



Notice of Meeting: Town Council  
2023 February 27  
6:00 pm Eastern Time

WCAT Studio – 24 Hemlock Road | Via Zoom: <https://us02web.zoom.us/j/81270300573>

**Call to Order:** Mehreen N. Butt called the meeting to order at 6:03 p.m.

**Pledge of Allegiance:** Mehreen N. Butt led the body in the reciting of the Pledge of Allegiance.

**Attendance:** Mehreen N. Butt, Chair; Jonathan P. Chines, Vice-Chair; Anne P. Danehy; Edward F. Dombroski, Jr.; Julie Smith-Galvin; Michael J. McLane and Robert E. Vincent II.

**Administration Present:** Stephen P. Maio, Town Administrator and Sherri A. Dalton, Town Council Clerk.

**Town Counsel Present:** Thomas A. Mullen.

**Executive Session:** At 6:05 p.m. Jonathan P. Chines motioned to enter Executive Session to discuss the Town Administrator contract because an open session may have detrimental affects on the bargaining position of the Town, with the intent of returning to open session immediately thereafter. Julie Smith-Galvin seconded. Motion passed 7-0-0 by roll call vote.

Open Session reconvened at 6:37 p.m.

**Fiscal Year 2024 Budgets:** Town Accountant Gill along with Provisional Fire Chief Purcell presented Budget 17 Fire Department. Jonathan P. Chines motioned to approve Budget 17 Fire Department in the amount of \$6,467,517.00. Julie Smith-Galvin seconded. Motion passed 7-0-0. Town Accountant Gill presented Budget 22 Animal Inspector. Jonathan P. Chines motioned to approve Budget 22 Animal Inspector in the amount of \$40,600.00. Julie Smith-Galvin seconded. Motion passed 7-0-0. Town Accountant Gill presented Budget 24 Parking. Jonathan P. Chines motioned to approve Budget 24 in the amount of \$12,573.00. Julie Smith-Galvin seconded. Motion passed 7-0-0. Town Accountant Gill along with Health and Human Services Director Chui presented Budget 26 Health and Human Services Department. Jonathan P. Chines motioned to approved Budget 26 Health and Human Services Department in the amount of \$389,892.00. Julie Smith-Galvin seconded. Motion passed 7-0-0. Town Accountant Gill and John Spinello of Hartshorne and Curley Insurance presented Budget 39 General Insurance. Jonathan P. Chines motioned to approve Budget 39 General Insurance in the amount of \$522,725.00. Julie Smith-Galvin seconded. Motion passed 7-0-0. Town Accountant Gill and John Spinello of Hartshorne and Curley Insurance presented Budget 43 Worker's Comp. Jonathan P. Chines motioned to approve Budget 43 Worker's Comp in the amount of \$493,000.00. Julie Smith-Galvin seconded. Motion passed 7-0-0. Town Accountant Gill along with Executive Director Cheek of the Retirement office presented Budget 45 Retirement. Jonathan P. Chines motioned to approve Budget 45 Retirement in the amount of \$7,846,037.00. Julie Smith-Galvin seconded. Motion passed 7-0-0.

**Bonds:** Jonathan P. Chines motioned that the sale of the \$2,000,000 Water Bond of the Town dated March 13, 2023, to Massachusetts Water Resources Authority (the "Authority") is hereby approved and the Town Treasurer or other appropriate Town official is authorized to execute on behalf of the Town a Loan Agreement and a Financial Assistance Agreement with the Authority with respect to the bond. The bond shall be payable without interest on February 15 of the years and in the principal amounts as follows:

Year	Installment	Year	Installment
2024	\$200,000	2029	\$200,000
2025	200,000	2030	200,000
2026	200,000	2031	200,000
2027	200,000	2032	200,000
2028	200,000	2033	200,000

Further Voted: that each member of the Town Council, the Town Clerk and the Town Treasurer be and hereby are, authorized to take any and all such actions, and execute and deliver such certificates, receipts or other documents as may be determined by them, or any of them, to be necessary or convenient to carry into effect the provisions of the foregoing vote. Julie Smith-Galvin seconded. Motion passed 7-0-0.

**Opioid Settlement:** Town Counsel Mullen called for a vote to authorize the Town Administrator to sign on behalf of the Town an Opioid Settlement Agreement which settles all claims with Teva, Allergan, CVS, Walgreens, and Walmart. Jonathan P. Chines so moved. Julie Smith-Galvin seconded. Motion passed 7-0-0.

**American Rescue Plan Act Update:** Town Administrator Maio provided a quarterly update on what has been expended with the American Rescue Plan Act funds. Out of the \$8,083,935.00 which represents Wakefield's share of the funds, \$1,018,602.00 has been expended in the Fiscal Year 2022 budget; Fiscal Year 2023 budget and the proposed Fiscal Year 2024 budget; \$534,141.00 that is not budget related has been expended; \$9,500.00 has been expended out of the \$400,000.00 approved for the Emergency Assistance Fund; \$7,952.00 has been expended out of the \$800,000.00 approved for Lake Quannapowitt Clean-up/Vets Field Parking Lot Clean-up and Restroom; \$136,750.00 has been expended to WCAT. The next quarterly update in May/June will reflect the expenditures that are scheduled in the Spring.

**Licenses:** Jonathan P. Chines motioned to approve a One Day Liquor License for a fundraising event at the Crystal Community Club on March 31st, 2023 from 6:30 p.m. until 1030 p.m. for the Wakefield Memorial High School Class of 2024. Julie Smith-Galvin seconded. Motion passed 7-0-0. Jonathan P. Chines motioned to approve the Class I renewal licenses for Liberty Chevrolet, Inc.; and Liberty Isuzu Truck located at 90 Bay State Road; and the Class II renewal licenses for Liberty Motorcar, Inc. d/b/a Liberty Mazda, Inc.; Liberty Chevrolet, Inc.; and Liberty Motor Co., Inc. located at 90 Bay State Road. Julie Smith-Galvin seconded. Motion passed 7-0-0.

**Appointment:** Jonathan P. Chines motioned to appoint Kasumi Humphries to the Zoning Board of Appeals to fill an unexpired three-year term through April 30th, 2024. Julie Smith-Galvin seconded. Motion passed 7-0-0.

**Donation:** Jonathan P. Chines motioned to accept and expend a gifts or gifts to the Council on Aging in the amount of \$100.00 from various donors with thanks. Julie Smith-Galvin seconded. Motion passed 7-0-0.

**Approval of Minutes:** Jonathan P. Chines motioned to approve the February 13th, 2023 Town Council minutes and the February 13th, 2023 Town Council executive meeting minutes as presented. Julie Smith-Galvin seconded. Motion passed 7-0-0.

**Adjournment:** At 8:53 p.m. Jonathan P. Chines motioned to adjourn. Julie Smith-Galvin seconded. Motion passed 7-0-0.

Respectfully submitted,

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Sherri A. Dalton,  
Town Council Clerk