



WAKEFIELD TOWN COUNCIL

Monday, January 13, 2020

6:30 P.M.

WCAT Studios, 24 Hemlock Road, Wakefield, MA. 01880

COUNCIL MEMBERS PRESENT:
 Councilor Edward F. Dombroski, Jr., Chair
 Councilor Ann McGonigle Santos, Vice-Chair
 Councilor Mehreen N. Butt
 Councilor Jonathan P. Chines
 Councilor Paul R. DiNocco
 Councilor Julie Smith-Galvin

ADMINISTRATION PRESENT:
 Town Council Clerk Sherri A. Dalton
 Town Administrator Stephen P. Maio
 Town Counsel Thomas A. Mullen

COUNCIL MEMBERS ABSENT:
 Councilor Peter J. May

----- TOPICS OF DISCUSSION -----

Call to Order Councilor Dombroski called the meeting to order at 6:30 p.m. and stated that Item 2 Executive Session on the agenda is not needed and that the Council will go right into the open meeting.

Pledge of Allegiance Leading the body in the Pledge of Allegiance was Chair of the Human Rights Commission Rich Grief. Mr. Grief has been on the Human Rights Commission since its inception in 2015, he has also served on the Board of Directors for the Wakefield Food Pantry, he is also the communications director for Make-A-Wish and teaches at Boston University.

Attendance Councilor Dombroski noted that six (6) out of the seven (7) Councilors were present as well as Madam Clerk, Town Administrator and Town Counsel. Councilor May was absent.

Approval of Minutes – December 09, 2019 Councilor Santos motioned to approve the December 09, 2019 Executive Session Meeting Minutes as presented. Councilor Smith-Galvin seconded. Motion passed 6-0-0.

Councilor Santos motioned to approve the December 09, 2019 Regular Town Council Meeting Minutes as presented. Councilor Smith-Galvin seconded. Motion passed 6-0-0.

Public Engagement Bob McLaughlin of 376 Water Street addressed the Town Council during Public Engagement regarding the Master Plan for the Town of Wakefield and suggested that components of the Plan should be updated. He also questioned the capacity of the MBTA trains since more commuters are taking them.

**Appointments
– Human
Rights
Commission**

Rich Grief, Chairman of the Human Rights Commission started off by addressing the MLK event this coming Monday at the Galvin Middle School at 10:00 a.m. which is the fourth (4th) celebration that Wakefield has had for MLK Day. This year the event is called MLK and Coretta Scott King Celebration. Mr. Grief went on to say the Commission interviewed the three (3) applicants and recommended all three (3) as they were strong candidates. Councilor Santos motioned to appoint Christine Canavan to the Human Rights Commission as a Town Council appointee to fill the remainder of a three-year term ending April 30, 2021. Councilor Chines seconded. Motion passed 6-0-0.

**Election/Town
Meeting
Workers**

Councilor Chines motioned to appoint Marilyn Eldridge, Russell Piselli, Maryfrances Piselli, Patrick O’Keefe, E. Marcia Scanlon, Christine DiBiccari, Linda Carr, Mary Ann Sullivan, Michael Delory and Charles Geier as Election/Town Meeting workers with three year terms ending June 30, 2023. Councilor DiNocco seconded. Motion passed 6-0-0.

**Retirement
Board**

Councilor Santos motioned to appoint Sherri A. Dalton as the Town Council appointee as the Second Member to the Retirement Board. Councilor DiNocco seconded. Motion passed 6-0-0.

**Public Hearing
– D&M Liquor
Corp. d/b/a
S&M Liquors**

D&M Liquor Corp. filed an application for a Stock Transfer & Change of Officer/Director License Amendment for a Package Store License located at 258-262 Water Street. Counsel for D&M Liquor Corp. John M. Mooradian, Esq. of Demakis Law Offices, P.C. and his client Rakesh Patel one of the principal shareholders of D&M Liquor Corp. were in attendance. Seeing that all the paperwork was in order the Town Council had no questions pertaining to the application. Chairman Dombroski inquired regarding an incident occurred that in August of 2019. The establishment was sent a violation from the ABCC for selling to a minor and the ABCC held a Hearing in December 2019 and recently issued a warning for the incident. Attorney Mooradian said he and his client discussed possibly a scanner being installed to scan ID’s. Chairman Dombroski asked for a commitment on the record from Mr. Patel that the scanner be installed and operational no later than February 29, 2020. Mr. Patel so agreed. Mr. Patel also committed, upon request, to provide proof of updated TIPS certifications for all employees by January 31, 2020. Mr. Patel also committed that, going forward the establishment will no longer accept out-of-state ID’s and the clerk involved with the incident is no longer employed by the establishment. Councilor Santos motioned to approve the application for D&M Liquor Corp. d/b/a S&M Liquors for a Stock Transfer & Change of Officer/Director License Amendment for a Package Store License. Councilor Chines seconded. Motion passed 6-0-0.

