



TOWN OF WAKEFIELD

TOWN COUNCIL

MEETING MINUTES

June 6th, 2022 | 5:00 p.m.

Americal Civic Center – 467 Main Street

Call to Order: Mehreen N. Butt called the meeting to order at 5:24 p.m.

Attendance: Mehreen N. Butt; Jonathan P. Chines; Edward F. Dombroski, Jr.; Michael J. McLane; Julie Smith-Galvin; Robert E. Vincent. Anne P. Danehy participated remotely via telephone.

Administration Present: Stephen P. Maio, Town Administrator and Sherri A. Dalton, Executive Assistant and Town Council Clerk.

Chair Comments: Welcomed the Council.

Roles and Responsibilities: Roles and responsibilities of the Town Council and the Town Administrator were discussed. Those addressed for the Town Council were licensing authority; investigatory power; policy considerations; ethical standards. Those addressed for the Town Administrator were carrying out the policies of the Town Council; supervise all offices; attend all Town Council meetings; communication with the Town Council; purchasing; prepare budget; negotiate contracts; investigations and appointments.

Communications: Forms of communications and when/how they are used include texts; informational emails; emails received; social media and Open Meeting Law concerns.

Committee Liaisons: Roles of liaisons and which boards/committees should have liaisons where highlighted. Councilors will contact Mehreen N. Butt which interests and assignments that they would like to undertake and present quarterly to the Town Council.

Council Priorities: The Town Council reflected upon priorities for this year and beyond including: improvement with governance; housing; Streetscapes, sidewalks/walking; traffic calming; trees; bike/ped plan; green communities; Vision 2030/completion of Master Plan; Envision downtown revitalization; rail-to-trail; sustainability; approval of the High School project; review of events & lake front usage; Town Planner; tax levy policy; water rates; splash pad; economic development; increase participation in Town Meetings; Bylaw Review Committee; clean lake; department managers dashboards; welcoming community; improving esthetics of the Town; open space.

Future Planning / Milestones: Timeline for the High School project; ARPA Funds must be obligated by December 31st, 2024; Contracts for Police Chief and Fire Chief expire June 30th, 2023; MGL 40A – submit compliance plan to DHCD by December 31st, 2022, adopt zoning changes by December 31st, 2023, Hurd School and Butler Avenue possibilities; Remote meetings – extended through December 2023, Zoom Rooms. Upcoming milestones included Master Plan meeting #2 on June 29th, 2022; possible completion of the Pickle ball courts by July 15th, 2022, Fit Court by August 1st, 2022, Shared Use Path (North Avenue) poles moved 2022 and path 2023, Envision 25% design hearing, Safe Streets for all grant September 2022, Tri-Board meeting October 2022, donation of a new sign at Vets Field November 2022, Annual MMA Conference January 2023, rail-to-trail update. Town Administrator Maio discussed succession planning.

Adjournment: The meeting adjourned at 8:28 p.m.



Respectfully submitted,

Sherri A. Dalton

Sherri A. Dalton
Town Council Clerk

APPROVED