

Advisory Board of DPW  
Tuesday, February 20<sup>th</sup> 2018

Members in attendance: Chairman David West, Board Member Maria Palomino

Also in attendance: Director of DPW Richard Stinson, Business/Operations Manager Carol Antonelli and Adam Pinkney.

Meeting called to order at 5:30 pm.

- 1) Participation – None
- 2) Approval of minutes from previous meetings
  - Monday, December 4<sup>th</sup>, 2017
  - Chairman West entertained a motion to approve the minutes as presented, Ms. Palomino made a motion to approve the minutes as presented, all approved, motion carries for minutes to be approved as presented
- 3) 2018 Nahant Street Yard Waste / Mercury Recycling / Household Hazardous Waste
  - Mr. Stinson presented the 2018 Yard Waste program schedule, typo on “May 132” needing “3” removed, as well as “Household Hazardous Waste” added in header
  - Chairman West entertained a motion to approve schedule with amendments, Ms. Palomino made a motion to approve the schedule with amendments, all approved, motion carries
- 4) FY2019 Capital Outlay
  - Mr. Stinson presented a draft of FY2019 Capital Outlay
  - Chairman West asked if Fleet Division vehicles were to be upgraded, Mr. Stinson explained how Capital Outlay would upgrade necessary vehicles
  - Mr. Stinson said this could be completed by about March 25<sup>th</sup>
  - Chairman West asked about \$800,000.00 line item for the Department of Public Works facility on North Avenue, Mr. Stinson explained there are a variety of issues with the building
  - Chairman West asked if a vote was needed, Mr. Stinson said one was not necessary at this time
  - Ms. Palomino asked if, for example, a stove was needed in the Dolbeare School does that come from the DPW’s budget, Mr. Stinson explained the School Department would handle it
- 5) FY2019 Warrant Article
  - Mr. Stinson presented a draft of FY2019 Warrant Articles
  - Mr. Stinson reviewed an in depth breakdown of Refuse & Recycling Collection/Disposal Budget
  - Water Mains – Borrowing requires a 2/3<sup>rd</sup> vote, budget potentially could be more
  - Mr. Stinson also explained Warrant Articles would require a vote before being presented to the Board of Selectmen
  - Ms. Palomino asked if a refurbished water main would hold, Mr. Stinson explained how it would, given the strength from the unit
  - Chairman West entertained a motion to approve the FY2019 Warrant Articles as presented, Ms. Palomino made a motion to approve the FY2019 Warrant Articles as presented, all approved, motion carries

6) Water Hearings

**29 Tamworth Hill Avenue**

- Ms. McGuire came in regarding the water bill, as noted, hose was left on overnight and water ran through the system
- Mrs. Antonelli explained 2,700 units came through the system in July while November ran 3,300 units
- Mrs. Antonelli said the Advisory Board would take Ms. McGuire's testimony under advisement
- Ms. Palomino said the Advisory Board would discuss this claim and Chairman West further stated a decision letter would be mailed
- Mr. Stinson presented the following resolution:
- Abate using formula of 22.58% off sewer
- Honor the discount
- Any outstanding amounts must be paid in 30 days
- Chairman West entertained a motion to approve abatement formula of 22.58% on sewer, Ms. Palomino made a motion to approve abatement formula of 22.58%, all approved, motion carries

**15 Pine Hill Circle**

- Mrs. Antonelli presented details for the address along with issues surrounding bill, bill shows an unpaid balance
- Mr. Stinson presented the following resolution:
- Deny claim as water/sewer was used and went through the system
- *Note: Ms. Najarian was not in attendance for hearing*
- Chairman West entertained a motion to deny claim, Ms. Palomino made a motion to deny claim, all approved, motion carries

**5 Crystal Street**

- Mrs. Antonelli presented details for the address along with issues surrounding the bill
- Mr. Stinson presented the following resolution:
- Abate 22.58% of sewer average
- *Note: Mr. Xu was not in attendance for hearing*
- Chairman West entertained a motion to approve abatement of 22.58% of sewer average, Ms. Palomino made a motion to approve abatement of 22.58% of sewer average, all approved, motion carries

7) Project Updates

A) Sewer Pumping Stations

- Finlay Street and Bay State Road
- Looking to have to bid in March
- Last two stations needing to be done

B) National Grid

- Energy Citing Board gave draft of decisions
- Location of project to still remain along original proposed route
- Board of Selectmen met on Friday, February 16<sup>th</sup> 2018 and voted for Mr. Tom Mullen to send letter showing no objections as well no objections if pipe changes
- Chairman West asked why Stoneham and Winchester want a different pipe, Mr. Stinson explained the two different pipes being looked at are oil filled versus non-oil filled pipes where oil filled pipes cut the milligause in half
- Mr. Stinson explained only way to change this is through the Energy Citing Board

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- Last day to file appeals locally in Thursday, February 22<sup>nd</sup> 2018
- On Tuesday, February 27<sup>th</sup> 2018 the Energy Citing Board reviews local appeals and allows an additional 22 days for legal appeals to be filed
- Possible start time of late March
- When boring process begins it will take place all day until complete
- Two manhole being added, will take 3-5 days, roads will be in one way direction with Albion Street being done in middle of May and Salem Street being done in the Summer timeframe
- Areas to be paved
- Rail Trail area to be paved
- Old train lights near Galvin Middle School to be taken down
- Will take place at same time as Water Street Bridge project, trying to work with schedule to not have traffic effected

8) Old Business

- None

9) New Business

- None

Next meeting discussed as Monday, March 19<sup>th</sup>, 2018 at 5:30 pm

Chairman West entertained a motion to adjourn, Ms. Palomino made a motion to adjourn, all approved, motion carries

Meeting adjourned at 6:57 pm.