

Lucius Beebe Memorial Library

Board of Library Trustees

Meeting Date: March 20, 2019

Meeting Location: Trustees Room, Lucius Beebe Memorial Library

Scanlon called the meeting to order at 7:12 PM

Trustees Present

Kevin Scanlon, Jeffrey Quinn, Susan Wetmore, Aimee Lominac, Cindy Schatz, Jack Havelick, Tim Healy

Staff: Catherine McDonald, Jaclyn Powers

Documents

Agenda

Secretary's Report

Staff Reports

Operating Budget Status Report

Gifts and Grants Status Report

Trustees Gifts Funds Summaries

Measures of Use

American Creed Material

Acceptance of Secretary's Report: Schatz moved to accept Secretary's Report from January's meeting, Havelick seconded, unanimously approved.

Staff Reports: Quinn moved to accept the director's and staff reports, Healy seconded.

Discussed access control project for badging in to restricted areas of the library. The plan is to address the upgrade in conjunction with other town departments to leverage town buying power.

Discussed book sale at the old American Mutual building.

Discussed patron traffic trends versus circulation trends. Discussed transition in 2017 to new people counters at the library entrances.

Discussed planned digital lab - space cleared, counter space to be added.

Discussed interviews to replace Becky Rohr, who will be retiring this summer. A candidate has been offered the job.

The motion to accept the staff reports was approved unanimously.

Public Participation: None

Correspondence: Discussed a note from the MBLC providing guidance on meetings under the public meeting law.

Budget: The library budget for 2020 is ready for vote at the Town Meeting.

Building and Grounds: The sign on the lawn on Main Street fogs up from condensation, obscuring the words behind the glass. Healy to investigate options to resolve the fogging issue. Discussed options for funding of the fix.

Friends: Jody Sherman is stepping down from the Friends book sale.

Gift Funds: First Financial Trust will address the trustees at the May meeting.

Charter Committee: no news

By-law Committee: no news.

Legislative Advocacy: Schatz had emailed about an event hosted by the Library Trustee Institute.

Schatz and Healy attended this year's Legislative Breakfast in Reading on 2/14, and received a tour of the new Reading Public Library.

Discussed form letter to guide communication to legislators regarding the governor's budget for library support. Discussed contacting senators/congressmen.

Blossoms: no update

Personnel: no update

New Business: The next phase of the strategic planning for the library's five year plan is focus groups and public surveys.

Discussed measures of use and the rise of digital checkouts.

Discussed American Creed, a grant program intended to foster civil civic discourse. Only 50 such Grants were given out, and Beebe was one of the recipients. The program includes screening of a documentary, as well as scholar-led and mediated discussions.

Discussed the Wakefield Alliance Against Violence (WAAV) White Ribbon Month Reception at the high school.

Next planned meeting is scheduled for April 10th.

Adjourn: Lominac moved to adjourn, Havelick seconded, motion passed, unanimously approved. Meeting adjourned at 8:10 PM.