

Advisory Board of DPW  
Monday, January 14<sup>th</sup>, 2019

Members in attendance: Chairman David West, Vice Chairman Christopher Tarr, Board Member Maria Palomino

Also in attendance: Assistant Director of DPW Joseph Conway and Adam Pinkney

Meeting called to order at 5:33 pm.

- 1) Approval of minutes from previous meeting
  - Monday, November 26<sup>th</sup> 2018
  - Chairman West entertained a motion to accept the November 26<sup>th</sup> 2018 minutes, Vice Chair Tarr motioned to approve the minutes of November 26<sup>th</sup> 2018, Ms. Palomino seconded, no discussion given, all approved, motion carries for November 26<sup>th</sup> 2018 minutes to be approved
- 2) Participation
  - None
- 3) Water Hearings
  - **A. 776 Main Street**
  - Resident Ms. Kristin Esposito McRae came forward with dispute for recent water billing issue, explained plumber came to check on toilet, discovered low drips, plumber was under the impression this would not count towards usage
  - Mr. Stinson explained older meters run slow while newer meters will capture usage more accurately, which Ms. McRae recently received a new meter
  - Mr. Stinson suggested to review the account over a 6 month period, Mr. Conway agreed and Ms. McRae expressed appreciation for their time
  - **B. 14 Byron Street**
  - Property owner Mr. Kevin Hoag approached the board, explained plumber came to property, found toilet had leak cycling through the toilet
  - Mr. Stinson explained the interest and demand fees will be removed
  - Chairman West noted that if the toilet has not actually been fixed or replaced, this may still have an ongoing issue, Mr. Hoag stated that the issue should be resolved
  - **C. 1128 Main Street**
  - Resident Ms. Florence Flanagan approached the board, explained that she had left for 5 days for her son's graduation, during which time the toilet was cycling for 4 days non-stop, issue has not occurred before or after, requested a consideration on the account
  - Mr. Stinson offered a payment plan with fees removed as well as an account review
  - **D. 31 Appleton Road**
  - Resident Ms. Danielle Dougan approached the board, discovered a toilet leak after speaking with Water/Sewer billing associate
  - Mr. Stinson said we could review and explore payment options and would present the options to the board at the next meeting
  - **E. 747 Main Street Unit #3**
  - Resident did not attend meeting
  - Mr. Conway explained hot water heater leaked
  - Mr. Stinson said a sewer abatement calculation could apply and be presented at the next meeting



- **F. 12 Renee Drive**
- Resident did not attend meeting
- Mr. Conway explained hot water heater leaked
- Mr. Stinson said a sewer abatement calculation abatement could apply and be presented at the next meeting

4) Town Meeting Warrant Articles for FY2020

- Mr. Stinson presented various Warrant Articles for Spring Town Meeting in preliminary stages for consideration
- Eminent Domain - \$1.00
- Refuse/Recycling/Yard Waste – expected to be the same as FY2019
- Roadway Improvements – FY2018 \$200,000.00, FY2019 increased to \$500,000.00, FY2020 looking to increase to \$750,000.00
- Sidewalk Improvements – Initial budget from FY2019 started at \$100,000.00, Town Council advised to lower amount to \$75,000.00, Finance Committee recommended to stay at \$100,000.00, while the Town voted for FY2019 to an increase of \$125,000.00
- Main Street Corridor Improvements – Entering next phase, estimated at \$700,000.00
- Revolving Funds
- Revolving Amounts – Surplus equipment
- Grafton Street Drainage – Project working on design, estimated construction cost \$1,000,000.00
- Public Works Feasibility Study – Various projects, estimated between \$150,000.00 and \$250,000.00
- Sand/Salt Facility – Needs to be replaced, estimated at \$2,500,000.00, environmental hazard, broken down
- Public Works North Avenue Facility Improvements – Estimated between \$800,000.00 and \$1,000,000.00 over several years
- Cemetery Paving Upgrades – Estimated at \$50,000.00 to complete upgrades
- Slow Sand Filters – Re-sand – Estimated at \$150,000.00, last done about 11 years ago
- Linden Street Pumping Stations Improvement Design – Had in Capital Plan to rehab, about \$150,000.00 engineering design, estimated at \$1,000,000.00
- Pickle Ball Courts – Replace Tennis Courts near Vets Field, estimated between \$125,000.00 and \$150,000.00

5) Main Street Corridor Improvements

- Mr. Stinson presented updated details regarding improvements, project incorporates Main Street (Church Street to Franklin Street, Tuttle Street, North Avenue, Albion Street from Main Street to Tuttle Street. Project would improve traffic lights, pavement improvements, beautification, etc. TIP funding will be requested for the construction
- Next phase of project is focus groups and community meetings
- Mr. Stinson also explained that a review of potential concepts with the project from engineering and design company VHB was done on January 11<sup>th</sup>, 2019
- Ms. Palomino asked how Complete Streets ties into this project, Mr. Stinson explained Complete Streets will review the safety and improvements for the area

6) WMGLD MOA on Trenches

- Mr. Stinson presented drafts of the MOA, awaiting to hear from WMGLD regarding further details



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7) Yard Waste Schedule

- Mr. Stinson explained this is voted on annually, last year a Town Councilor asked for additional dates to be added
- Mr. Stinson provided average vehicles to utilize Nahant Street Site on regularly scheduled days and added days
- Vice Chair Tarr said it would make sense to blend the added days in areas that would be most utilized, not just summer months
- Mr. Stinson explained the dates would be reviewed and presented at next meeting

8) Project Updates

- **A. Water Main – Juniper Avenue**
- Water quality issue still ongoing, Water & Engineering Divisions still working on issue, 1 known property still having discolored water in house, next phase of work to begin March or April of 2019, bid awarded on January 14<sup>th</sup>, 2019 at \$393,000.00
- **B. Hopkins Street Bridge**
- Water will go under the bridge, work in Spring 2019
- **C. Rail Trail**
- World Tech finalized details, submitted to State for 25% design funding
- **D. National Grid 345KV Project**
- Cleaning of the rail line from Galvin School to Salem Street completed. Winchester filed with State Supreme Court to fight project. Stoneham and Woburn have signed with Eversource and have dropped appeals. National Grid has placed new sound barriers and shunt reactor at Montrose substation
- **E. Complete Streets**
- Denied initial funding, re-applying in May
- **F. Refuse Collection and Delivery Service**
- Contract ends September 29<sup>th</sup>, 2019, going to RFP in February, Recycling contract ends in 2021

9) Old Business

- None

10) New Business

- Mr. Stinson presented a preliminary Safety Manual as Town would now fall under OSHA practices as of February 1<sup>st</sup>, 2019
- **70 New Salem Street**
- Mr. Conway explained resident came to the department for abatement, found building actually has septic and is not serviced through the Town, a denial letter is being sent to property
- Chairman West asked about Farm Street location, Mr. Stinson explained pump was being replaced

Next meeting discussed as Monday, February 11<sup>th</sup> at 5:30 pm

Vice Chair Tarr made a motion to adjourn, Ms. Palomino seconded motion, no discussion, all approved, motion carries to adjourn at 7:30 pm

