

11/2/2021 ACE Committee Meeting Minutes

Attendees: Chris, Donna, Doug, Joy, Kathy, Tracy

Albion Cultural Exchange Committee Meeting - Tuesday November 2nd, 2021 - 7pm

- Review/approval of previous meeting minutes. None to approve today
- Discussion on not using texting for conducting ACE committee business and decisions
- Front Building Sign – lights hooked up. Spotting needs adjustment - Bob Sardella Contacted
- Building Maintenance
 - General Construction - almost complete
 - November 6th - Busy Dog to do evaluation of basement water issues
 - Future focus area - lift from basement research and pricing (25K grant?)
 - Painting:
 - Storage/rear room not yet painted – Painter coming in soon to assess and meet with Chris
 - Other entrance - front hallway status – paint estimate
 - Plumbing issue
 - Left hand bathroom – toilet issue
 - Door handle issue
 - Plumbers scheduled for assessment on 11/2
 - Sink in storage room – water does not run – maybe tied to bathroom issue
 - Rear Building Lights done – electrician recently completed – looks great; big difference
 - Discussion on concept of design Exterior Events Board – near term effort – starting to pursue
 - Future – Build a stage, add in a PA?
- State Delegation and Town Council Invites
 - Post Construction Outreach and Post Construction Community Update – pending
 - Planning an invitation State & Local for a post construction tour
- Piano
 - Current piano wheels replaced and new legs
 - Thank you to Carolyn Leiber for funding for it being recently tune
 - Steinway Piano Gift has been offered – defer conversation for now
- Past Events Review
 - Square Works Show Square Works Summary
 - Great show, good to have up for a month
 - Attendance was better on Saturday's than on Thursdays. Opening night well attended.
 - Ensure future promotion is robust – schedule future social media promotion
 - Carolyn Lieber lessons - Wakefield Music, event went smoothly, very cute, lots of compliment

- Going Forward – Operations Committee – Vision and Day to Day
 - Including Building Usage Request Form and Guidelines
 - Building is in early stages of how to move forward now that re-hab is wrapping up, but not finalized
 - Several requests for renting the building as a function hall.
 - ACE building is geared towards Cultural activities and is different from the Civic Center which is set up as a function rental and has janitorial services
 - Operations sub-committee – Events coordination, expectations, communications
 - Event Proposal Form - Sub Committee being formed.
 - Always On mode now the new norm?
 - Partnerships
- November 16th: ACE building to be used from 3 to 8 for a specific reservation for Wakefield Gas and Light Department usage for a public function
- Future Events Review
 - Nimble Thimblers – opening on 11/5 for two weekends
 - ACW Winter Art Sale – 12/11 – 12/12
 - Holiday A Cappella - Cancelled till Spring
 - January 2022 – tentative - Self Portrait Show - Artists Challenge ‘ Bring The Good’ (Self Portrait potential) – Chris
 - Art & Edibles & Art Blooms – March and April – tentative
 - High School Shows - target dates:
 - Spring 2022 – May 17th Exhibit AP Art Show
 - June 1st Thursday - Juniors Show
 - Summer 2022 (June - September) Exhibit - tentative

Adjournment