



# TOWN OF WAKEFIELD

TOWN COUNCIL

## MEETING MINUTES

November 23<sup>rd</sup>, 2020 | 7:00 p.m.

Via Zoom: <https://us02web.zoom.us/j/87106343618>

**Call to Order:** Ann Santos called the meeting to order at 7:00 p.m.

**Pledge of Allegiance:** Ann Santos led the body in the reciting of the Pledge of Allegiance.

**Attendance:** Ann McGonigle Santos, Chair; Julie Smith-Galvin, Vice-Chair; Mehreen N. Butt; Jonathan P. Chines; Paul R. DiNocco; Edward F. Dombroski, Jr.

Peter J. May was absent.

**Administration Present:** Sherri A. Dalton, Town Council Clerk and Stephen P. Maio, Town Administrator.

**Town Counsel Present:** Thomas A. Mullen.

**Public Engagement:** There was no public engagement.

**Approval of Minutes:** Paul R. DiNocco motioned to approve the November 09<sup>th</sup>, 2020 executive session meeting minutes as proposed. Julie Smith-Galvin seconded. Motion passed 6-0-0 by a roll call vote.

Paul R. DiNocco motioned to approve the November 09<sup>th</sup>, 2020 regular meeting minutes as proposed. Julie Smith-Galvin seconded. Motion passed 6-0-0 by a roll call vote.

**Liquor License:** Paul R. DiNocco motioned to approve the Change of Manager application to Sarah Boyle of Oyes, Inc. d/b/a Feng's, 963 Main Street. Jonathan P. Chines seconded. Motion passed 6-0-0 by a roll call vote.

**COVID-19 Update:** Wakefield is a yellow community and is experiencing numbers like other communities stated Town Administrator Maio. From November 1<sup>st</sup>, 2020 through November 22<sup>nd</sup>, 2020, there are 132 new cases. The Department of Public Health came out with guidance for communities to order their own tests. In an effort to spread the word, wear a mask - wash your hands - and watch your distance, the Town has ordered clings for the public as well as Wakefield businesses to either put on their car or a window and are being asked to take a picture with their cling. The Chamber is sponsoring a drawing for the public and the businesses to take part in. The public will win a gift certificate to one of our local restaurants and the businesses will win a floral arrangement for their shop and a bottle of champagne or sparkling cider.



**Town Owned Land:** Paul R. DiNocco motioned to issue Request for Proposals with no minimum bid for the vacant Town owned land at 124 Green Street in Stoneham. Jonathan P. Chines seconded. Motion passed 6-0-0 by a roll call vote.

**Sign Design:** Chris Carino from the Albion Cultural Exchange Committee presented a PowerPoint in which detailed a timeline from where they were to where they are presently. He proposed the front building signage which needs to go before the Sign Review Committee. Discussion ensued regarding the front and rear entrances as both should be ADA compliant as well as the elevator. Council members expressed that the Commission of Disability be brought in on this. Edward F. Dombroski, Jr. motioned to approve the signage as presented. Paul R. DiNocco seconded. Motion passed 6-0-0 by a roll call vote.

**Banner Request:** Paul R. DiNocco motioned to approve the banner request regarding the Town of Wakefield / Chamber of Commerce COVID messaging W's campaign. Jonathan P. Chines seconded. Motion passed 6-0-0 by a roll call vote.

**Envision Wakefield:** Town Engineer Renault presented a PowerPoint for the Albion Street design. The PowerPoint showed where the bump outs are going to be. Most bump outs have been designed as full planted areas. All bump outs will include one new tree. WMGLD has agreed to fund conduit and light pole foundation installations as part of the Town construction project. The Complete Streets application included the installation of sharrows and bike signage. Bump outs have been pushed back 1" to further accommodate a future bike lane. A Town wide Bicycle Planning Study will be initiated over the next 3-6 months. The bid opening will begin in December. Utility construction to begin in January. Sidewalk and bump out work as well as lighting installation is set for Spring 2021 and repaving through the Town's paving contract will happen in Fall 2021/Spring 2022. Edward F. Dombroski, Jr. motioned to go forward with the Albion Street design as presented. Julie Smith-Galvin seconded. Motion passed 5-1-0 with Paul R. DiNocco voting against the motion.