**Finance
Committee –
Presentation
of Fiscal Year
2021 Budgets**

Finance Committee Town Hall Subcommittee Chairwoman Jan DiGiambattista presented the Finance Committee’s recommendations along with Town Account Kevin Gill for the Proposed Fiscal Year 2021 Budgets as follows:

Budget #5 Legal: Chairwoman DiGiambattista stated the increase for the Fiscal Year 2021 budget is due to the salary increase. Town Accountant Kevin Gill stated the total Fiscal Year 2021 request is \$187,677.00. Councilor Santos motioned to approve Budget #5 Legal in the amount of \$187,677.00 as presented. Councilor DiNocco seconded. Motion passed 6-0-0.

Budget #11 Election Expense: Chairwoman DiGiambattista stated the increase for the Fiscal Year 2021 budget is due to the additional elections for the coming year. Town Accountant Kevin Gill stated the total Fiscal Year 2021 request is \$36,975.00. Councilor Santos motioned to approve Budget #11 Election Expense in the amount of \$36,975.00. Councilor Chines seconded. Motion passed 6-0-0.

Budget #12 Finance Committee: Chairwoman DiGiambattista stated the budget is level funded and there are not changes to the Finance Committee Budget for Fiscal Year 2021. Town Accountant Kevin Gill stated the total Fiscal Year 2021 request is \$7,060.00. Councilor DiNocco motioned to approve Budget #12 Finance Committee in the amount of \$7,060.00. Councilor Smith-Galvin seconded. Motion passed 6-0-0.

Budget #13 Conservation Commission: Chairwoman DiGiambattista stated the increase for the Fiscal Year 2021 budget is due to the increase in Personal Services. Town Accountant Kevin Gill stated the total Fiscal Year 2021 request is \$46,902.00. Councilor Santos motioned to approve Budget #13 Conservation Commission in the amount of \$46,902.00. Councilor DiNocco seconded. Motion passed 6-0-0.

Budget #15 Board of Appeals: Chairwoman DiGiambattista stated the increase for the Fiscal Year 2021 budget is due to the anticipated appeals for 2021. Town Accountant Kevin Gill stated the total Fiscal Year 2021 request is \$27,800.00. Councilor DiNocco motioned to approve Budget #15 Board of Appeals in the amount of \$27,800.00. Councilor Santos seconded. Motion passed 6-0-0.

Budget #18 Fire Alarm/Traffic Signals: Chairwoman DiGiambattista stated the budget is level funded and there are no changes to the Fire Alarm/Traffic Signals Budget for Fiscal Year 2021. Town Accountant Kevin Gill stated the total Fiscal Year 2021 request is \$63,515.00. Councilor Santos motioned to approve Budget #18 Fire Alarm/Traffic Signals in the amount of \$63,515.00. Councilor DiNocco seconded. Motion passed 6-0-0.

Budget #22 Animal Inspector: Chairwoman DiGiambattista stated the budget has an increase of .63% in Professional Services. Town Accountant Kevin Gill stated the total Fiscal Year 2021 request is \$84,533.00. Councilor Santos motioned to approved Budget #22 Animal Inspector in the amount of \$84,533.00. Councilor Chines seconded. Motion passed 6-0-0.

Budget #24 Parking Clerk: Chairwoman DiGiambattista stated there is a decrease in Contractual Services for printing and binding and professional services. Town Accountant Kevin Gill stated the total Fiscal Year 2021 request is \$9,375.00. Councilor Santos motioned to approve Budget #24 Parking Clerk in the amount of \$9,375.00. Councilor Smith-Galvin seconded. Motion passed 6-0-0.

Budget #25 Council on Aging: Chairwoman DiGiambattista stated the increase for the Fiscal Year 2021 budget is due to the increase in Personal Services. Town Accountant Kevin Gill stated the total Fiscal Year 2021 request is \$250,630.00. Councilor Santos motioned to approve Budget #25 Council on Aging in the amount of \$250,630.00. Councilor Smith-Galvin seconded. Motion passed 6-0-0.

