Meeting #2 Bylaw Committee

Minutes for Bylaw Review Committee ("The Committee")

July 18, 2022 at 7pm

Ann Santos agreed to take the minutes.

Members in attendance: Eric Reid, Ann Santos, Joseph Pride, Katherine Howitt (Zoom), Alexandra Makarewicz (Zoom), Tim Lilley, Kevin York, Lisa Cutulle, Lucy Fox (Zoom).

Also present were Town Counsel Tom Mullen and Town Council Member Bob Vincent.

All votes were taken by roll call votes.

Minutes from June 27, 2022 were approved with minor, non-substantive edits.

All meetings are recorded and on Zoom per Town Council. No members present from the public.

Chair Lieber suggested that we take the Bylaws chapter by chapter to review any changes needed, whether substantive or editorial.

Chair Lieber nominated Ann Santos as Vice Chair of the Committee, seconded by a member. Unanimous vote to approve Ann Santos as Vice Chair.

Committee began review of Chapter 1 of the Bylaws – "General Provisions." We reviewed Chapter 1 via a shared screen.

Chair Lieber suggested we look for gender usage within the Bylaws as a whole and choose terms consistent with those guidelines adopted by the Town Council, School Committee and as advised by the Wakefield Human Rights Commission.

Eric Reid noticed that the hard copy of the Bylaws located at the Town Library was out of date. Chair Lieber indicated that he would reach out to Town Hall to make sure that the Library had the updated Bylaws.

A question was asked whether we could, as a Committee, return to a section we had already reviewed to make revisions. It was agreed that we could do this.

Town Councilor Tom Mullen suggested that we change the following terms: "officer," "board(s)," used in Chapter 1 and elsewhere in the Bylaws as we encounter them: to "public body." The Committee agreed to this change.

The Committee reviewed the language of Section 1 through licensing and permits (Section 1-4) and did not make any changes.

Meeting adjourned.

Next meeting is scheduled for Monday, August 15th at 7pm.

Minutes approved August 15, 2022.