

MEETING MINUTES

May 17th 2023 | 6:00 p.m.

Call to Order: Candace Linehan BOH chair, called the meeting to order at 6:00 p.m.

Attendance: Candace Linehan , Chair, Laurel Skinder Gourville, Vice-Chair, Elaine Silva secretary

Administration Present: Cindy Luongo, Board of Health Clerk, Anthony Chui, Health Director Melrose, Stoneham and Wakefield, Health Inspector Daniel Thompson and Public Health Nurse Melissa Lowry Wakefield, Melrose and Stoneham

Public Engagement: Vincent Waterman 108 Pleasant St Wakefield

Approval of minutes of April 19th 2023: Gourville motions, seconded by Silva. Motion passed 3-0-0 by roll call vote.

108 Pleasant St fines appeal: Owner of property Vincent Waterman was present. Due to health conditions and finances over the years has been unable to do the necessary work cited in the order to correct that was issued on February 1st 2023. Vincent's son was able to share some recent photos of recent work and clean up. Health Inspector Dan Thompson said the initial complaint of the missing siding on the house has gone back 13 years and there needs to be a solution for the work to be completed. He received two fines one for \$50 and the other for \$100. He has paid the first fine. Gourville motioned to waived the second fine of \$100 , seconded by Silva motion passed 3 0 0 . The board asked Mr. Waterman if he was open to receiving assistance. Human service social service coordinator will reach out to Mr. Waterman and by reaching out to COA and Mystic Valley Elders services.

Bamboo House hearing: Director Anthony Chui addressed the BOH, tonight is more of a planning meeting, giving an update to the boh of the recent food inspections at the establishment. They have gone back to pre-consultant levels. They hired food safety consultant that worked with them for six months. We are requiring them to get another consultant. The recommendation is that Bamboo house will be required to get another food safety consultant for two months and have the entire staff serv safe certified.

Camp discussion: PHN Melissa Lowry was present and spoke to the BOH, recently, PHN Sandra Brown, Health Director Anthony Chui and herself met with the boys and girls club. They went over the requirements that they will need to submit for this 2023 camp season. Quannapowit Yatch Club will also need to submit all paperwork to operate this season as they have not had a permit since 2019. Maryann Hannifin from the Burbank YMCA camp will also apply for this season. Director Chui said the state regulation 105 430 CMR has a checklist with all requirements, sections are pre-written, copy and paste and when you need to make any changes or updates or renewals it is a plug and play. Gourville suggests that the expectations are clear to the camps that we are not the nurses for the camps we do the inspections.



Health Directors report: Director Chui gave three updates for the BOH this month.

On May 4th he attended the MAPHM as guest speaker at the event. He spoke about the importance of having public health nurses in local health departments.

WakeUp annual meeting Tuesday May 16th was very successful. 10 years of DFC & Wake-up YAT pushing out programs like the later school start times and team dating violence. MVPH tobacco control coordinator Maureen Buzby was surprised with the unsung hero award. Trusted adult award went to the math teacher Grace McHugh and the school nurses also received community impact awards.

The fire at Charlies on Main happened this Sunday on Mother's Day, unfortunately the building is a total loss. WFD is still trying to determine the cause. The response from Fire and police was very prompt, no injuries reported. Gourville asked besides the food establishment what is our role in residential loss? Chui said Tom Walsh the emergency management director was able to connect quickly with them. Chui said it is a situation by situation assessment. Gourville said our last table talk was many years ago and maybe a its time for another one. Linehan said one of the residents lost a pet. Chui said having pets registered with the town is important. Charlies and his family had an outpouring of support from the community. He hopes to be back in the same spot within six months.

Re-Organization: The Board of health re-organized. Linehan motioned to nominate Laurel Skinder Gourville Chair of the board. Gourville motioned to nominate, Elaine Silva as Vice Chair and Candance Linehan as Secretary. Seconded by Silva motion passed 3 o o.

Adjournment: Gourville motioned to adjourn, seconded by Silva 07:38 p.m. Motion passed 3-0 by a roll call vote. Next meeting is June 21st 6 PM

Respectfully submitted

A handwritten signature in cursive script, appearing to read 'Cindy Luongo'.

Cindy Luongo