Town Engineer Renault gave a brief update regarding the MBTA crossing at Broadway Street. Before the crossing can open to traffic, approvals from the Federal Railway Administration (FRA) are required. For Wakefield to maintain the quiet zone status, updates on a three-year cycle with analysis of the safety measures in place at each crossing must be provided. The Town is working with the FRA to reopen Broadway Street as quickly as possible.

**Appointments & Committees:** Jonathan P. Chines presented the Wakefield Vision 2030 PowerPoint presentation. A grant from Metropolitan Area Planning Council was secured to provide professional facilitation support. An 8-month process and timeline were proposed which includes three (3) virtual public forums as well as an online community survey with the finished project coming before the that Town Council to vote on. The proposed Town Council representatives for the Advisory Group are Jonathan Chines and Paul DiNocco. The first Advisory Group meeting is proposed for December. Paul R. DiNocco motioned to appoint Jonathan Chines and Paul DiNocco to the Advisory Group. Julie Smith-Galvin seconded. Motion passed 6-0-0 by a roll call vote.

Ann Santos gave a brief update regarding the Youth Council and how they are involved with a lot of the Town committees.

**Licenses:** Paul R. DiNocco motioned to approve the Alcohol applications as presented. Jonathan P. Chines seconded. Motion passed 6-0-0 by a roll call vote.

Edward F. Dombroski, Jr. motioned to approve the Common Victualler applications as presented. Paul R. DiNocco seconded. Motion passed 6-0-0 by a roll call vote.

Paul R. DiNocco motioned to approve the Lodging House applications as presented. Jonathan P. Chines seconded. Motion passed 6-0-0 by a roll call vote.

Julie Smith-Galvin motioned to approve the Entertainment applications as presented. Paul R. DiNocco seconded. Motion passed 6-0-0 by a roll call vote.

Jonathan P. Chines motioned to approve the Fortune Teller applications as presented. Paul R. DiNocco seconded. Motion passed 6-0-0 by a roll call vote.

Julie Smith-Galvin motioned to approve the Automated Device applications as presented. Jonathan P. Chines seconded. Motion passed 6-0-0 by a roll call vote.

Paul R. DiNocco motioned to approve the Class II applications as presented. Jonathan P. Chines seconded. Motion passed 6-0-0 by a roll call vote.

Julie Smith-Galvin motioned to approve the Class I applications as presented. Paul R. DiNocco seconded. Motion passed 6-0-0 by a roll call vote.

**Announcements:** The Council submitted a letter in opposition of the proposed service reductions and other cuts in the MBTA's Forging Ahead plan, including those directly affecting the Town of Wakefield. Mehreen N. Butt suggested putting together a video and having real life stories told. The Council thanked everyone for helping as well as the Delegation. Edward F. Dombroski: Saturday is Small Business Saturday and Monday is Cyber Monday; Happy Thanksgiving. Julie Smith-Galvin: tomorrow night is the Safe Streets working group; Resilience Framework meeting is December 10<sup>th</sup>. Jonathan P. Chines: Saturdays on the Sidewalk sponsored by the Chamber is also Saturday; his outdoor office hours will be Saturday on the Plaza; Happy Thanksgiving. Paul R. DiNocco: Happy Thanksgiving; Wakefield restaurants are offering meals that can be purchased for Thanksgiving; asked the Town Administrator if he had an update regarding his concerns with Salem Street and the 18-wheelers - Town Administrator Maio asked Mr. DiNocco to meet with him and the Town Engineer; also asked the Town Administrator to remedy the concerns regarding the flooding in the Greenwood area. Mehreen N. Butt: Happy Thanksgiving; recognized everyone that helped on the 3 W's campaign. Ann Santos: Happy Thanksgiving.

**Matters Not Anticipated for Agenda:** There were no matters unanticipated.

**Adjournment:** Edward F. Dombroski, Jr. motioned to adjourn at 9:26 p.m. Jonathan P. Chines seconded. Motion passed 6-0-0 by a roll call vote.

Respectfully submitted,



Sherri A. Dalton  
Town Council Clerk