

Advisory Board of DPW
Monday, November 26th, 2018

Members in attendance: Vice Chairman Christopher Tarr, Board Member Maria Palomino
Also in attendance: Assistant Director of DPW Joseph Conway and Adam Pinkney
Missing from meeting: Chairman David West

Meeting called to order at 5:33 pm.

- 1) Approval of minutes from previous meeting
 - October 22nd 2018
 - Vice Chair entertained a motion to accept the October 22nd 2018 minutes, Ms. Palomino motioned to approve the minutes of October 22nd 2018, Vice Chair Tarr seconded, no discussion given, all approved, motion carries for minutes to be approved
- 2) Participation
 - None
- 3) Parks & Regulations Policies
 - Mr. Stinson presented changes for the Parks and Regulations Policies
 - Notable change under section III., article h. "Trash and recycling removal plan which include 'carry out what you carry in program'. The Town reserves the right to charge for the removal of trash left at the facility after the event."
 - Mr. Stinson recommends favorable action on the changes proposed
 - Ms. Palomino asked about the current insurance for organizations utilizing the parks, Mr. Stinson said the majority of the current organizations provide an insurance
 - Vice Chair Tarr entertained a motion to accept the proposed changes to the Parks and Regulations Policy, Ms. Palomino motioned to accept the proposed changes to the Parks and Regulations Policy, no discussion, all approve, motion to accept the proposed changes to the Parks and Regulations Policy carries
- 4) Water Hearings
 - **A. 18 Mansion Road**
 - Resident Jonathan Hubbard came forward with dispute for recent water billing issue, explained reasoning for the dispute due to sprinkler being damaged from accident from neighbor. Company came and replaced damaged sprinkler heads that were leaking due to damage. Requests for an accommodation for the Water/Sewer issue
 - Mr. Conway explained invoices for sprinkler heads as well as consumption history included in packet, furthermore explained to Mr. Hubbard that the Board will review and take under advisement, if a decision was made he would be notified.
 - **B. Renee Drive**
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 - Chairman West entertained a motion to approve the Sewer article for \$100,000.00, Ms. Palomino motioned to approve the Sewer article for \$100,000.00, Vice Chair Tarr seconded, all approved, motion carries
 - Chairman West entertained a motion to approve the Water article for \$100,000.00, Ms. Palomino motioned to approve the Water article for \$100,000.00, Vice Chair Tarr seconded, all approved, motion carries



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5) Project Updates

- **A. Paving**
- Jordan Avenue paving on Monday, October 22nd 2018. This will complete the major paving projects. Minor finish work remains at each location
- **B. Water Main – Juniper Avenue**
- Installed new gates, replacing Main, looking to wrap up in 2 to 3 weeks, inserted new gates off of Vernon Street, saved money by doing this in house opposed to having the vendor work on the new gates
- **C. New Salem Street Drainage**
- Storm Water Manager working with consultant, no actual work starting until early Spring of 2019, takes water run-off from Pleasant Street and Vernon Street away from the area
- **D. Hopkins Street Bridge**
- Looking to replace Sewer Main and install Sewer Main under bridge, MASS DOT looking to work one side of the bridge at a time, MASS DOT working with aggressive timeline and would like to finish work in 2019
- Chairman West asked how far paving would extend from the bridge, Mr. Conway said this is to be determined as the bridge is set by concrete under the roadway

6) Upcoming Meetings

- Town Meeting – Monday, November 5th 2018, 7:00 pm at the Galvin Middle School
- Town Meeting – Thursday, November 8th 2018, 7:00 pm at the Galvin Middle School (if necessary)

7) Other Business

- Mr. Conway stated that the Water dispute from 46 Hillcrest Road is resolved, a payment plan was implemented and all parties were satisfied
- Vice Chair Tarr asked about the status of Wakefield Gas and Light Department and the letter previously sent to them from the Advisory Board, Chairman West explained a meeting with all interested parties is set for Thursday, November 1st
- Ms. Palomino added the tour for the MWRA locations went very well, seeing the facility at Spot Pond was very impressive
- Vice Chair Tarr stated he had spoken with the Assistant Director of the Melrose Department of Public Works and wanted to thank Wakefield again for all their assistance with the recent passing of a Melrose Public Works employee
- Chairman West explained a valve cover is missing on the newly paved area of Main Street on the South bound side, Mr. Conway stated he would inform the Sewer/Water Division Supervisor to fix this issue

Next meeting discussed as Monday, November 19th or Monday, November 26th, 2018 at 5:30 pm

Chairman West entertained a motion to adjourn, Vice Chair Tarr made a motion to adjourn, Ms. Palomino seconded motion, no discussion, all approved, motion carries to adjourn

Meeting adjourned at 6:30 pm.

