

## Denise Oates

TOWN CLERK  
WAKEFIELD, MA

**From:** Chris Carino <chris@carinomedia.com>  
**Sent:** Tuesday, July 30, 2019 3:15 PM  
**To:** postings  
**Subject:** Albion Cultural Exchange Committee Meeting Wednesday August 7, 2019

2019 JUL 30 PM 3:16

The Albion Cultural Exchange Committee will meet on Wednesday, August 7, 2019, at the Albion Cultural Exchange, 9 Albion Street - Wakefield, MA at 7 pm in the main gallery room on the first floor.

The Agenda will Include:

1.) Review and Approval of Previous Meeting Minutes

2.) Bathroom Update

Bid Update - Timeline - June 28 & July 19th & other meetings

Additional drawings added from MEP Engineer

Cost Estimate Re-reviewed

Vision Update & Ideas(Schedule vision meeting for September)

3.) Fundraising - ACE Non-profit structure

Fundraising - Digital Storytelling videos

State House 7-18-19 interviews and visits with State Delegation

August Editing Schedule

Fundraising -

Logo - Logo Tournament Process - Where Ideas Happen tagline

Logo Brief and Feedback compilation

Fundraising - Cummings Foundation(Cedrics Studio\Chamber Connection)

4.) Programming Review - Building maintenance notes

JV Art Show Success

Hanging Setups for walls?

Lockable Storage Cabinets\Boxes

Cardboard Removal, Old Curtain Removal

Old AC Removed

Safe Door removal note sent to potential buyer

Relocation of Items in Safe

New Flag and Bunts for Summer

Sidewalks - Clean up and repair

5.) Upcoming Programming

Lake or other Photo night in Fall/Winter?

First Thursday and Calendar Review

Bathroom Schedule

October Arts Collab event

Holiday Stroll Date Confirmations

Other Calendar updates

6.) Movie Sub-Committee Report

Karen Gagne - French Club, Italian themed Movie Night

Movie Projector - Movies Committee - Subcommittee creation

<https://www.seenebula.com/products/variant/mars-ii/D2322111> ri

Forest Gump Movie Night for Anniversary?

7.) Digital Sub-committee report - Tasha\Tony\Doug - Pending Logo

E-mail Marketing - Doug Henning - Pending Logo

8.) Post Bathroom Construction -  
Celebrate Construction Campaign

9.) Town Council Updates -  
Tours Given to Anne Santos & Jonathan Chines  
Second invite out for tours.  
Waiting to give Fall tours

11.) Set next meeting date

12.) Adjournment

Thank-you.

Chris J. Carino, Albion Cultural Exchange Committee Chairperson