

MEETING MINUTES
June 15th, 2022 | 7:00 p.m.

Call to Order: Candace Linehan called the meeting to order at 7:00 p.m.

Attendance: Candace Linehan Chair; Laurel Skinder Gourville, Vice-Chair, Elaine Silva secretary

Administration Present: Cindy Luongo, Board of Health Clerk, Anthony Chui, Health Director Melrose and Wakefield and Erin Hull Senior Environmental Health Specialist for Wakefield and Melrose

Other Present: Caitlyn Leonard MPH grad student BU and Wakefield summer intern and Claire Wright grad student from BU and Melrose summer intern.

Public Engagement: Kim Albushies 18 Webster Rd Wakefield, Ma 01880

Approval of minutes of May 11th 2022: Gourville motions to accept minutes, seconded by Silva motion passed 3 o o.

Variance request: Keeping of Animals 18 Webster St: Kim Albushies lives at 18 Webster St was present and is requesting a variance from the BOH to have 4 chickens. The Albushies have owned chickens in the past and were un aware that they needed a permit from the health department. They have submitted their application. The variance is needed because of the distance of the coop to her neighbor that is behind their house. Gourville motions to grant the variance, seconded by Silva motion passed by roll call vote 3 o o.

Pre-rental inspection Fee schedule: The state has a shortage of inspectors for voucher programs/section 8 rentals. Our department has received requests to do pre-rentals for people with these vouchers. The fee would be charged to the owners of the unit to be inspected. This \$75 fee could also apply to any landlord or renter who would like a pre-rental inspection. Silva motions to accepts the \$75 pre-rental fee to our fee schedule, seconded by Gourville, motioned passed by role call vote 3 o o.

Health Directors Report: Erin Hull is introduced as our new Senior Environmental Health Specialist who is shared between Melrose and Wakefield

Posting for 3 new positions are up on the town website

1 FT Social Services Coordinator, 1 assistant public health nurse for Wakefield only that is PT non benefit eligible will be up to 19 hours weekly they will report to Melissa Lowry the FT Public Health Nurse for Wakefield and Melrose and 1 FT Wakefield only health inspector who will report to Erin Hull.

Wakefield Animal regulations revisions: There was no action taken at this time. The BOH will review further before making any changes, updates and revisions. Our next BOH meeting will be a public hearing for a vote on the changes.

Adjournment: Gourville motioned to adjourn, seconded by Silva 08:49 p.m. Motion passed 3-0-0 by a roll call vote.

Next meeting August 17th 2022 6PM
Respectfully submitted

A handwritten signature in cursive script, appearing to read "Cindy Luongo".

Cindy Luongo