



WAKEFIELD BOARD OF HEALTH MEETING

**William J. Lee Memorial Town Hall
1 Lafayette St, Wakefield, MA. 01880
Monday, November 13, 2017 7:30 PM**

PRESENT:

Laurel Gourville, Chair
Elaine Silva, Vice Chair
Alison Mehlman, Secretary
Ruth L. Clay, Health Director

NOT PRESENT: all present

----- TOPICS OF DISCUSSION -----

The Wakefield Board of Health held their monthly meeting on Monday, November 13, 2017.

Call to Order

Chairperson Gourville called the meeting to order at 7:30 pm.

Approval of Minutes

Mehlman moved to approve the minutes of October 11, 2017 as presented. Silva seconded. Motion passed 3-0-0.

**Public Hearing:
Proposed revisions to the Regulations Restricting the sale of Tobacco Products**

Gourville opened the Public Hearing at 07:32. Maureen Buzby Mystic Valley Tobacco Program Coordinator was present. Bethany Riley, Director of the Wakefield Boys and Girls Club, was also present. Buzby passed out a handout from the recent Youth Risk Behavior Survey done at WMHS. Data showed that 34.60% of students said that they had vaped in the last 30 days. This has doubled from last year and is more than the Middlesex League use of 23.40%. Buzby also passed out a letter from Tobacco Free Mass who are in strong support of the proposed updates to the current Tobacco regulations in Wakefield of capping the number of Tobacco and Nicotine Permits within the town at the current level and prohibiting new permits for the sale of tobacco within 500 ft of a school. Buzby read a letter of support from the Youth Action Team Coordinator Kara Showers. Riley of the BOYS & Girls Club said that the Wakefield club has the highest number of confiscated vapes than any other community. The club is trying to educate the youth and parents. Gourville made a motion to close the public hearing; seconded by Silva. Motion passed 3:0:0. Motion made by Mehlman to adopt the following language:

“F. Permit Cap and Proximity Ban

1. At any given time, there shall be no more than the number of Tobacco Product Sales Permits at the time of the Public Hearing, reduced by the number of permits not renewed pursuant to (2). No permit renewal will be denied based on the requirements of this subsection except any permit holder who has failed to renew his or her permit

within thirty (30) days of expiration will be treated as a first-time permit applicant.

2. As of the date of the Public Hearing, any permit not renewed either because a retailer no longer sells tobacco products, as defined herein, or because a retailer closed the retail business shall be returned to the Wakefield Board of Health and shall be permanently retired by the Board of Health and the total allowable number of Tobacco Product Sales Permit under paragraph (1) shall be reduced by the number of the returned permits.

3. A Tobacco Product Sales Permit shall not be issued to any new applicant for a retail location situated within five hundred (500) feet of a public or private elementary or secondary school as measured by a straight line from the nearest point of the property line of the school to the nearest point of the property line of the site of the applicant's business premises.

4. A Tobacco Product Sales Permit shall not be issued to any new applicant for a retail location situated within five hundred (500) feet of a retailer with a valid Tobacco Sales Permit as measured by a straight line from the nearest point of the property line of the retailer to the nearest point of the property line of the site of the applicant's business premises.

5. Applicants who purchase or acquire an existing business that holds a valid Tobacco Product Sales Permit at the time of the sale or acquisition of said business must apply within sixty (60) days of such sale or acquisition for the permit held by the Current Permit Holder if the Applicant intends to sell tobacco products, as defined herein."

Motion seconded by Silva to draft revisions to the Sale of Tobacco regulations as noted above. Motion passed 3:0:0. The date it will be in effect is December 1st 2017.

Clay noted that she found wording in the final section of the Board's Food Establishment regulations that conflicted with the 2103 federal Food Code. Mehlman noted that as the Board voted on the correct wording it would just be a Notice of Correction to change the wording and did not require a vote from the Board.

**Public
Hearing:
Proposed
revision to the
Regulations
Concerning
Minimum
Sanitation
Standards for
Food
Establishment**

**Request for
Bodywork
Establishment
& Practitioner
Permit for**

Qin Li the owner of Dream Foot work and Bodywork and John DiPerri were present. Li has been running her business at 113 Water St (across from Shaw's). She has submitted all her paperwork for the Establishment and Practitioner permits for the business. Clay has reviewed the applications and recommended the Board approve their request pending the receipt of a physical for Ms. Li in the last six months.. Motion made by Mehlman, seconded by Silva to approve the establishment and practitioner permits. Motion passed 3:0:0.

**Dream
Footwork and
Bodywork and
Qin Li**

Clay said she will go by McDonalds to see what renovations they are doing and will check with Jack Roberto in the Building Department.
Café Italia's plan review is final and they can move forward with construction.
Public Kitchen plans to open in December.

**Health
Director's
Report**

Tequilas in Greenwood have submitted a plan review.
Standards 1, 5, 7 and 9 have been verified by an Auditor. Now working on 4 and 6.
Clay, Keough and Daniel will be at the MHOA conference this week.

NONE

**Business
which has
arisen since
the posting of
the meeting**

Next meeting will be January 17th, 2018 unless there is an action item requiring a meeting in December.

Meeting adjourned at 8:25 PM.

**Meeting
Handouts**

1. Agenda
2. Minutes from October 11. 2017
3. Draft Tobacco Regulations
4. Draft Minimum Standards Regulations
5. Health Directors Report
6. Public Health Nurse Report

Respectfully submitted



Cindy Luongo
Clerk