Budget #27 Recreation Department: Chairwoman DiGiambattista stated there is a .74% increase and the entire budget continues to be absorbed by the revenue generated by the Recreation Program fees. Town Accountant Kevin Gill stated the total Fiscal Year 2021 request is \$160,734.00. Councilor DiNocco motioned to approve Budget #27 Recreation Department in the amount of \$160,734.00. Councilor Chines seconded. Motion passed 6-0-0.

Budget #28 Veterans Department: Chairwoman DiGiambattista stated the increase of \$929.00 for Fiscal Year 2021 budget is due to Personal and Contractual Services. Town Accountant Kevin Gill stated the total Fiscal Year 2021 request is \$246,437.00. Councilor Santos motioned to approve Budget #28 Veterans Department in the amount of \$246,437.00. Councilor DiNocco seconded. Motion passed 6-0-0.

Budget #36 Street Lights: Chairwoman DiGiambattista stated the Fiscal Year 2021 budget is level funded. Town Accountant Kevin Gill stated the total Fiscal Year 2021 request is \$188,131.00. Councilor DiNocco motioned to approve Budget #36 Street Lights in the amount of \$188,131.00. Councilor Chines seconded. Motion passed 6-0-0.

Budget #38 Historical Commission: Chairwoman DiGiambattista stated the Fiscal Year 2021 budget is level funded. Town Accountant Kevin Gill stated the total Fiscal Year 2021 request is \$2,000.00. Councilor DiNocco motioned to approve Budget #38 Historical Commission in the amount of \$2,000.00. Councilor Chines seconded. Motion passed 6-0-0.

Budget #41 Unemployment: Chairwoman DiGiambattista stated the Fiscal Year 2021 budget is level funded. Town Accountant Kevin Gill stated the total Fiscal Year 2021 request is \$75,000.00. Councilor Santos motioned to approve Budget #41 Unemployment in the amount of \$75,000.00. Councilor DiNocco seconded. Motion passed 6-0-0.

Budget #42 Reserve Fund: Chairwoman DiGiambattista stated the Fiscal Year 2021 budget is level funded. Town Accountant Kevin Gill stated the total Fiscal Year

2021 request is \$300,000.00. Councilor Santos motioned to approve Budget #42 Reserve Fund in the amount of \$300,000.00. Councilor Chines seconded. Motion passed 6-0-0.

Budget #44 Professional Medical: Chairwoman DiGiabattista stated the Fiscal Year 2021 budget is level funded. Town Accountant Kevin Gill stated the total Fiscal Year 2021 request is \$10,850.00. Councilor Santos motioned to approve Budget #44 Professional Medical. Councilor Chines seconded. Motion passed 6-0-0.

**Traffic
Advisory
Recommendations**

Traffic Advisory Chairman Joseph Anderson presented the recommendation of the Traffic Advisory Committee to restrict 2-hour parking on Cedar Street from Albion Street to Gould Street Monday-Friday between the hours of 8:00 a.m. and 6:00 p.m. Councilor DiNocco motioned to approve the recommendation. Councilor Santos seconded. Motion passed 6-0-0.

Traffic Advisory Chairman Joseph Anderson presented the recommendation of the Traffic Advisory Committee to allow the purchase of resident parking permits for Cedar Street with the exception of Cedar Gardens Association. Councilor Chines motioned to approve the recommendation. Councilor Santos seconded. Motion passed 6-0-0.

Traffic Advisory Chairman Joseph Anderson presented the recommendation of the Traffic Advisory Committee for the allotment of 10 visitor parking permits for Cedar Gardens Association located 98 Cedar Street. He also committed that the Traffic Advisory Committee will closely monitor the effectiveness and any issues related to this allotment. Councilor Santos motioned to approve the recommendation. Councilor DiNocco seconded. Motion passed 6-0-0.

Traffic Advisory Chairman Joseph Anderson presented the recommendation of the Traffic Advisory Committee for The Children's Gathering to purchase four (4) merchant parking permits. Councilor DiNocco motioned to approve the recommendation. Councilor Santos seconded. Motion passed 6-0-0.

Donations

Councilor DiNocco motioned to accept and expend a gift or gifts to the Council on Aging in the amount of \$13,715.00 from various donors with thanks. Councilor Santos seconded. Motion passed 6-0-0.

