

TOWN OF WAKEFIELD

William J. Lee Memorial Town Hall

TOWN COUNCIL

MEHREEN N. BUTT
PAUL R. DINOCCO
EDWARD F. DOMBROSKI, JR.
JULIE SMITH GALVIN
ANTHONY LONGO, Vice-Chair
PETER J. MAY, Chairperson
ANN MCGONIGLE SANTOS



STEPHEN P. MAIO
Town Administrator

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Town meeting is only a few weeks away and it has got me thinking about how important participation is to our particular form of Democracy here in Wakefield. In 1943 Norman Rockwell published his Freedom of Speech painting in the Saturday Evening Post. This painting depicts a scene at a local town meeting where a lone dissenter rises to speak against the building of a new school. The school building project is proposed by the fictitious community's Town Council. The dissenter is not a member of any board or committee, but is a mere citizen exercising his right to be heard. The audience is attentive and polite. That picture is exactly what Town meeting is and should be. All Citizens have the right to voice their opinion. All Citizen's votes are equally weighted. All Citizens deserve respect. All Citizens have a say in the ultimate outcome.

On Monday October 15, 2018, The Wakefield Town Council voted to present a slate of questions for the consideration of the voters at our upcoming Town Meeting. For those who may not be aware of the process of how the questions arrive at Town Meeting for your consideration, I'd like to take this opportunity to explain. The slate of individual questions is the Warrant and the specific questions are the Articles. The participants at the upcoming Town Meeting will have the opportunity to address thirty-nine different issues. Additionally, a report will be presented on the financial condition of Wakefield. Together we will consider using some of our reserves to lower the tax rate, settling contracts for two of our bargaining groups, planning for a more pedestrian friendly and vibrant business district, establishing a new funding mechanism to maintain our public ways, as well as adopting bylaw and charter changes which will hopefully allow us to govern better. You are able to access the Warrant several different ways: online @ WWW.Wakefield.MA.US, in the Wakefield Item; or a copy can be picked up at Town Hall.

Town Meeting is presided over by our elected Town Moderator and the different articles are presented by Town officials, members of elected boards, or citizens. A brief summary of the article is presented and then Citizens are able to comment and/or ask questions (comments are limited to 5 minutes). After discussion is completed, a vote is taken. In order to participate and vote you must be a registered voter in the Town of Wakefield. If you are not so registered you have until 8PM on October 17th to do so.

I know that I may sound overly romantic, but to me our Town Meeting embodies all that is good about democracy. So on behalf of the Town Council I invite you to join in this purest form of democracy. We can't hold Town Meeting without you. Town meeting starts on Monday November 5, 2018 at 7 PM at the Galvin Middle School in the Veteran's Memorial Auditorium. Come ask your questions and those present will do their best to answer. More importantly, you like the lone dissenter in Rockwell's painting, will be part of history.

Sincerely,

A handwritten signature in black ink that reads "Stephen P. Maio". The signature is written in a cursive, slightly slanted style.

Stephen P. Maio
Town Administrator

WARRANT

REGULAR TOWN MEETING, NOVEMBER 5, 2018

MIDDLESEX COUNTY, SS

TO ANY OF THE CONSTABLES OF THE TOWN OF WAKEFIELD IN THE COUNTY OF MIDDLESEX,

Greetings:

In the name of the Commonwealth of Massachusetts you are hereby required to notify and warn the inhabitants of the Town of Wakefield qualified to vote in elections and in Town affairs to meet at the **Galvin Middle School Auditorium, 525 Main Street** in said Wakefield on **Monday, the 5th day of November, 2018 at seven o'clock in the afternoon**, then and there to act on the following:

Subsequent Evenings. If there is business remaining, the Moderator will consider a motion to adjourn to a subsequent session.

