



WAKEFIELD BOARD OF HEALTH MEETING

**William J. Lee Memorial Town Hall
1 Lafayette St, Wakefield, MA. 01880
Wednesday, May 17, 2017 7:00 PM**

PRESENT:

Laurel Gourville, Chair
Elaine Silva, Vice Chair
Alison Mehlman, Secretary
Ruth L. Clay, Health Director
Cindy Luongo, Clerk

NOT PRESENT:

----- **TOPICS OF DISCUSSION** -----

The Wakefield Board of Health held their monthly meeting on Wednesday, May 17, 2017.

Call to Order

Chairperson Gourville called the meeting to order at 7:00 pm.

Approval of Minutes

Mehlman moved to approve the minutes as presented. Silva seconded. Motion passed 3-0-0.

Discussion about appointment of new Medical Director

Clay is working with the school nurse leader Kelly Qualey on finding a new medical director that can sign the standing orders for our flu clinics. Dr. Kidd has notified the Health Department that he will retire. The new medical director does not have to be from Wakefield and ideally we would like to use the same director that he the school department uses.

WAKE UP Updates

Wake Up held their annual meeting 5/16/17 at the Crystal Community Club. The coalition decided to have a breakfast meeting. The YAT presented a power point slide show with a Year in Review. Chief Richard Smith was the keynote speaker. Community awards were presented to Brendan Kent Wakefield's Athletic, Health & Wellness Director and Officer Amy Rando. The coalition presented a plaque to that will be placed on the wall in Town Hall in recognition of graduating YAT seniors.

Health Director's Report

A meeting was held with the owners of the Porch, their attorney, Steve Maio, Ruth Clay and the Fire Chief Sullivan. The restaurant is using a smoker and complaints from surrounding neighbors are being registered. They will be allowed to continue to keep it at the New Salem ST location. This is not the ideal location for them as they have to have someone go to that location every half hour to keep adding wood to the smoker and it is costing them money.

The BOH will be permitting our first Bodywork Establishment, Crystal Feet SPA in Greenwood. They are doing Reflexology and Tui Na. Clay will visit the other establishments in Wakefield to see if they fall under the Bodyworks regulations.

Wakefield 101 is May 18, 2017 6-8PM at the Beebe Library Cindy and Catherine will staff the Health Department table.

**Business
which has
arisen since
the posting of
the meeting**

Clay meets with Dan Lieberman who is on the By-Law committee. They discussed our BOH regulations and the Town By Law section 4 Division 4 on the town site, updating, completing and moving them to make it less confusing for the public.

May 23rd & 24 Ruth Clay, Jen Keough, Charles Daniel and Coral Hope will be at a conference in Springfield, Ma for the new food code training.

Ruth Clay is on Vacation June 9th-16th.

Festival By the Lake is June 10th.

Next meeting will be Monday June 26th.
Meeting adjourned at 07:19 PM.

**Meeting
Handouts**

1. Agenda
2. April 19, 2017 Minutes
3. Health Directors Report
4. Wake Up Updates

Respectfully submitted,

Cindy Luongo, Clerk
