0 vote.

Minutes approved 3/6/2023.