



# TOWN OF WAKEFIELD

## BOARD OF HEALTH

Elaine M. Silva, Chair  
Candace Linehan  
Laurel Skinder Gourville

**PRESENT:** Elaine Silva, Chair  
Candace Linehan, Vice Chair  
Laurel Gourville, Secretary  
Ruth L. Clay, Health Director

**Public PRESENT:** Attorney Brain McGrail,  
Carmella Nason, Sherry Marshall

### ----- TOPICS OF DISCUSSION -----

The Wakefield Board of Health held their monthly meeting remotely on Thursday, February 18th, 2021.

**Call to Order** Chairperson Silva called the meeting to order at 8:00 pm.

**Public Participation** No public comment 08:01 pm

**Approval of Minutes** Linehan moved to approve the minutes of December 16<sup>th</sup>, 2020 as submitted seconded by Gourville. Motion passed 3- 0-0. Linehan yes, Gourville yes, Silva yes.

Gourville moved to approve the minutes of January 20<sup>th</sup>, 2021, as submitted seconded by Linehan. Motion passed 3-0-0. Gourville yes, Linehan yes, Silva yes

February 11<sup>th</sup> 2021 minutes joint meeting between Melrose and Wakefield were tabled. Gourville moved to table the minutes, seconded by Linehan. Motion passed 3.o.o. Linehan yes, Silva yes, Gourville yes.

**Variance request: Wakefield Vista 105-109 Hopkins St late fee for dumpster permit** Sherry Marshall, the property manager for Wakefield Vista, was present. Ms. Marshall said she took over managing the property in October 2020 and was unaware of the permits required by the town for the dumpsters. The health department contacted the Wakefield Vista office and Sherry applied for the permit on January 7<sup>th</sup> but did not pay. The application was mailed to her and Luongo spoke to Ms. Marshall noting that late fees were accruing at \$50 daily and the current late fee due is \$650. Gourville motioned to waive the fees this year since the management is new and not familiar with the online permitting system. The \$100 fee for the dumpster is to be paid by 5 pm on February 22<sup>nd</sup> or the original late fees will be charged, seconded by Linehan, motion passed 3.o.o.



**Variance request:  
Terrance Condo  
3 Richardson St  
late fee for  
dumpster permit**

Chris Collins ,property management for Terrace condos, was not present. The annual dumpster fee application was submitted on January 13<sup>th</sup>, 2021 without a payment. They were informed the late fees were accruing at a daily rate of \$50 and therefore the total late fee due is \$700. Gourville motioned to grant the variance at a reduced fee of 50% total to be paid is \$350 by Monday February 22<sup>nd</sup> by 5 pm or the original late fee will be charged, seconded by Linehan, motion passes 3.o.o. Gourville yes, Linehan yes, Silva yes.

**Hearing:  
For the  
suspension of  
Food  
Establishment  
Permit  
Sabatino's**

Attorney Brain McGrail representing Sabatinos was present with Carmella Nason, manager. Clay gave the board an overview of the history of violations and complaints. On January 8, 2021 the state's ABCC had issued a written warning to Sabatino's for exceeding the capacity limit. The health department received another complaint the week of February 7 that the restaurant was overcrowded, and a table with seating over 6, tables appeared to be closer than 6 feet apart. Clay noted that in response to the complaint she inspected Sabatino's the evening of February 14 and found 41 people when there was a capacity of 33, a table of 7, and 2 table at the bar closer than 6 feet apart. She verbally informed Ms. Nason that the Board of Health would hold a suspension hearing at their meeting February 18, 2021 and that they would receive written notice on Tuesday, February 16, 2021 as Monday was a holiday. Silva noted that she had received a report of another similar incident including a comment by the manager that they hoped that the health department did not come in. The manager became very angry and said that was a lie, that no one at Sabatino's would say that. The Board voted 3:0:0 that Clay would return to the restaurant to verify compliance with the state guidelines. If there were no violations then the suspension would not be enforced.

**Health Directors  
Report**

Local Health departments will no longer be given vaccine to conduct covid 19 vaccination clinics per the Governor. People can find and appointment at [vaxfinder.mass.gov](https://vaxfinder.mass.gov).

The Health Department was awarded a three year grant from Melrose Wakefield Healthcare for \$14,000 to address behavioral health issues. It is a shared grant with Melrose to decrease stigma associated with behavioral health and increase use of behavioral health services by underserved populations. Kara Showers will work 4 hours/week for this grant once it is approved by the Melrose City Council.

Finance Committee sub committee meeting: The Health Department's proposed budget with an increase in the salary for the Administrative Assistant and an increase of hours for the Public Health Nurse was approved

**Business which  
has arisen since  
the posting of  
the meeting**

none

**Materials  
Distributed**

1. Agenda
2. Draft Minutes from December 16<sup>th</sup>, 2020
3. Draft Minutes from January 20<sup>th</sup> 2021
4. Draft Minutes from February 11<sup>th</sup>, 2021
5. Timeline for Wakefield Vista dumpster permit
6. Timeline for Terrace Condo dumpster permit

Next meeting will be Wednesday March 17<sup>th</sup>, 2021 @ 7PM

Meeting adjourned at 09:58 PM.

Respectfully submitted

A handwritten signature in black ink, appearing to read 'Cindy Luongo', with a long horizontal flourish extending to the right.

Cindy Luongo  
Clerk