ARTICLE 1. To see if the Town will hear and accept a report of the Fiscal Year 2018 budget; or to see what the Town will do about it.
Town Administrator

ARTICLE 2. To see if the Town will vote to authorize the Board of Assessors to use such free cash as may be in the Treasury or any part thereof in computing the tax rate for fiscal period ending June 30, 2019; or to see what the Town will do about it.
Town Council

ARTICLE 3. To see if the Town will vote to appropriate \$147,442 of the net premium paid to the Town upon the sale of its \$9,870,000 General Obligation Municipal Purpose Loan of 2018 Bonds dated August 15, 2018, to pay costs of the project being financed by such bonds or notes and to reduce the amount authorized to be borrowed for such project, but not yet issued by the Town, by the same amount; and further, to supplement each prior vote of the Town that authorizes the borrowing of money to pay costs of capital projects to provide that, in accordance with Chapter 44, Section 20 of the General Laws, the premium received by the Town upon the sale of any bonds or notes thereunder, less any such premium applied to the payment of the costs of issuance of such bond or notes, may be applied to pay project costs and the amount authorized to be borrowed for each such project shall be reduced by the amount of any such premium so applied; or to see what the Town will do about it.
Town Council

ARTICLE 4. To see if the Town will vote to rescind the following amounts that have been authorized to be borrowed, but which are no longer needed for the purposes for which they were approved:

<u>Unissued Amount</u>	<u>Date of Approval</u>	<u>Warrant Article</u>	<u>Original Purpose</u>
\$642	11/7/96 & 10/2/00	4	Woodville School
\$177,336	11/23/98 & 4/30/00	9	Water
\$600,000	'99, 2/7/00 & 11/5/01	1	Senior Center
\$147,840	11/13/06	5	Infiltration Inflow Removal
\$97,680	11/7/08	2	Sewer

or to see what the Town will do about it.

Town Council

ARTICLE 5. To see if the Town will vote to implement collective bargaining agreements between the Town of Wakefield and the Wakefield Clerical (Town Hall) AFSCME Council 93, Local 3117 for the period July 1, 2018 to June 30, 2021 and to provide therefore that the Town raise and appropriate or transfer from available funds a sufficient sum of money to carry out the purposes of this Article; or to see what the Town will do about it.
Town Council

ARTICLE 6. To see if the Town will vote to implement collective bargaining agreements between the Town of Wakefield and the Wakefield Massachusetts Laborers District Council, Local 381 for the period of July 1, 2018 through June 30, 2019 and to provide therefore that the Town raise and appropriate or transfer from available funds a sufficient sum of money to carry out the purposes of this Article; or to see what the Town will do about it.
Town Council

ARTICLE 7. To see if the Town will vote to raise and appropriate from tax levy or transfer from available funds a sufficient sum of money to implement phase 1 design improvements and upgrades to the downtown right-of-way corridor, including Main Street from Church Street to Nahant Street, all of Common Street, Albion Street from Main Street to Tuttle Street, Water Street from Main Street to Vernon Street, Lake Avenue and Spaulding Street, and certain related areas; or to see what the Town will do about it.
Town Council

ARTICLE 8. To see if the Town will vote to raise and appropriate from tax levy or transfer from available funds a sum of money to the Special Education Stabilization Fund established under Article 7 of the Annual Town Meeting of 2014 in accordance with G.L. c. 40, §5B; or to see what the Town will do about it.
School Committee

ARTICLE 9. To see if the Town will vote to raise and appropriate from tax levy or transfer from available funds a sufficient sum of money to provide safety fencing and netting and improvements related to site disturbance at Walsh Field; or to see what the Town will do about it.
Town Council

ARTICLE 10. To see if the Town will vote to raise and appropriate from tax levy or transfer from available funds a sufficient sum of money for the purpose of performing a Town- Wide Orthophoto, Planimetric and Topographic Mapping; or to see what the Town will do about it.
Town Council

ARTICLE 11. To see if the Town will vote to authorize the Town Council to apply for, receive and expend without further appropriation a grant from the Massachusetts Water Resources Authority for the purpose of funding the town's infiltration / inflow removal program, and further to appropriate a sufficient sum of money to fund the Town's portion of the costs of the program, and to determine whether to raise this appropriation by borrowing or otherwise; or to see what the Town will do about it.
Town Council

ARTICLE 12. To see if the Town will vote to transfer from the Water Surplus Reserve Account a sufficient sum of money for water mains at various locations throughout the Town; or to see what the Town will do about it.
Town Council

ARTICLE 13. To see if the Town will vote to transfer from the Sewer Surplus Reserve Account a sufficient sum of money for sewer mains at various locations throughout the Town; or to see what the Town will do about it.
Town Council

