

Albion Cultural Exchange Committee Meeting

Wednesday, 12/1/2021 - 7pm

Attendees: Chris, Donna, Joy, Kathy, Tracy

1. Review and Approval of previous meeting minutes: Approved as distributed

2.) Building Maintenance

- General Construction almost complete
- Front Projection Sign – Spotting adjusted so now sign lit properly and not hitting drivers eyes on Albion Street
- New street lights on Albion installed this past week – look good
- Busy Dog basement technologies did an free evaluation on 11/6 of basement water issues and working with engineers to develop a plan to remediate water issues. Pending report findings to determine options and next steps
- Future lift from basement to 1st floor - research needs pricing (25K grant?) (Post Busy Dog eval)
- Bank Building next door - ownership change – ongoing conversations with Town Administrator on this. Don't know direction that the building will be going in.
- Rear building lights installed and working great. View from rear now visible from inside, discuss gels to disguise and blur outside. Potentially, start in back room due to lower impact. Future and ongoing topic
- Pending – Painting for Storage/Rear room, back hallway, front upstairs hallway, counters (white\black?)
- Pending - Additional remaining lights ordered to match original specifications of 50 lights – had received 37. Also added additional light bulbs
- Pending - Exterior Events Board
- Placeholder - Counters & Snack Bar Counters - pending estimates, painting short term Rear Snack Bar - pending design
- Committee for Disabilities in Wakefield – Chris to present to them on 12/6 on our progress
- January presentation to Town Council is on the calendar

3.) Past Events Review

- Nimble Thimblers Quilts – good event, looked great, good participation
- Carolyn Lieber lessons - Wakefield Music: event went smoothly, very cute, lots of compliments

4. Promotion

- Construction end PR Item was in the Wakefield Item recently
- Northshore magazine could be an option – 100\$ to have a press release on their website
- State Delegation update: Informed state delegates of our progress and extended invitations to come for a look

5. Gifts\Donations

- Laurie Hunt - Press Release for Roomba donation is in the works – thank you, Laurie, for being an ACE friend!
- Offer of a Steinway Piano gift – pending future discussion
- Future sound system spec'd by Onset Music, local Wakefield business. Exploring options and cost proposals. Seeking donations.
- Conversations with the Savings Bank on various 2022 sponsorship opportunities and continued relationship

6. Operations Guideline Draft - Workshop review – will have another workshop to review document

7. Future Events Review

- ACW Winter Art Sale - Kathy is point person for 12/11 – 12/12 event
- Bring The Good - Event proposal review. Chris to move forward with this for Jan and Feb timeframe
- Art & Edibles - Event proposal review. Chris to move forward with this and start think sessions with multiple parties
- Art Blooms - Pending April\May
- Spring Acapella - One Night
- HS Shows - May Weekend, potentially longer?
- Exhibit AP Art Show?
- Juniors Show