

## BOARD OF SELECTMEN – October 15, 2014

The meeting of the Board of Selectmen was posted and held at the WCAT Studios, 24 Hemlock Road, Wakefield, MA, with Vice Chairwoman Ann McGonigle Santos presiding, Selectman Tiziano Doto, Selectman Paul R. DiNocco, Selectman Patrick S. Glynn, Selectwoman Phyllis J. Hull and Selectwoman Betsy Sheeran in attendance. Town Administrator Stephen P. Maio, Town Counsel Thomas A. Mullen and Clerk to the Board of Selectmen Sherri A. Dalton were also present. Chairman Brian E. Falvey was absent.

Vice Chairwoman Santos called the meeting to order at 7:30 p.m.

Selectwoman Sheeran motioned to accept the Regular Board Minutes of September 29, 2014, seconded by Selectman Doto and so voted.

Tracy J. Vincent of 22 Flanders Lane, Wakefield was before the Board during Pubic Participation regarding her request to serve on the Commission on Disabilities board.

Selectwoman Sheeran motioned to appoint Tracy J. Vincent to the Commission on Disability board with a term expiring April 30, 2017, seconded by Selectman Glynn and so voted.

Selectman Sheeran motioned to approve the request from Sharon Gilley, Director of the Lucius Beebe Memorial Library to accept and expend a gift or gifts in the amount of \$468.95 from various donors with thanks, seconded by Selectman DiNocco and so voted.

Selectman Sheeran motioned to approve the request from Sharon Gilley, Director of the Lucius Beebe Memorial Library to accept and expend a gift or gifts in the amount of \$416.00 from various donors with thanks, seconded by Selectwoman Hull and so voted.

Selectman Glynn motioned to approve the request from Maureen Gallagher, Executive Director of the Massachusetts Down Syndrome Congress for a donation up to \$1,000.00 for a tree planting or bench with a plaque along the Buddy Walk route and to coordinate all the details with Richard Stinson Director of the Department of Public Works, seconded by Selectwoman Sheeran and so voted.

Selectwoman Sheeran motioned to approve the request from Paul DiNocco, Chairman of the Event Planning Committee to conduct the Holiday Stroll on December 6, 2014 between the hours of 1:00 p.m. and 7:00 p.m. with the start of the parade at the Civic Center at 2:45 p.m.; to close Main Street to vehicular traffic from Yale Avenue to Richardson Avenue/Lincoln Street and to close Albion Street to vehicular traffic from Main Street to North Avenue; utilize the area surrounding the Civic Center and part of Armory Street at the commencement of the Parade (there will be a rolling shutdown from the Civic Center to Lincoln Street starting at 3:00 p.m.) and Lincoln Street parking lot for Stroll activities if needed, seconded by Selectman Doto and so voted.

Town Administrator Stephen P. Maio presented to the Board a PowerPoint presentation regarding the Financial Update of Fiscal Year 2014 and Fiscal Year 2015. He reminded the Board that back in July 1, 2013 the town had a state certified \$7,060,031 in Free Cash which consists of money returned from town departments at the end of a fiscal year as well as revenue that exceeds projections and this allowed the November 2013 Town Meeting to put some of these funds to use. Town Meeting voted to put \$250,000.00 in to the Stabilization Fund and placed \$250,000.00 into the Debt Service Fund. Town Meeting voted to put \$50,000.00 towards sidewalks and roadways and \$110,000.00 was used to replace a boiler at the Greenwood School. At the May 2014 Annual Town Meeting voters authorized \$740,000.00 for the extra pay period and \$330,000.00 for a School Department Special Education Stabilization Fund. That left the estimated Free Cash Balance at \$5,250,000.00. Town Administrator Maio also noted that all town departments returned money last year with Group Insurance returning \$752,883 and the town took in \$6,442,554 from recurring sources in Fiscal Year 2014. While

not yet certified by the state he said the town's Fiscal Year 2014 year end Free Cash balance now stands at \$8.5 million. Selectman Glynn motioned to accept the Financial Fiscal Year 2014 and Fiscal Year 2015 Update, seconded by Selectman Doto and so voted.

Selectwoman Sheeran motioned to accept the Regular Town Meeting Warrant of November 17, 2014, seconded by Selectman DiNocco and so voted.

Selectwoman Sheeran motioned to refer the Zoning Article to amend §190-103 (Assisted Living Facility) to the Planning Board, seconded by Selectman Doto and so voted.

Selectwoman Sheeran motioned to approve the request from Town Administrator Stephen P. Maio to transfer \$1,000,000.00 from the General Fund to the Debt Service Capital Needs Account, seconded by Selectman DiNocco and so voted.

Selectwoman Hull motioned to approve the request from Caporale's II Liquors, Inc. for a change in their Sunday hours from Noontime to 10:00 a.m., seconded by Selectwoman Sheeran and so voted.

Selectman Glynn motioned to approve the request from John Cadman of Wakefield Auto Repair for a Class II Dealer License along with being fingerprinted and supplying the Town Administrator's Office with a copy of their Bond, seconded by Selectman DiNocco and so voted.

Correspondence:

State Election Warrant – November 4, 2014

Comments:

Selectwoman Hull – inquired about the refuse collection for residential properties with more than 4 units.  
Selectwoman Hull motioned to have the refuse collection for residential properties with more than 4 units on the October 27, 2014 agenda for the Board of Selectmen, seconded by Selectwoman Sheeran and so voted.

Vice Chairwoman Santos – You can buy overflow bags at CVS

Board Members signed State Election Warrant for November 4, 2014; Regular Town Meeting Warrant of November 17, 2014, Class II License for Wakefield Auto Repair

Selectman Glynn motioned to adjourn at 8:25 p.m., seconded by Selectwoman Sheeran and so voted.

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Sherri A. Dalton, Clerk