

Advisory Board of DPW
Monday, November 4th at 5:30 pm

Attendance: Chair Christopher Tarr, Vice Chair Maria Palomino, Member Elena Proakis

Also Attendance: Director of Public Works Joseph Conway and Principal Office Assistant Adam Pinkney

- 1) Call to order at 5:35 pm
- 2) Public Participation
 - None
- 3) Approval of October 7th, 2019 Minutes
 - Vice Chair Ms. Palomino motioned to accept the minutes as amended from Monday, October 7th 2019, Ms. Proakis seconded, no discussion, all approve, motion to accept the minutes as amended from Monday, October 7th 2019 carries
- 4) Water & Sewer Review
 - 4 Wakefield Avenue
 - Mr. Conway presented the abatement option for 4 Wakefield Avenue of \$651.21
 - Ms. Proakis motioned to accept the abatement option for 4 Wakefield Avenue of \$651.21, Chair Tarr seconded, no discussion, all approve, motion to accept the abatement option for 4 Wakefield Avenue of \$651.21 carries
- 5) Water Rate Study
 - Mr. Conway presented concepts for a Water Rate study, allows for a fresh set of eyes to review process
 - Ms. Palomino asked why this would be a good thing to review, Mr. Conway explained that the DPW has a challenge with a back log of processes and this would be a good time to review and understand what is working
 - Chair Tarr asked if this would be done by an outside company, Mr. Conway said typically would take place with an Engineering Firm
 - Ms. Proakis added in Melrose, Massachusetts that they've attributed their debt management through an outsourced formula, Mr. Conway added how these processes have become data driven
- 6) November 2019 Warrant Articles
 - **A) Betterment – Walton Lane**
 - Mr. Conway explained due to the by-law language that this article would be tabled until Spring 2020 Town Meeting
 - **B) Appropriation of \$425,000.00 from General Fund to Sewer Funds**
 - Mr. Conway explained the Appropriation article would be included in the November 2019 Town Meeting, essentially this is an accounting move to balance the budget
- 7) Review Public Tree Hearing from Tuesday, October 15th 2019 at 3:00 pm
 - 189 Broadway
 - Mr. Conway presented the hearing minutes from the Public Tree Hearing
- 8) Refuse & Recycling
 - Recent Outreach for JRM
 - Mr. Conway presented additional information on recent changes to Trash Hauling
 - Ms. Proakis asked if there was any specific data on what is being recycled into contamination, Mr. Conway explained the data given is mainly numeric but could be discovered



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9) Other Business

- Mr. Conway stated the ESC is bringing submittals for MVP project funding, ESC is having a Green House Gas Emission Study that the Advisory Board could sign off on for support
- Ms. Proakis brought to the attention that as we are planning to take a look at the trees being planted in the future, Mr. Conway mentioned he spoke with Mr. Peter Dion from the Gas and Light Department and they are also looking at this issue as they are planting trees

10) Next Meeting

- Next meeting scheduled for Monday, December 9th 2019 at 5:30 pm and January 6th, 2020 at 5:30 pm

11) Adjournment

- Ms. Proakis motioned to adjourn, Ms. Palomino seconded, no discussion, all approve, motion to adjourn at 6:38 pm carries

