

**MEETING MINUTES**

September  
September 21st, 2022 | 6:00 p.m.

**Call to Order:** Candace Linehan called the meeting to order at 6:01 p.m.

**Attendance:** Candace Linehan Chair; Laurel Skinder Gourville, Vice-Chair, Elaine Silva secretary

**Administration Present:** Cindy Luongo, Board of Health Clerk, Anthony Chui, Health Director Melrose and Wakefield, Daniel Thompson PHE Grant Inspector, Melissa Lowry PHN Melrose and Wakefield, Jason Stone Wakefield Social Services Coordinator, Amy Chiaravalloti, Prevention & Wellness Coordinator, Catherine Dhingra, Assistant Director

**Other Present:** Jade Gourmet manager Jessica, YAT Alexis Manzi, Tom Mullen Wakefield's Town Council

**Public Engagement:** Christine Rioux Wakefield resident

**Discussion of Executive Session :** Tom Mullen Wakefield's Town Council gave some general guidance about executive session; [Guide for Members of Public Boards and Commissions Appendix B: Reasons for Entering Executive Session](#) Tom Mullen stated that opportunities to go into executive session for the BOH are so few and urges the BOH to always call him before going considering entering into executive session.

**Introductions:** Wakefield's Social Services Coordinator Jason Stone and Wakefield's Prevention and Wellness Coordinator Amy Chiaravalloti were introduced to the BOH.

**Discussion of Recreational Camp permit fees:** Public Health Nurse's Melissa Lowry and Sandra Brown spoke to the BOH asking for the BOH to consider an increase in the permit fees for a recreational camp in Wakefield. The current permit fee is \$10 for the season. Both Melissa and Sandra gave an explanation of the amount of hours that go into camp inspections for nurses and the health inspectors. One example was the Boys and Girls Club this season took roughly 40 hours for just the nurses to be inspected. Some of the surrounding communities like Wilmington and Stoneham camp fees are \$200 for the season. A recommendation letter will be drafted and the proposed changes to the fee will be voted on at the next BOH meeting in October.

**Jade Gourmet hearing:** Regional Health inspector Daniel Thompson spoke to the BOH about the recent inspection on September 7<sup>th</sup>, at Jade Gourmet on Lowell St the having several critical violations. Jessica the manager was on the meeting at the start of the meeting but was not present when we started the discussion. Dan was hoping that the person in charge Philip would be on the meeting. The recent inspection

had many repeat violations from the past. He explained that there has to be some consequences of constant repeat violations. Dan will be doing a re-inspection on October 3<sup>rd</sup> and if any violations still exist he will be recommending they hire a consultant to work with them.

**Discussion of Delayed Start time:** Youth Action Team Alexis Manzi gave the [later school start time presentation](#) to the BOH. The BOH discussed endorsing the delayed start time after the YAT submits a letter of recommendation.

**Approval of minutes of August 17<sup>th</sup> 2022:** Gourville motions to accept minutes, seconded by Silva motion passed 3 o o.

**Discussion of Wood burning and heating season public safety notice:** Health Director Chui gave an overview about the health risks associated with indoor woodburning. 1 in 7 home structure fires are caused by the different sources of heating equipment. Wood smoke from burning indoors has a big impact on heart and lung health. Partnering with WFD the HHS department would educate the public about the health risks and using best practices. Christine Rioux a Wakefield resident was present. She stated she has and public and environmental health background and studied particular pollution and was on the meeting tonight hoping the BOH would see the importance of educating the public on wood burning and the adverse health effects it can have. The BOH could enforce the policies and regulations, the DEP's clean air regulation 310.cmr 7.06 by sending out a strong message. The BOH suggested sending out more education to the residents and working together with health department, WFD and communications director to get out this information to residents.

**Health Directors Report:** Covid Clinic on 9.29 at Memorial Hall on 9/29 3-7PM Pfizer 12+ booster only  
Upcoming Flu Clinics  
10/6 Employee Clinic  
10/8 WFM 9am-12noon & Town Day 1pm-4pm 5+ & high dose  
10/26 Senior Center 9am-11am  
11/5 Family Flu Clinic 9am-1pm 5+ & high dose

**Adjournment:** Gourville motioned to adjourn, seconded by Silva 08:14 p.m. Motion passed 3-o-o by a roll call vote.

Next meeting October 19<sup>th</sup> 2022 6PM  
Respectfully submitted



Cindy Luongo