Councilor Santos motioned to accept and expend a gift or gifts to the Fire Department in the amount of \$150.00 from The Savings Bank with thanks. Councilor Chines seconded. Motion passed 6-0-0.

Councilor Chines motioned to accept the request from The Meghan Burnett Foundation to donate a scoreboard and a flagpole for the new softball field at the high school with thanks. Councilor Smith-Galvin seconded. Motion passed 6-0-0.

Councilor Santos motioned to accept and expend a gift or gifts to the Library in the amount of \$2,313.16 from various donors with thanks. Councilor DiNocco seconded. Motion passed 6-0-0.

Licenses

Councilor DiNocco motioned to approve the 2020 Common Victualler applications as presented and attached. Councilor Butt seconded. Motion passed 6-0-0.

Councilor DiNocco motioned to approve the 2020 Entertainment applications as presented and attached. Councilor Chines seconded. Motion passed 6-0-0.

Councilor Santos motioned to approve the 2020 Class II applications as presented and attached. Councilor DiNocco seconded. Motion passed 6-0-0.

Councilor Santos motioned to approve the One Day Liquor License application for a fundraising event at the Americal Civic Center on March 14, 2020 as presented. Councilor Chines seconded. Motion passed 6-0-0.

Councilor Santos motioned to approve the One Day Liquor License application for a fundraising event at the Americal Civic Center on February 14, 202 as presented. Councilor DiNocco seconded. Motion passed 6-0-0.

Banner Request

Councilor DiNocco motioned to approve the banner request for WAAV "White Ribbon" on March 2, 2020 through March 16, 2020. Councilor Santos seconded. Motion passed 6-0-0.

Town Owned Land

Councilor Santos motioned to approve the request to cap the amount of the reduction in the sale price of 28 Redfield Road in the amount of \$14,500.00 and to do so contingent on the Reading Board of Selectmen's Agreement to accept a proportional reduction. Councilor Smith-Galvin seconded. Motion passed 6-0-0.

Public Hearing

Councilor Santos motioned to set the date for the Public Hearing for Wakefield Municipal Gas & Light Department Petition for Pole Locations for January 27, 2020 at 7:05 p.m. Councilor Chines seconded. Motion passed 6-0-0.

Constituent Issues

Councilor Chines received concern regarding the lack of snow removal at the bus stop in front of Farmland on Main St. and questioned if there could be a shelter or something else that the Town could do given that that stop is fairly busy.

Councilor Smith-Galvin received concern regarding the removal of the mailbox at the Lincoln and Smith Street parking lot. The Postmaster removed the mailbox because the foundation was crumbling. If people have any questions they can contact the Postmaster or the Town Administrator; received comments regarding the boat dock and things being left there; people are happy that the signs are in at the crosswalk by the High School. Suggested since the paint has faded that something else be done with lighting of some sort and also a parking spot may

need to be blocked off so that people can see the crosswalk. Councilor Dombroski added that he went by the Lincoln and Smith Street parking lot on Saturday and it looks like there are two (2) brand-new mailboxes right by the Bank of America ATM. Town Administrator Maio stated that there are new ones there but the issue with the mailbox was with the drive-up mailbox. The Postmaster did state that if that area were to be refurbished he would consider putting a new one up there again. Councilor Smith-Galvin added that the WMGLD drive-up mailbox is still there and the decision to remove the mailbox was not because of the electric vehicle spot.

Councilor DiNocco had a couple of issues pertaining to the Water Street/Montrose section with the addition of the new set of traffic lights based upon a recommendation by himself in regards to National Grid moving further down Salem Street. All traffic is being diverted down Montrose and now 18 wheelers are being detoured on a very windy road through a heavily residential district and people are complaining. People are also complaining about a pungent odor coming from Saugus and Chairman Dombroski asked that the Board of Health be contacted.

Warrants

Councilors were updated on Warrant #19 dated November 5, 2019 through Warrant #24 dated December 10, 2019.