ARTICLE 14. To see if the Town will vote to amend Chapter 175 of the General Bylaws, entitled "Streets and Sidewalks", by: **a.** striking the words "the regulations of the Board of Public Works" in § 175-1 and replacing them with the words "any regulations of the Town"; **b.** striking the word "Coasting" from the title of § 175-2 and the word "coast" from the text thereof, and replacing them with the words "Sledding" and "sled", respectively; **c.** striking § 175-4 and replacing it with the following: "§175-4 Permit Required. "No person, except duly authorized officers of the Department of Public Works (the 'Department') in the lawful performance of their duties and those acting under their orders, shall place, erect or add any object or structure to any sidewalk or street or any part thereof so as to obstruct the same or break or dig the ground of the same without first obtaining written permit from the Department of Public Works. "The permit applicant will be required to pay a Life Cycle Maintenance Fee to the Department to offset the reduction in service life of the roadway caused by an applicant's utility cut. The fee will be assessed based on the following formula:

"Life Cycle Maintenance Fee = ((SFTI x UC) + MF) x RSR

Where:

SFTI = Applicant’s Trench Impact to Road (sq. ft.)

UC = Unit Cost of Trench (\$8/sq. ft.)

MF = Mobilization Fee (\$575)

RSR = Roadway Surface Rating from the Town’s Pavement Management Software (expressed as a percentage 0% to 100%)

“The Department shall also prepare and issue written regulations to ensure that the Town will not be adversely affected by the cost of maintenance caused by the applicant. Said regulations shall also require the applicant to restore all disturbed portions of the way to a minimum of Department of Public Works standard specifications or prior conditions, whichever is the higher standard.” d. striking § 175-5 and replacing it with the following: “§ 175-5. Construction and demolition debris. “Every person intending to erect, repair or take down any building on land abutting on any street or way which the Town is required to keep in repair and who desires to make use of any portion of said street or way for the purpose of placing therein building materials or rubbish shall give notice thereof to the Department of Public Works. The Department may grant a permit to occupy a portion of said street or way, and such permit shall be upon the condition that the licensee shall keep sufficient safety protections that at a minimum meet industry standards, comply with the Manual for Uniform Traffic Control Devices requirements or as specified by the Department near the parts of the street or way obstructed or unsafe and shall keep a railing or guard around the same while such obstruction shall continue. If in the opinion of the Department such obstruction is more than a brief condition, the licensee shall place a good temporary walk around said obstruction and at the completion of the work shall restore the street or way to its former condition.” e. striking § 175-6 and replacing it with the following: “§ 175-6. Bond required. “Before receiving a license as specified in the preceding sections, the person applying for the same shall deliver to the Department a surety company bond in an amount deemed sufficient by the Department to indemnify and save harmless the Town against damages by reason of cost or expense it may suffer or be put to by reason of any claim for damages or by reason of any proceedings, criminal or civil, on account of the existence of such obstruction or excavation, which amount shall be not less than \$5,000.”; and f. replacing the words “head of the Fire Department” with “Chief of the Fire Department” in the two places in § 175-7 where such words appear; or to see what the Town will do about it.

Bylaw Review Committee

ARTICLE 15. To see if the Town will vote to amend the General Bylaws by adopting a new Chapter 5, as follows: Chapter 5 – Revolving Funds **1. Purpose.** This bylaw establishes and authorizes revolving funds for use by Town departments, boards, committees, agencies or officers in connection with the operation of programs or activities that generate fees, charges or other receipts to support all or some of the expenses of those programs or activities. These revolving funds are established under and governed by G.L. 44, § 53E½. **2. Expenditure Limitations.** A department or agency head, board, committee or officer may incur liabilities against and spend monies from a revolving fund established and authorized by this bylaw without appropriation subject to the following limitations: **A.** Fringe benefits of full-time employees whose salaries or wages are paid from the fund shall also be paid from the fund. **B.** No liability shall be incurred in excess of the available balance of the fund. **C.** The total amount spent during a fiscal year shall not exceed the amount authorized by Town Meeting on or before July 1 of that fiscal year, or any increased amount of that authorization that is later approved during that fiscal year by the Town Council and the Finance Committee. **3. Interest.** Interest earned on monies credited to a revolving fund established by this by-law shall be credited to the general fund. **4. Procedures and Reports.** Except as provided in G.L. 44, § 53E½ and this bylaw, the laws, charter provisions, bylaws, rules, regulations, policies or procedures that govern the receipt and custody of Town monies and the expenditure and payment of Town funds shall apply to the use of a revolving fund established and authorized by this bylaw. The Town Accountant shall include a statement on the collections credited to each fund, the encumbrances and expenditures charged to the fund and the balance available for expenditure in the regular report the Town Accountant provides the department, board, committee, agency or officer on appropriations made for its use. **5. Authorized Revolving Funds.** The table below establishes: **A.** Each revolving fund authorized for use by a Town department, board, committee, agency or officer; **B.** The purpose of each fund; **C.** The fees, charges and other monies charged and received by the department, board, committee, agency or officer in connection with the program or activity for which the fund is established that shall be credited to each fund by the town accountant; and **D.** The department or agency head, board, committee or officer authorized to spend from each fund.

