

A joint meeting of the Melrose and Wakefield Boards of Health was held remotely on May 27th, 2020. The meeting came to order at 7:04 pm. Present at the meeting remotely were Melrose Board members Maurine Garipay, Carol Ann Licitra and Frank Brincheiro, Wakefield Board members Laurel Gourville, Elaine Silva, and Candace Linehan as well as Jenn McDonald Communications Director for Wakefield, Health Director Ruth Clay, Cindy Luongo and Mark Sardella the Wakefield Item.

Melrose BOH approved minutes from the May 13th, 2020 meeting with one change. Garipay yes, Brincheiro yes Licitra yes 3- 0-0

Wakefield BOH approved minutes from the May 13th, 2020 meeting. 3- 0- 0 Gourville yes, Silva yes, Linehan yes

Clay and Gourville discussed having a public participation In all of the BOH meetings. Gourville Inviting public participation but seeing none.

Public Hearing about food related fees

Open the public hearing

Wakeifeld BOH Linehan motions to open the public hearing, seconded by Silva, 3 –0- 0 Gourville yes, Silva yes , Linehan yes

Melrose Brincheiro motions, to open the public hearing seconded by Licitra, Garipay yes, Licitra yes, Brincheiro yes, 3-0-0

Clay no public comment

Melrose Garipay motions to close the public hearing, seconded by Brinchiero, 3-0-0, Garipay yes, Brincherio yes, Licitra yes

Wakefield Gourville motiosn to close the public hearing seconded by Linehan, 3- 0-0 , Gourville yes, Silva yes, Linehan yes s

Clay 25% fee reduction on the fee schedule, restaurants, catering, and full service.

Gourville questioning how difficult will this be for administrative purposes. Clay explains the new software online it will calculate the discount. Since the new online system will not be ready for this permitting season we will notify Wakefield establishments the discount on the fee schedule.

Melrose motions to accept the fee scheduled with the 25% discount, seconded by Garipay. Motion passes 3- 0-0 Brincheiro yes, Garipay yes, 2-0-1

Wakefield motions to accept the fee schedule with the 25% discount, by Silva, seconded Linehan, Gourville yes, Silva yes, Linehan yes 3-0-0.

Repeal of Emergency Order Regarding Personal Care Services

The boards of health placed an order on the spas, nail salons and barbershops. The BOH are discussing to repeal the local order. Both boards want to be consistent with the State's order.

Melrose Lictira motions to repeal the personal care service order seconded by Garipay. Motion passes 3-0-0. Lictira yes, Garipay yes, Brincherio yes

Wakefield Linehan motions to repeal the personal care service order, seconded by Silva, Gourville, motion passes 3-0-0. Gourville yes, Silva yes, Linehan yes

Health Directors report.

COVID19 testing for Melrose and Wakefield employees on June 3rd Wakefield Town Hall. If any Board members want to be tested we will send the forms

COVID 19 numbers as of yesterday for Melrose 233 and Wakefield 293. The numbers are plateauing. The nurses are working relatively regular hours.

Other business

Superintendent Doug Lyons joined the meeting to discuss graduation ceremony plans for WMHS class of 2020. Lyons was looking to the BOH for input and support from the Board on the decision for the graduation ceremony plans. The first graduation plans that a group of 22 are on was Friday am Ruth Clay was invited to the meeting. They discussed having small group ceremonies by homeroom 18-20 graduates. Since the Friday meeting Lyons said they will be reconvening and discussing other options like how Melrose is holding their graduation ceremony in August. Giving the smaller group ceremony to kids that will be unable to do an August graduation for reason like moving or enlisting and the larger group in August.

Wakefield Vice Chair Silva said the small group plan was excellent and follows the guidelines. Chair Gourville said she likes plan A, and Linehan was also thought the smaller group was a well thought out plan.

Silva motioned to approve the small group graduation ceremony plans and any other plans will come to the Board of Health, seconded by Linehan motion passes 3-0-0. Gourville yes, Silva yes, Linehan yes.

Wakefield Linehan motioned to close the meeting seconded by Silva, motion passed 3-0-0.
Gourville yes, Silva yes, Linehan yes.

Melrose BOH Brincherio motioned to close the meeting seconded by, Licitra motion passed 3-0-0. Brincherio yes, Licitra yes, Garipay yes.

Meeting adjourned 08:10 PM

Next meeting June 3rd, 2020 7:00 PM via zoom.

Materials distributed

Agenda

Minutes 5.13. 20

Health Directors Report

Respectfully Submitted,

Cindy Luongo

The boards discussed giving the food establishment in both communities a 25% permit fee discount for this year's food permit as the restaurant's finances have significantly decreased due to the restrictions imposed due to COVID-19.

Health Directors Report

All communities will be receiving money from the Cares Act to pay anything COVID-19 related. Most of the first \$100,000 that DPH had given both communities has been spent. The money was used to pay for masks , hotel rooms at the Four Points Sheraton for people needing to quarantine or isolate away from their families.

Re-opening of Town Hall Wakefield and City Hall Melrose are in the beginning stages of discussion. The "return to work task team" are discussing modifying office spaces, installing plexi-glass, and dutch doors to restrict access to offices. The conference room on the first floor may be used for appointments with the public.

The Public Health Nurse will order syringes and alcohol wipes now in preparation for next flu season.

Materials distributed:

Agenda

Health Directors report

May 13^h, 2020 draft meeting minutes

Motion to adjourn by Silva, seconded by Linehan. Roll call vote: Gourville yes , Linehan yes, Silva yes.

Motion to adjourn by Licitra, seconded by Garipay. Roll call vote: Brincheiro yes, Licitra yes, Garipay yes.

Meeting adjourned at 8:10 PM

Respectfully submitted,

Cindy Luongo