

Advisory Board of DPW
Monday, February 11th, 2019

Members in attendance: Chairman David West, Vice Chairman Christopher Tarr, Board Member Maria Palomino

Also in attendance: Director of Public Works Richard Stinson, Assistant Director of DPW Joseph Conway, Town Engineer William Renault and Adam Pinkney

Meeting called to order at 5:35 pm.

- 1) Approval of minutes from previous meeting
 - Monday, January 14th, 2019
 - Chairman West entertained a motion to accept the January 14th, 2019 minutes as amended, Ms. Palomino motioned to approve the minutes of January 14th, 2019 as amended, Vice Chair Tarr seconded, no discussion given, all approved, motion carries for January 14th, 2019 minutes to be approved as amended
- 2) Participation
 - None
- 3) Water Hearings
 - **A. 25 Robert Street**
 - Resident Mr. Fisher approached the board, explained that he found a leak in his toilet from his plumber, was unsure of how long the leak occurred
 - Mr. Stinson said we could review the account and we would follow up by next meeting, Mr. Fisher agreed
 - **B. 15R West Water Street**
 - Property owner Mr. Russo approached the board, explained the he received a call from a Water & Sewer billing associate whom explained the account seemed off, received a meter replacement card over the Summer of 2018 but was unable to schedule installation
 - Mr. Stinson said we could look into the account, Mr. Conway added a work order existed for the property on the owner's water meter and a meter test will be done
- 4) Yard Waste Schedule
 - Mr. Stinson presented the 2019 Nahant Street Yardwaste schedule, additional dates from previous year were taken into consideration with this year's schedule
 - Chair West entertained a motion to approve the 2019 Nahant Street Yardwaste Schedule, Ms. Palomino motioned to approve the 2019 Nahant Street Yardwaste Schedule, Vice Chair Tarr seconded, no discussion, all approved, motion carries to approve the 2019 Nahant Street Yardwaste Schedule
- 5) Main Street Corridor Improvements
 - Mr. Stinson explained the meeting was postponed due to the weather, new meeting date Tuesday, February 19th, 2019
 - Meeting will consist of round table discussions with groups moving from station to station



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- 6) Environmental Sustainability Committee
 - Mr. Stinson explained Town Council is establishing new committee, one member of the Advisory Board would need to join
 - Ms. Palomino volunteered to represent the Advisory Board on the Environmental Sustainability Committee
- 7) Capital Outlay for FY2020
 - The 1st meeting is Wednesday, February 13th, 2019
- 8) Town Meeting Warrant Articles for FY2020
 - Voted on various Warrant Articles for Spring Town Meeting, Chair West entertained a motion to approve the Warrant Articles for Spring Town Meeting, Ms. Palomino motioned to approve the Warrant Articles for Spring Town Meeting, Vice Chair Tarr seconded, no discussion, all approved, motion carries to approve Warrant Articles for Spring Town Meeting
- 9) Flanders Lane Betterment – Presentation
 - In attendance: Thomas Riley – 23 Flanders Lane, Joseph Santoro – 197 Pleasant Street, Tracy Vincent – 22 Flanders Lane, Robert Vincent II – 22 Flanders Lane, Charles Kanouff – 203 Pleasant Street
 - Mr. Stinson explained the Engineering Department received a betterment request from the abutters for roadway improvement, this is the first step in the process and the request is then forwarded to Town Council, next meet with Town Council and the Planning Board as the petition request acceptance, and finally Spring Town Meeting
 - Town Engineer Mr. Renault explained how the estimate would apply to the roadway
 - Mr. Stinson further explained private ways are not maintained through the Town and this would be the only way to improve the roadway conditions
 - Chair West asked about water pipe, Mr. Renault said it is a Town pipe and would be reviewed by Engineering
 - Mr. Kanouff from 203 Pleasant Street asked how the cost would apply to each abutter, Mr. Stinson explained the cost would be in the form of a betterment to the house which get filed with the Registry of Deeds
 - Mr. Kanouff from 203 Pleasant Street asked if a right to refuse the bid would be available, Mr. Stinson explained it would not as process would have been approved at this point
 - Mr. Santoro from 197 stated he was against this betterment as he feels the road is not in as poor shape as his neighbors were proclaiming, would like to see how he can stop this as he does not want to pay for it
 - Mr. Stinson explained the process would now move forward as a majority of abutters are in favor of the project, to Town Council and he could address his concerns at their meeting on March 11th, 2019
 - Mr. Vincent from 22 Flanders Lane purchased his home in 2014 and at the time was unaware that his home was located on private way, stated he is concerned about the safety of drivers with the road in such rough shape, wanted to know if the payment could be divided to more equal terms so Mr. Santoro would not be facing the most of this cost
 - Mr. Stinson explained it can be done equally
 - Mr. Riley from 23 Flanders Lane stated he was willing to increase the percentage paid to ease the cost of the betterment on other home owners



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- Mr. Stinson explained that the betterment could be paid over 20 years by the home owners if approved by Town Meeting
- 3 out of 4 abutters agreed to pay 25% of the cost rather than the percentage of frontage, this reduces the cost to the fourth home owner
- 3 out of 4 abutters agreed with acceptance
- Mr. Stinson explained that the request will be forwarded to Town Council
- Ms. Palomino asked the difference between betterment versus acceptance, Mr. Renault explained the betterment would only be Improvement versus acceptance which would include sidewalks and curbing as well

10) Project Updates

- **A. Hopkins Street Bridge**
- Summer 2019 should have water installed, project ending by Winter 2019
- **B. Rail Trail**
- 25% design fund hearing on March 19th, 2019 in Lynnfield located at the Middle School at 6:30 pm

11) Old Business

- None

12) New Business

- Vice Chair Tarr asked about cones in parking spaces downtown, Mr. Stinson explained work being done on the Tree Lighting
- Mr. Stinson explained the Hazard Mitigation Committee meeting will be on February 28th, 2019 at 3:00 pm and requires a member of the Advisory Board to attend, Chair West volunteered to attend
- Mr. Conway explained the department filed with FEMA for storm reimbursement, looking to receive \$155,000.00 to \$175,000.00 back

Next meeting discussed as Wednesday, March 13th at 5:00 pm

Chair West entertained a motion to adjourn, Vice Chair Tarr made a motion to adjourn, Ms. Palomino seconded motion, no discussion, all approved, motion carries to adjourn at 7:03 pm

