

BOARD OF SELECTMEN – August 13, 2012

The meeting of the Board of Selectmen was posted and held at the WCAT Studios, 64 Hemlock Road, Wakefield, MA, with Selectwoman Betsy Sheeran presiding, Selectman Tiziano Doto, Selectman Patrick S. Glynn, Selectman James E. Good and Selectman Paul R. DiNocco and Selectman Brian E. Falvey in attendance. Town Administrator Stephen P. Maio was also present as well as Clerk to the Board of Selectmen Sherri Eskenas. Selectman John B. Encarnacao was absent.

Chairwoman Sheeran called the meeting to order at 7:00 p.m. in open session.

Chairwoman Sheeran stated that there is a need for Executive Session to discuss contract negotiations with a non represented party because an open meeting may have a detrimental effect on the negotiating position of the Town. Selectman Falvey so motioned, seconded by Selectman DiNocco and so voted.

Roll Call:

Selectman Glynn – yes

Selectman Good – yes

Selectman Falvey – yes

Selectman DiNocco – yes

Selectman Doto – yes

Chairwoman Sheeran – yes

At 7:30 p.m. the Board entered into open session and Chairwoman Sheeran called the meeting to order.

Selectman Glynn motioned to accept the Board Minutes of July 16, 2012, seconded by Selectman DiNocco and so voted.

Selectman DiNocco motioned to accept the Executive Board Minutes of July 16, 2012, seconded by Selectman Glynn and so voted.

Dana McGovern was before the Board to answer any questions that the Board may have regarding the proposed audit through Johnson Controls. Steve Maio spoke about the performance contract that the Town entered into a couple of years ago with Johnson Controls. Johnson Controls audited most Town buildings to see what the town could do in the area of energy efficiency. Steve Maio recommended that Johnson Controls audit the Civic Center and to also update the audits that were done to Town Hall, High School, Greenwood School, Greenwood Fire Station, Public Works facilities and Cemetery. All that is being put out is the actual cost of the audit and if the Town goes forward with the improvements gets rolled into the price. Selectman Glynn stated that this is a clever way to get much needed capitol improvements and he is in favor of it. Selectman DiNocco spoke as a member of the Board of Directors of the Civic Center that this audit would be a win for the Town and the Civic Center and is in favor of it. Selectman Falvey also is in favor of it and questioned the funding of the improvements. Steve Maio stated that it is done by bonds. Selectman Glynn motioned that the Town Administrator to sign the contract, seconded by Selectman DiNocco and so voted.

Selectman Doto motioned to approve the Appointment of Poll Workers for 2012-2013 as presented, seconded by Selectman DiNocco and so voted.

Appointment of two members to the Fence Viewers Committee

Dennis M. Cloherty – One Harvest Road

Michael Nasella – 18 Melvin Street

Michael J. Delory – 272 Albion Street, Unit 7

Selectman DiNocco motioned to nominate Michael J. Delory to the Fence Viewers Committee for the remainder of the term ending December 31, 2012.

The vote was unanimous.

Selectman Good motioned to nominate Dennis M. Cloherty to the Fence Viewers Committee for the remainder of the term ending December 31, 2012.

The vote was 2-3, motion does not pass.

Selectman Falvey motioned to nominate Michael Nasella to the Fence Views Committee for the remainder of the term ending December 31, 2012.

The vote was 3-1 in favor of Michael Nasella.

Selectman Doto motioned to set and sign the State Primary Warrant for September 6, 2012, seconded by Selectman Glynn and so voted.

Selectman DiNocco motioned to approve the request from The Burbank YMCA to hold a road race on November 17, 2012, seconded by Selectman Doto and so voted.

Selectman Doto motioned to approve the request from Paws 4 A Cure to hold a charity walk on May 19, 2013, seconded by Selectman Glynn and so voted.

Selectman Doto motioned to approve the request from Cystic Fibrosis Foundation to hold a walk on May 11, 2013, seconded by Selectman Glynn and so voted.

Selectman Doto motioned to approve the request from The Board of Library Trustees to accept and expend a gift to the Library in the amount of \$966.00, seconded by Selectman Glynn and so voted.

Selectman Doto motioned to approve the request from The Board of Library Trustees to accept and expend a gift to the Library in the amount of \$1,189.48, seconded by Selectman DiNocco and so voted.

Selectman DiNocco motioned to approve the request from John McCarthy, Town Treasurer to transfer an amount from the Capital Project Account to the Savings Bank for bonds that are due August 2012, seconded by Selectman Glynn and so voted.

Selectman Glynn motioned to add the following to the previous motion, seconded by Selectman Doto and so voted:

- Public Safety Principal - \$560,000.00
- Public Safety Interest - \$27,875.00
- Land Acquisition Principal - \$65,000.00
- Land Acquisition Interest - \$3,250.00
- Total - \$656,125.00

Steve Maio drafted a Financial Policy and explained that it is a guide or policy for both future Boards and Town Administrators to use as a guide. It is set up into six areas Budget, Revenue, Self Supporting Accounts, Capitol Planning, Reserve Policies and Debt Policies. Selectman Glynn thought this was a great guide and heading in the right direction. Selectman Falvey also thought this was great but questioned the legality of certain sections. Steve Maio said nothing conflicts with Massachusetts General Laws. Selectman DiNocco gave Steve credit and stated that most of these policies are already being done so this is just an adoption of the policies that are already in place. Chairwoman Sheeran thanked Steve for preparing this and looks at it as a frame work for the future and something that the Board can use. Steve Maio thanked the Board and asked them to meet with him to discuss the formal adoption.

Selectman Doto motioned to approve and execute the Deed on tax title land sold to Raymond Sanderson, seconded by Selectman Falvey and so voted.