Revolving Fund	Purpose	Revenue Source	Authorized to Expend Funds
Road Repair	Repairing, restoring and maintaining public ways	Receipts from fees paid by applicants for street opening or obstruction permits under § 175-4	Director of Public Works

6. Effective Date. The revolving funds hereby established shall exist from and after Fiscal Year 2020, subject to a vote of Town Meeting on or before July 1 of each year as to the limit on the total amount that may be expended from each fund in the following fiscal year; or to see what the Town will do about it.

Town Council

ARTICLE 16. To see if the Town will vote to establish, with respect to each of the following revolving funds, the following limits on the total amount that may be expended from each such fund in Fiscal Year 2020:

<u>Revolving Fund</u>	<u>Maximum Expenditure</u>
Road Repair	\$150,000

or to see what the Town will do about it.

Town Council

ARTICLE 17. To see if the Town will vote to amend the General Bylaws by replacing: **a.** the words “Board of Selectmen,” wherever they appear, with the words “Town Council;” **b.** the words “Selectman” or “Selectmen,” wherever either appears, with the words “Town Councilor” or “Town Councilors,” respectively; **c.** the word “Chairman,” wherever it appears, with the word “Chairperson;” and **d.** the word “board,” wherever it includes the Board of Selectmen, with the words “board or council;” or to see what the Town will do about it.

Bylaw Review Committee

ARTICLE 18. To see if the Town will vote to amend Chapter 126 of the General Bylaws, entitled “Historic Structures”, as follows: **a.** by renumbering § 126-5, entitled “Severability”, to § 126-6; and **b.** by adding a new § 126-5, entitled “Enforcement”, the text of which shall read as follows: “**A.** The Commission and the Building Inspector are each specifically authorized to institute any and all actions and proceedings, in law or equity, as they may deem necessary or appropriate to obtain compliance with the requirements of this Chapter 126 and/or to prevent a threatened violation thereof. “**B.** Any owner of a significant building who demolishes such structure without first obtaining a demolition permit in accordance with the provisions hereof shall be subject to a fine of Three Hundred Dollars (\$300). Each day the violation exists shall constitute a separate offense until a faithful restoration of the demolished significant building is completed or unless otherwise agreed by the Commission. “**C.** If a significant building is demolished without a demolition permit having been issued in accordance with the provisions hereof, no building permit shall be issued for a period of two years from the date of the demolition on the subject parcel of land or any adjoining parcels of land under common ownership or control unless the permit is for the faithful restoration referred to in § 126-5.B, above, or unless otherwise agreed by the Commission.”; or to see what the Town will do about it.

Bylaw Review Committee

ARTICLE 19. To see if the Town will vote to amend Chapter 130 of the General Bylaws, entitled “Hunting and Trapping”, by revising the text of § 130-2 of Article II thereof, entitled “Hunting and Firearms,” to read as follows: “No person shall hunt or discharge any firearms within the limits of the Town unless permission is granted by the Chief of Police or his or her designee. This section shall not apply to the lawful defense of life or property, nor to any law enforcement officer acting in the discharge of his or her duties, nor to the use of firearms at any military exercises or on any established rifle range.”; or to see what the Town will do about it.

