

TOWN OF WAKEFIELD
William J. Lee Memorial Town Hall

TOWN COUNCIL

PETER J. MAY, Chairperson
ANTHONY LONGO, Vice-Chair
MEHREEN N. BUTT
PAUL R. DINOCCO
EDWARD F. DOMBROSKI, JR.
JULIE SMITH-GALVIN
ANN MCGONIGLE SANTOS



STEPHEN P. MAIO
Town Administrator

SHERRI A. DALTON
Executive Assistant

ONE LAFAYETTE STREET
WAKEFIELD, MASSACHUSETTS 01880
(781) 246-6390 | Fax (339) 219-4160

NOTICE OF MEETING – TOWN COUNCIL

DATE: September 10, 2018
CALL TO ORDER: 7:00 P.M.
PLACE: WCAT - 24 Hemlock Road

1) Public Participation

- a) If any members of the general public wish to address the Town Council they will need to sign in prior to the start of the meeting. The total amount of time allotted shall be fifteen (15) minutes and shall be divided by those who have signed in. However, in no event shall any speaker be allowed to address the Council for more than a total of three (3) minutes. The Council will not engage in dialogue, but will give any remarks made appropriate consideration

2) Personnel / Appointments

- a) Poll Worker's
 - 1) Request from Sherri Dalton, Town Administrator's Office to advertise for Poll Worker's for one year appointments from January 1, 2019 through December 31, 2019. Advertisement will be published in the Wakefield Daily Item and on the Town's website with a description of what is entailed
- b) Human Rights Committee
 - 1) Request from Sherri Dalton, Town Administrator's Office to advertise for an opening on the Human Rights Committee. Advertisement will be published in the Wakefield Daily Item and on the Town's website with a description of what is entailed

- c) Disability Commission
 - 1) Request from Sherri Dalton, Town Administrator's Office to advertise for two openings on the Disability Commission. Advertisement will be published in the Wakefield Daily Item and on the Town's website with a description of what is entailed
- d) Liaison updates
 - 1) September 27, 2018 Town Council Agenda – possible Town Councilors discussion regarding their liaisons

3) Approval of Minutes

- a) Regular Board Minutes
 - 1) Possible Vote to approve the August 06, 2018 Minutes
- b) Executive Minutes
 - 1) Possible Vote to approve the July 16, 2018 Executive Minutes
 - 2) Possible Vote to approve the August 6, 2018 Executive Minutes

4) Acceptance / Expenditure

- a) Library Gift
 - 1) Possible Vote to accept and expend a gift to the Library in the amount of \$1,636.03
- b) Wakefield World War II Memorial Fund
 - 1) Possible Vote to accept and expend a gift to the Wakefield World War II Memorial Fund in the amount of \$50.00
- c) Americal Civic Center Gift
 - 1) Possible Vote to accept and expend a gift to the Americal Civic Center in the amount of \$504.81

5) Public Hearing

- a) Tax Classification
 - 1) Possible Vote to schedule a Public Hearing for October 15, 2018 for Fiscal Year 2019 Tax Classification

6) Presentation / Action Items

- a) Charter Review Committee
 - 1) Presentation of Articles
- b) Business District Issues
 - 1) Possible discussion to include Police Chief Richard Smith
- c) Public Safety Building
 - 1) Possible discussion regarding renovation

- d) Traffic Advisory recommendations:
 - 1) Possible Vote to approve the request for a “No Parking Here to Corner” signs be installed on both the north and south sides of Charles Street forty feet east of the Main Street curb line
 - 2) Possible Vote to approve the request for one sign for the westbound traffic on Water Street and one sign for eastbound traffic on Water Street that reads “Do Not Block Intersection”
 - 3) Possible Vote to approve the request that the north side of Davidson Road be posted with signs that read “Resident Parking Only 8am-4pm Monday-Friday
 - 4) Possible Vote to approve the request for the removal of the four parking spaces between the driveway to 894 Main Street and the Hallmark Health building
 - 5) Possible Vote to approve the request for a STOP sign installed on Castle Clare Circle
- e) Debit Service Capital Needs Account
 - 1) Possible Vote to transfer \$1,000,000.00 to the Debit Service Capital Needs Account
- f) Wakefield Lynnfield Chamber of Commerce
 - 1) Possible Vote regarding request for Side Walk Sales on Main Street downtown; Albion Street and Main Street Greenwood from 10:00 a.m. until 3:00 p.m. on Saturday September 22, 2018 with a rain date of Saturday September 29, 2018
- g) Regular Town Meeting
 - 1) Possible Vote to set date for Regular Town Meeting for November 5, 2018 at 7:00 p.m. at the Galvin Middle School
 - 2) Possible Vote to open Town Meeting Warrant for the Regular Town Meeting
 - 3) Possible Vote to close Town Meeting Warrant on October 4, 2018 at 4:30 p.m. for the Regular Town Meeting

7) Licenses

- a) Common Victualler License
 - 1) Possible Vote for a new 2018 Common Victualler License for Omelette Headquarters at 57 Water Street from September 11, 2018 through December 31, 2018

b) Class II License

- 1) Possible Vote to renew the 2018 Class II License for Wakefield Gas at 454 Water Street from September 10, 2018 through December 31, 2018 pending fingerprinting results and Police Chief recommendation

c) One Day Liquor License

- 1) Possible Vote for a One Day Liquor License for Wakefield Main Streets Annual Meeting on September 25, 2018 from 6:00 p.m. until 10:00 p.m. at Brothers Restaurant

d) Licensing Fees

- 1) Possible discussion and Vote to review and amend current licensing fees for Liquor Licenses, Common Victualler Licenses, Entertainment Licenses, Auto Amusement Licenses, Class I and Class II Licenses, Livery Licenses and Fortune Teller Licenses

8) Warrant Review and Signing

- a) Warrant #55 dated June 29, 2018; Warrant #3 dated July 17, 2018; Warrant #4 dated July 24, 2018 and Warrant #5 dated July 31, 2018 regarding town affairs were reviewed and signed

9) Matters Not Anticipated By The Chairperson Within 48 Hours of Meeting

10) Next Board Meeting – September 27, 2018 @ 6:30 p.m.

11) Adjournment