Selectman Falvey motioned to advertise for a position on Mystic Valley Elder Services Board and to have any interested applicants email a letter and resume of interest to Sherri Eskenas in the Town Administrator's Office or by mail by Wednesday August 29, 2012, seconded by Selectman DiNocco and so voted.

Selectman Doto motioned to advertise for a position on the Sign By-Law Review Committee and to have any interested applicants email a letter and resume of interest to Sherri Eskenas in the Town Administrator's Office or by mail by Wednesday August 29, 2012, seconded by Selectman DiNocco and so voted.

Selectman Glynn motioned to approve the request from Krystn Cinelli owner of Miss Krystn's Dance Studio to hold a free dance event on October 27, 2012, seconded by Selectman Doto and so voted.

Selectman DiNocco motioned to approve the request from the American Foundation for Suicide Prevention to hold a walk on September 28, 2013, seconded by Selectman Glynn and so voted.

Selectman Falvey motioned to approve the Request for Proposals seeking a consultant to develop a new Housing Production Plan with a deadline for proposals being Thursday September 27, 2012, seconded by Selectman Doto and so voted.

Chairwoman Sheeran appointed Selectman DiNocco and Selectman Falvey to the Committee to review the applicants.

Selectman Glynn motioned to approve the request for a Common Victualler License for Big Jon's Pizzeria, seconded by Selectman Doto and so voted.

The Selectmen had in hand:

Correspondence from Chief Smith regarding the resignation of patrol officer David Driscoll.

Correspondence from Mary Galvin, Town Clerk regarding the resignation of Francis Hayes from the Sign By-Law Review Committee.

Correspondence from Massachusetts Department of Elementary & Secondary Education.

Selectmen's Comments:

Town Administrator Stephen P. Maio stated that he is in receipt of a letter from the Vocational School in which the assessment to the Town of Wakefield has dropped by \$3,200.00.

He had a meet and greet on Monday August 13, 2012 for the Department Heads to meet the interim schools Superintendent Dr. Garry Murphy.

Selectman Falvey stated that there is a lot of talk regarding the sign by-law and he thinks the Board needs to take some affirmative steps towards outreach and education with what the Town is trying to accomplish in the downtown area with the new signage. He also would like the Board to work with the Chamber of Commerce and other groups downtown and give them some education and he would like to work with the Town Administrator and the Town Planner.

Chairwoman Sheeran suggested that Selectman Falvey make a proposal at the next Meeting on September 10, 2012 or at the September 24, 2012 meeting on how he would plan on attacking this issue and also suggested in addition to working with the Town Administrator and the Town Planner he also work with Selectman DiNocco with whom he would be working with on the 40B issue.

Selectman DiNocco spoke regarding the Italian Festival that was August 11, 2012 and how well the turnout was and a lot was out of town people. He gave thanks to the Department of Public Works Director and his entire crew, to the Chief of Police and his staff, to the Fire Chief and his staff, to the Events Planning Committee, and to the Town Administrator.

Selectman Good congratulated Selectman DiNocco on how well the Italian Festival was. But he also brought up some issues that need to be ironed out. He also brought up the condition of Veterans Field and the lack thereof with regards to the deplorable condition of the port-o-potty that belongs to the Farmers Market. He feels it needs to be policed better when there are games going on there. In the past people have been publicly drinking alcohol and not using the port-o-potty but rather the bushes.

Selectman Glynn stated that Town Administrator Maio was to meet with Peter Dion the Director of the Gas & Light Department about the possibility of having public restrooms around the Lake. He feels that the Gas & Light Department is very good to the Town and the Town is very good to the Gas & Light Department but the least the Gas & Light Department can do is to put some restrooms out there for the public. He also reminded everyone that Rick Stinson is going to get back to the Board in September regarding software upgrades showing the preventative maintenance. He also made a statement regarding the School Department and thinks that everyone needs to take a step back and let the elected officials do their job.

Chairwoman Sheeran asked Sherri Eskenas to post the Executive Session meeting for September 4, 2012 at 7:30 at the Town Hall in the first floor conference room. She congratulated Selectman DiNocco regarding the Italian Festival. She reminded everyone to remember the Food Pantry. She reminded everyone that Election Day is Thursday September 6, 2012. She reminded everyone regarding their political signs and not to put them on Town property. She thanked Town Administrator Stephen Maio and Sherri Eskenas for accomplishing the Comment Cards that will be used at Town Hall. She noted an Agenda item for either of the September meeting's for the Events Planning Committee to submit a balance sheet. She noted an Agenda item for the October meeting for the Americal Civic Center to submit a balance sheet. She noted an Agenda item for the November meeting for the Farmer's Market to submit a balance sheet. She noted the new Code Red that is on the Town's website and also on the Fire Department's website. She complimented the Town Administrator regarding the Public Protection Classification Program and the Insurance Services Office rating of the Town. She would also like to congratulate Ruth Clay the Director of the Health Department who will be speaking at the Association of Town Finance Committees regarding regionalization and political analyst Anne Danehy who is also on the School Committee will be the luncheon speaker. She would also like to enter the website in the contest that is advertised in the Massachusetts Municipal paper. She also would like Stephen Maio to enter the Kenneth Picard Municipal Innovation Award. Reminded the Board Members that the Massachusetts Municipal Association Annual Meeting is in January and if anyone is interest please let Sherri Eskenas know. Lastly she spoke of Gene Ruggerio who is written up in the Golf magazine and she wanted to congratulate him.

Board Members signed weekly warrants, State Primary Warrant September 6, 2012, Deed to Raymond Sanderson, Common Victualler License.

Selectman Doto motioned to adjourn at 8:40 p.m., seconded by Selectman Falvey and so voted.

Sherri A. Eskenas, Clerk