



WAKEFIELD BOARD OF HEALTH MEETING

William J. Lee Memorial Town Hall
1 Lafayette St, Wakefield, MA. 01880
Wednesday, December 20, 2017 7:00 PM

PRESENT:

Laurel Gourville, Chair
Alison Mehlman, Secretary
Ruth L. Clay, Health Director

NOT PRESENT:

Elaine Silva, Vice Chair

----- TOPICS OF DISCUSSION -----

The Wakefield Board of Health held their monthly meeting on Wednesday, December 20, 2017.

Call to Order

Chairperson Gourville called the meeting to order at 7:00 pm.

Approval of Minutes

Silva moved to approve the minutes of November 13, 2017 with one correction on page 1. Gourville seconded. Motion passed 2-0

Variance Request for Kelly Duong from experience requirement in Body Art Regulations

Kelly Duong owner of Pretty Woman Organic Herbs Nails & Spa located at 7 Princess ST Wakefield, Ma was present. Duong is requesting a variance from the Body Art Regulations. Since acquiring the business she has been struggling because the competition for nails salons. She is looking to get a Body Art License Permit to offer permanent makeup for her clients and to try and grow her business. Clay noted that our Body Art Regulations have not been updated since early 2000 and that both the Body Art Regulations and Body Art Permit applications both need updating. Duong's variance request is not on our current regulations but is on the application. Clay suggests that Duong research a National Accreditation for where she can do her apprenticeship. Duong said she has been having a hard time finding locations she can practice or get training. Gourville suggest Duong keeps a record of hours and locations she is practicing at now and invest in the academy. Silva motioned not to grant the variance at this time; Gourville seconded. 2.0

Rooster Thai Tobacco Permit Suspension

On December 3rd Wakefield conducted tobacco compliance checks and at 1:57 PM a clerk at Rooster Thai Convenience 1117 Main St Wakefield sold a pack of Newport to an underage youth. This was the 2nd violation in a 3 year period resulting in a \$200 fine and a 7 day suspension of the tobacco permit. Clay hand delivered a letter to Mr. Brown on December 15th. The letter informed them of the BOH meeting for the permit suspension. Rooster Thai has informed the Health Department they are closing the business as of December 31st. The 7 day permit suspension is set for February 3rd. Silva motions to set the tobacco suspension date of February 3rd Gourville seconded motions passed 2.0

**Health
Director's
Report**

FDA four standard have been met 1, 5,7 and 9 and will be audited in January, 2018. By the end of January the department should also meet Standard 2 (inspector training).

We are offering a ServSafe Class to establishments on 1/22 & 1/29 subsidized by the FDA grant. As all 35 spots has been filled weare looking to offer another class in February the 12th and 26th to people who had interest. Winchester will host.

We have been awarded the AFDO grant again \$2900. The conference is in Anaheim and Jen and Charles will attend. The following year Ruth and Coral will attend in Nashville if we continue to receive the AFDO grant.

The first year doing the risk based schedule is ending. There is a meeting set to review the Risk Categories to determine if any of the establishments' risk category should be changed.

Crystal Feet Spa on Main is still closed and 111 Albion was shut down by the state's Division of Professional Licensure for operating without an establishment license.

**Business
which has
arisen since
the posting of
the meeting**

NONE

Next meeting will be January 17th, 2018.

Meeting adjourned at 8:25 PM.

**Meeting
Handouts**

1. Agenda
2. Minutes from November 13, 2017
3. 12.5.17 Rooster Thai Letter
4. 12.15.17 Rooster Thai Letter
5. 11.22.17 Kelly Duong Letter
6. City of Peabody Tattooing Regulations

Respectfully submitted



Cindy Luongo
Clerk