

MEETING MINUTES
August 17th, 2022 | 6:00 p.m.

Call to Order: Candace Linehan called the meeting to order at 6:00 p.m.

Attendance: Candace Linehan Chair; Laurel Skinder Gourville, Vice-Chair, Elaine Silva secretary

Administration Present: Cindy Luongo, Board of Health Clerk, Anthony Chui, Health Director Melrose and Wakefield and Erin Hull Senior Environmental Health Specialist, Daniel Thompson PHE Grant Inspector, Sandra Brown PHN Wakefield and Melissa Lowry PHN Melrose and Wakefield.

Other Present: Mark Zong Manager of Sakura and Wakefield Item Neil Zolot

Public Engagement: none

Approval of minutes of June 15thth 2022: Gourville motions to accept minutes, seconded by Silva motion passed 3 o o.

Sakura hearing: Regional Health inspector Daniel Thompson spoke to the BOH about the July 27th inspection at Sakura. The inspection revealed several critical violations, including improper storage of raw meat and overcooked food, lack of signage for employees on how to comply with regulations and since there is a history of bad reports, bringing Sakura in front of the BOH to make them understand how important it is that these things cannot happen again. Manager Mark Zong said all violations have been corrected. Dan will do unannounced inspections over the next few weeks. The BOH suggests that Sakura hire a consultant to work with the establishment. This would be at the expense of the restaurant not the Town. Chair of the BOH Candace Linehan said "We want to help you stay in compliance"

Discussion of BOH Statement re Women's Reproductive Health Services: The BOH are looking at recent [statement by the Winchester](#) BOH as a model statement from Wakefield. The BOH suggested a joint statement with Melrose and Wakefield. Director Chui will draft the statement.

Public Hearing- Revision of Keeping of Animals regulations: [Wakefield Animal regulations](#) have not been updated since 1986. Some changes to the regulations are the coop distance from lot lines, fees, and the wording. The new and final regulations will be posted on the Health department page. Silva motioned to accept the changes to the Animal regulations with the changes from today's meeting, Gourville seconded the motion, motioned passed 3-0-0 by a roll call vote.

Health Directors Report: Director Anthony Chui recapped the recent healthy living fair that the HHS co-hosted with the chamber.



Flu clinic at Wakefield Town Day from 1-4pm and Wakefield Farmers Market 9am-1pm are scheduled for October 8th.

Wakefield Flu clinic planning meeting is next week.

27 Blood pressures were taken at the Health Living Expo

Tobacco Free generation project discussions have started

Adjournment: Gourville motioned to adjourn, seconded by Silva 08:44 p.m. Motion passed 3-0-0 by a roll call vote.

Next meeting September 21st 2022 6PM

Respectfully submitted

A handwritten signature in cursive script, appearing to read 'Cindy Luongo'.

Cindy Luongo