

Advisory Board of DPW
Monday, March 19th 2018

Members in attendance: Chairman David West, Board Member Maria Palomino

Also in attendance: Director of DPW Richard Stinson, Business/Operations Manager Carol Antonelli and Adam Pinkney.

Meeting called to order at 5:30 pm.

- 1) Participation – None
- 2) Approval of minutes from previous meetings
 - Tuesday, February 20th minutes were presented
 - Chairman West entertained a motion to approve the minutes as presented, Ms. Palomino made a motion to approve the minutes as presented, all approved, motion carries for minutes to be approved as presented
- 3) FY2019 Warrant Article
 - Mr. Stinson presented an updated draft of FY2019 Warrant Articles
 - Roadway Improvements is being asked as \$500,000.00 however it is believed to be closer to previous fiscal year of about \$350,000.00
 - Sidewalks is being asked as \$100,000.00 however it is believed to be closer to previous fiscal year of about \$50,000.00
 - Mobile Radio System Replacement in being asked as \$125,000.00 with \$75,000.00 coming from tax levy, \$25,000.00 from water and \$25,000.00 coming from sewer
 - Water Mains – being asked the sum of \$4,085,000.00 with approximately \$3,900,000.00 could be interest free
 - Chairman West asked if there was a time limit on this, Mr. Stinson explained that there's not and would depend on what the MWRA will allow for funding
 - Rail-to-Trail MBTA Lease Agreement – Article & Rail-to-Trail MBTA Lease Agreement – Motion
 - Insurance amount with upcoming Town Meeting or November's Town Meeting, required to have for 5 years
 - Goes to Town Meeting to negotiate lease
 - Sent to Town Council and MBTA Council
 - Area to include North Avenue to Lynnfield Town Line for above ground portion
 - Chairman West asked about the vendor to design the trail, Mr. Stinson said World Tech to work on the majority of the project
- 4) FY2019 Capital Outlay Update
 - Mr. Stinson presented updated Capital Outlay budgets
 - Multiple line items moved to operational costs opposed to individual line items moving forward, for example, \$40,000.00 in painting now moved to operational
 - Drainage of \$100,000.00 moved to operational budget, \$75,000.00 being recommended by the Town Administrator
 - Under target by \$7,500.00 on Capital Outlay
 - Next meeting for Capital Committee on April 2nd at 7:00 pm, department heads present needs for ongoing issues
 - By moving multiple line items to the operational account, Capital Outlay increases around \$290,000.00

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- Chairman West asked if by moving line items to the operational budget would that increase operational budget, Mr. Stinson explained that it wouldn't

5) Snow Update

- Mr. Stinson approached the Selectmen for a \$300,000.00 overdraft, this was approved, as well the Finance Committee approved for the \$300,00.00 overdraft and an additional overdraft request of \$300,000.00 totaling \$600,000.00, will be going back to the Selectmen for approval of the additional \$300,000.00
- Snow budget currently at \$1,136,211.00, estimated at \$1,200,000.00
- Mr. Stinson presented a brief Snow and Ice history with average inches of snow with the cost
- Within the last 17 years, this March 2018 has largest amount

6) Project Updates

A) Sewer Pumping Stations

- Bids came in, project cost is \$954,000.00
- Ms. Palomino asked what occurs when unexpected cost comes into play, Mr. Stinson explained bids add extra to take into account of unexpected conditions
- Mr. Stinson further explained it is fortunate to have the extra money

B) National Grid update

- Postponed meeting to April with Selectmen
- Final decision out at 175 detailed pages
- Energy Citing Board needs to process on more report, looking to review if less of a magnetic field is possible
- Project can begin in commercial area but not residential areas
- Pipe being used is not oil filled
- Deadline to begin is still set as June 1st
- Project will mill roads saving the Town about \$700,000.00 in cost, cameras added to Albion Street & Broadway, TV sewer lines added, pavement to Rail-to-Trail areas but not site amenities, about \$1,600,000.00 in new tax revenue
- Two interruptions to traffic
- Albion Street – Vault goes in Green Street in Stoneham which has to close Albion Street for 5 days
- Salem Street around Chapman Road closes street from 3 to 5 days
- Chairman West asked how will the traffic interruption effect school, Mr. Stinson explained one road will occur during the summer while the other is not near a school
- Mr. Stinson also explained there will maintain one direction on Broadway
- Chairman West asked if Water/Sewer would be effected, Mr. Stinson said possibly but would need to inspect after the project's completion
- Requirements on gas mains on a 1 to 3 scaled test, 1 being the worst, 2 being 30 days to improve, 3 being no improvement needed

C) Water Street Bridge

- Mr. Stinson explained going to bid in a week, requires closing 129 includes Salem Street through Water Street
- Grant included engineering consult, split between Wakefield and Saugus

7) Old Business

- Mrs. Antonelli explained 15 Pine Hill Circle had a leak over a year ago, resident had \$745.00 outstanding, asked if a reconsideration could be made on account

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- Chairman West said needs new information to make a reconsideration, explained to have resident bring in new information to the Advisory Board

8) New Business

- Mr. Stinson presented Town Report for review
- Mr. Stinson said Town Meeting originally May 7th, now scheduled for April 30th and May 7th with a 7:30 pm starting time
- Chairman West asked about Sewer pipe near his address, Mr. Stinson explained we could look into pipe

Next meeting discussed as Monday, April 23rd, 2018 at 5:30 pm

Chairman West entertained a motion to adjourn, Ms. Palomino made a motion to adjourn, all approved, motion carries

Meeting adjourned at 6:22 pm.