

Advisory Board of Public Works

Monday, March 9, 2020 – 5:00 pm

Attendance: Chairman Christopher Tarr, Vice Chair Maria Palomino, Member Elena Proakis

Absent: Chair Christopher Tarr

Also Attendance: Director of Public Works Joseph Conway, Business Manager Ann Waitt, and Principal Office Assistant Adam Pinkney

- 1) Call to order at 5:13 pm
- 2) Public Participation
 - Rosemary Soroto from Rosemary Road
 - Ms. Soroto inquired what would occur to the remaining funds from the funds dedicated to Snow and Ice where there seems to be remaining funds, Mr. Conway explained that Town Council would determine whether the funds would go back to the general fund or serve another purpose
 - Ms. Soroto inquired about the road work being done currently by Public Works and National Grid and if there was a way to consolidate all the road work, Mr. Conway explained that this is something Town Council is also looking to investigate and try to navigate.
 - Ms. Soroto inquired about Kathy Lane and the flooding that occurs there, Mr. Conway explained that the road would need to be assessed as well as have the drainage, water, and sewer explored
 - Ms. Soroto inquired about the budget regarding patch work on the road, Mr. Conway explained the road ways would need to be assessed based on the grading, as well as seeing what could be done by hand versus needing additional equipment
 - Ms. Soroto inquired about the service request system and what the expectation would be when submitting a request, Mr. Conway explained that with service requests they are tiered into three categories, immediate, future, and deferral
 - Ms. Soroto stated one road way under the budget has a tree that over hangs and drips onto the road and if the tree would be removed, Mr. Conway explained that the tree would depend on the location
- 3) Approval of February 3, 2020 Minutes
 - Ms. Proakis motioned to accept the amended minutes Monday, February 3, 2020, Vice Chair Ms. Palomino seconded, no discussion, all approve, motion to accept the amended minutes Monday, February 3, 2020 carries
- 4) Water & Sewer Review
 - **39 Crystal Street**
 - Mrs. Waitt presented findings for 39 Crystal Street, explained the current bill has been paid and the resident found a leak on the property, there was movement within the house with varying residents
 - Ms. Proakis noted the September usage was well above the normal, Mrs. Waitt explained that the resident noted there were more individuals living in the house
 - Ms. Proakis asked how many years we would review to get an average consumption on a home, Mr. Conway explained we have typically gone back 4 years
 - Ms. Proakis suggested that Public Works should request to demonstrate the work being done, Ms. Palomino stated a vote on abatement would take place after the demonstration



Advisory Board of Public Works

Monday, March 9, 2020 – 5:00 pm

- **52 Greenwood Avenue**
 - Mrs. Waitt presented findings for 52 Greenwood Avenue, the resident provided copies of invoices for work down for a leak
 - Vice Chair Ms. Palomino stated the owner came to the counter back in October of 2019 with no leaks, seemed to think something was wrong with the meter, a Sewer and Water Division Employee went to property
 - Ms. Proakis stated the average came to a difference of 2200 cubic feet of usage in June bills
 - Mr. Conway stated that in a future meeting we could review the current dispute request form could be updated
 - Ms. Proakis stated the average for abatement would calculate to \$1,075.20, Mr. Conway suggested they could motion to approve the abatement contingent on Sewer and Water Division Supervisor Mr. Steven Fitzpatrick approval
 - Ms. Proakis motioned to approve the abatement of \$1,075.20 pending approval from Sewer and Water Division Supervisor Mr. Steven Fitzpatrick, Vice Chair Ms. Palomino seconded, no discussion, all approve, motion carries to approve the abatement of \$1,075.20 pending approval from Sewer and Water Division Supervisor Mr. Steven Fitzpatrick
- 5) Refuse & Recycling
- **Nahant Street Yardwaste Site Schedule**
 - Mr. Conway presented the 2020 Nahant Street Yardwaste Site schedule
- 6) FY2021 Warrant Articles
- Mr. Conway presented FY2021 Warrant Articles
 - **A) Eminent Domain - \$1.00**
 - **B) Refuse/Recycling/Yard Waste - \$2,274,241.00**
 - Ms. Proakis asked when the recycling contract would be reviewed, Mr. Conway explained it would end in 2021
 - **C) Roadway Improvements – Borrowing 10 Million Dollars over 5 years**
 - Mr. Conway explained this would bring the roadways to an 80 grade
 - Vice Chair Ms. Palomino asked who would be making the decisions on the roadways, Mr. Conway explained decisions would be jointly done with the Capital Improvement
 - Ms. Proakis inquired about the sidewalk work, Mr. Conway stated there would be a balance as roadways are done that sidewalks would be work
 - **D) Revolving Amounts – Roadway Repair Spending Authorization \$50,000.00**
 - Vice Chair Ms. Palomino asked who are usual offenders of this, Mr. Conway explained this would be mainly developers or construction companies
 - **E) New Salem Street Drainage Repairs - \$800,000.00**
 - **F) Walton Lane Betterment - \$91,000.00**
 - Ms. Proakis motioned to recommend the 6 FY2021 Warrant Articles as updated from March 9, 2020 meeting, Vice Chair Ms. Palomino seconded, no discussion, all approved, motion carries to recommend the 6 FY2021 Warrant Articles as updated from March 9, 2020 meeting
- 7) FY2021 Budget Review
- Mr. Conway presented the FY2021 Budget Review



Advisory Board of Public Works
Monday, March 9, 2020 – 5:00 pm

- Ms. Proakis inquired if the Complete Streets Grant was accepted, Mr. Conway explained that there would be a grant of \$380,000.00 from Complete Streets
- Ms. Proakis asked why would \$850,000.00 be budgeted when the average is showing \$1,344,422.00, Mr. Conway explained that by over spending it would create a conflict with accounting
- Ms. Proakis asked about the water in Crystal Lake, Mr. Conway explained Crystal Lake has been effected by manganese and 8.1091% Budget Increase reflects part of this along with other water projects

8) Other Business

- Ms. Waitt explained there was to be follow up on 503 Lowell Street, she explained that the home has 3 and ½ bathrooms, with summer irrigation the calculation of 3 sprinkler heads comes to an average consumption to 4,500 cubic feet
- Ms. Waitt explained she would send the data for this dispute via email in order to move forward

9) Next Meeting

- To be determined from Sewer and Water Rates Financial Group, tentatively Monday April 6, 2020 at 5:30 pm

10) Adjournment

- Ms. Proakis motioned to adjourn, Vice Chair Ms. Palomino seconded, no discussion, all approve, motion to adjourn at 7:05 pm carries

