

Albion Cultural Exchange Committee Meeting – Wednesday January 5, 2022

Attendees: Chris, Doug, Tracy, Kathy

1.) Review and Approval of previous meeting minutes: December 1, 2021 minutes were approved

2.) Building Improvements and Maintenance

- General Construction almost complete
- Busy Dog basement technologies did a free evaluation on 11/6 of basement water issues and working with engineers to develop a plan to remediate water issues. Pending report findings to determine options and next steps. Also looking to get some cost estimates. Likely need drain inside building on perimeter.
- Bank Building next door - ownership change – ongoing conversations with Town Administrator on this. Don't know direction that the building will be going in. need more concrete plans to determine next steps including Chestnut Street access.
- Front entrance ideas and option illustrations – working with local contact to explore fresh/new ideas and contacts. Chris has provided some of his visualizations to get conversation started to be able to move forward with more concrete suggestions and estimates. Have some accessibility grant funding available.
- Likely need to increase water capacity into building as we move forward- starting to work towards this with DPW.
- ARPA funding for pandemic related needs
- Chris has been working with local representatives and town managers to discuss these various financial needs. Conversations are ongoing.
- Painting Rear room, back hallway and front upstairs hallway are in progress
- 13 Additional Lights and 30 Bulbs arrived, being installed. Will increase lighting capacity
- Chris updated Commission for disabilities issues on December 6th on our progress. Will continue to meet with them at least annually.

3.) Past Events Review

- Nimble Thimblers Quilt Show, Nov
- Arts Collab Art Sale, Dec 11-12
- Wakefield Music Concert, Dec 20th

4.) Promotion

- Gave Donald Wong Tour during Light Dept reception – Chris and Tracy
- Lynnfield Arts Guild inquired about how to use the building - ongoing discussions with them pending finalization of building usage policies. They had a tour of the building. Chris asked them to be involved in the Bring the Good show; they will be a partner in presenting the show.
- Art & Edibles – staring 3/17 thru end of April
 - Chris and AnnMarie met with Town Administrator on event and plans.
 - Meetings with Brewery for Art & Edibles
 - Call to artists and graphics are in progress
- ACE presentation to Town Council – coming up in a few weeks – includes updates on activities since presentation a year ago, including reviews with State Delegation for funding projects, increased security and fire protection, basement, lifts, streetscape etc.

5.) Gifts\Donations

- Future Sound System spec'd by Onset - seeking donations
- Conversations with the Savings Bank 2022 Sponsorships

6.) Operations Guideline Draft

- Workshop review – Chris to schedule next workshop

7.) Future Events Review

- Bring The Good - Event Being Setup Now - Lynnfield Art Guild Added to mix
- Art & Edibles - Event Review with Town & other Partners
- Art Blooms - Pending April\May
- Spring Acapella - One Night
- HS Shows - May Weekend, potentially longer, potentially add Lynnfield HS to mix?
- Summer Show Comedy Night?
- Summer 2022 (June - September) Exhibit
- ** Future Event Ideas
 - "Go Live" Music Series,
 - Build Green Screen Interview Spot

8.) Artist Challenge Contest - Images of our building with prize money? Other options for Spring\Summer or Fall 2022 - Exhibit - no new info

9.) Art on the Highway - no new info

10.) Kathy – Arts Collab update and ideas

- ACW has started discussing events to propose in the ACE building.
- Targeting a show later in the year, in the fall
- In process of proposing a 'Drop in and Art' recurring event that would be 2 hours twice a month, creative time for ACW artists, using dry media only, and would compatible with many activities that could be running at the same time, for example art shows.

11.) Adjournment