**Chairman's
Comments**

The Town recently received some updates relative to the Envision Wakefield Downtown Revitalization Program. The initial concepts that the Town proposed to MassDOT were the basic framework or concepts relative to the project; crossings, parking, safety measures that were worked through with VHB. The community approach was to try to preserve as much angled parking as the town could around the library and the area around the island and also addressing issues of additional parking that would be in front of Town Hall along Common Street. MassDOT had their meeting in December and they performed their initial evaluation of our community input concept plans and they have approved the advancement of the project so we are now advancing forward through the process. The framework that has been established – the safety and design standards have now been defined by MassDOT. Going forward there will be more community input to advance and refine the designs. The next forum will take place on February 11, 2020 at 7:00 p.m. at the Americal Civic Center. Following that there will be a 10% design meeting that VHB will be having with MassDOT, followed by additional community input and additional forums. The project funding estimate, per MassDOT, is \$26,382,000.00. The funding source is Federal Highways funds administered by MassDOT, with only the design costs being the Town's responsibility. The Town was also awarded a Complete Streets Grant of \$378,571.00 which funds will be directed to the Albion Street corridor to address a combination of sidewalks, "bump outs", ADA compliance and paving.

Matters Not Anticipated for Agenda

There were no unanticipated matters.

Announcements & Acknowledgments

Councilor Santos – really excited to see the Winter Newsletter that was emailed today to everyone that signed up to receive “Get Town News” on the website. The Newsletter included information regarding tax rates and the MSBA discussion with the new High School, great program with environmental awareness.

Councilor Chines – echoed comments regarding the Newsletter and mentioned that it also went out to everyone that received their water and sewer bill and congratulation to Jenn McDonald for her work on the Newsletter; the State of Schools is Wednesday night at 6:30 p.m. at the Galvin Middle School; Martin Luther King and Coretta Scott King celebration is Monday and recognized the Resident Award recipient is Elizabeth Freeman, Student Recognition recipient is Jasmine Voigt and the Wakefield Food Pantry for their great work; Wakefield High School Music Department Acapella night is this Saturday at 7:00 p.m.

Councilor Butt – congratulations to Steve and Jenn and the team on the Town Newsletter; Monday is MLK Day; Sweetser Lecture Series has finalized their calendar for this upcoming year; last December was the first info session about the Community Garden and there will be a second meeting planned and people should reach out to Steve or Mehreen if they have any ideas; a few months ago a constituent had a concern regarding a pedestrian light that was seven seconds and Steve and his team looked into it and it was malfunctioning as it was supposed to be 28 seconds and the issue has been rectified as the constituent reached back out to say it is 28 seconds.

Councilor Smith-Galvin – the Environmental Sustainability Committee is having community drop-in on January 23, 2020 from 7:00 p.m. until 9:00 p.m. at the Americal Civic Center; Sunrise is a youth movement that is very big nationwide and some of our youth are independently putting together a Sunrise Wakefield group and they are meeting on January 25, 2020 at the Albion Cultural Center with more information on Facebook.

Councilor Dombroski – echoed the remarks regarding the Newsletter and thanked Jenn McDonald, Mr. Maio’s office and Councilor Smith-Galvin as she was one of the champions for this as it was a goal of the Town Council to get more information out in different forms with the hope that this is quarterly and maybe it will become monthly; Envision Wakefield meeting is Tuesday, February 11, 2020 at 7:00 p.m. at the Americal Civic Center.

Town Administrator – congratulated the Wakefield Independence Day Committee at their event at the Sheraton.

Adjournment	At 9:15 p.m. Councilor Santos motioned to adjourn. Councilor DiNocco seconded. Motion passed 6-0-0.
Next Council Meeting	The next regular Town Council meeting is January 27, 2020 at 7:00 p.m. at WCAT Studios, 24 Hemlock Road, Wakefield

Respectfully submitted,



Sherri A. Dalton
Sherri A. Dalton
Town Council Clerk



Votes for 2020 Renewal Applications
January 13, 2020 Town Council Meeting

1. Common Victualler Renewal Applications – 7 (5 outstanding)

- Alfredo's of Wakefield
- Honey Dew (386 Main Street)
- Jade Gourmet
- Kipo's Roast Beef
- Mayara's Restaurant
- Nick's Pizza
- Slice Pizza

2. Entertainment Renewal Applications – 3 (0 outstanding)

- Honey Dew (386 Main Street)
- Mayara's Restaurant
- Slice Pizza

3. Class II Renewal Applications as approved by Police Department – 11

- Auto Annex
- Dick's Foreign Car
- Highline Motorsports
- John's Foreign Car Service
- King's Auto
- Modern Collision
- Quality Auto Service
- RSC Global Holdings
- Reynolds Auto Sales
- Tecce's Collision
- Vintage Automotive