Bylaw Review Committee

ARTICLE 20. To see if the Town will vote to amend Chapter 143 of the General Bylaws, entitled “Fingerprint-Based Criminal Record Background Checks”, by inserting, at the beginning of § 143-4, entitled “Reliance on results”, the following: “Prior to considering an application for any of the licenses enumerated in § 143-2.A, above, the licensing authority shall receive and review the results of the applicant’s fingerprint-based criminal record background check and the Police Department’s evaluation of the applicant’s suitability, provided that the same are transmitted to the licensing authority within thirty (30) days after the filing of the application. If the same are not furnished within that period of time, then the licensing authority shall have discretion either to proceed in acting on the application without such information or to continue to await such information, provided that the licensing authority shall in all events consider and act on each application prior to the expiration of any applicable statutory deadlines.”; or to see what the Town will do about it.

Bylaw Review Committee

ARTICLE 21. To see if the Town will vote to amend Chapter 147 of the General Bylaws, entitled “Sidewalk Cafes”, as follows: **a.** in § 147-1, by adding at the end of the text: “The permit contemplated hereby applies only to sidewalks located within public ways, as any cafe or other use of abutting property is governed by the Zoning Bylaws.”; **b.** in § 147-7.A(1), deleting the words: “the total area of the sidewalk cafe is 100 square feet or more and”; and **c.** replacing § 147-7.A(2) with the following: “To the extent that any cafe occupies any part of a lot adjacent to a sidewalk, it constitutes a use subject to the Zoning Bylaws for which approval from the Building Inspector is required.”; or to see what the Town will do about it.

Bylaw Review Committee

ARTICLE 22. To see if the Town will vote to amend Chapter 148 of the General Bylaws, entitled “Newsracks”, as follows: **a.** in § 148-4.B(4), by deleting the term “day-gb” from and replacing it with the word “day-glow”; **b.** in § 148-5.A(1), by replacing both references to “§ 148-B(6)” with references to “§ 148-4.B(6)”; **c.** in § 148-5.C, by replacing “three days” with “three Town business days, as that term is defined in § 7-3(d) of the Charter”; and **d.** in § 148-5.C(1), by replacing “five days” with “five Town business days”, as that term is defined in § 7-3(d) of the Charter.”; or to see what the Town will do about it.

Bylaw Review Committee

ARTICLE 23. To see if the Town will vote to amend Chapter 165 of the General Bylaws, entitled “Sewers”, by: **a.** replacing “Board of Public Works” with “Department of Public Works” in § 165-1, “Board of Selectmen” with “Town Council” in § 165-2, and “Selectmen” with “Town Council” in § 165-6; **b.** adding at the end of § 165-3.C: “All maintenance responsibilities for a grinder pump will belong to the property owner.”; **c.** striking § 165-3.D and replacing it with the following: “D. Pursuant to G.L. c. 83, § 22, property owners abutting a new or reconstructed portion of the Town’s sewer system will be required to begin making payments of their apportionment of the sewer betterment as outlined within §165-2 and §165-3 within one year after the construction completion date, regardless of whether the abutter elects to connect to the sewer.”; **d.** replacing the words “shalt” in § 165-3.E and “shaft” in § 165-4 with the word “shall”; and **e.** striking § 165-4.E and replacing it with the following: “E. Nonresidential buildings, which shall include all industrial, commercial and municipal properties, shall comprise a number of sewer units based upon water consumption. Each sewer unit is equivalent to 250 gallons per day of water consumption volume. Water consumption volume will be calculated as follows: “Nonresidential buildings which are metered for water shall be assigned a water consumption volume based on the previous year’s metered volume expressed in average gallons per day. “Nonresidential buildings not metered for water use shall be assigned a water consumption volume based on 310 CMR 15.203 of Title V expressed in gallons”; or to see what the Town will do about it.

Bylaw Review Committee

ARTICLE 24. To see if the Town will vote to amend Chapter 170 of the General Bylaws, entitled “Storm Drain System; Stormwater Management”, by striking § 170-8 (9) and (10) and replacing them with the following: “(9) Discharge from landscape irrigation or lawn watering that does not include herbicides and pesticides; “(10) Discharge from individual residential car washing that does not contain surfactants;”; or to see what the Town will do about it.

Bylaw Review Committee

ARTICLE 25. To see if the Town will vote to amend Chapter 185 of the General Bylaws, entitled “Water”, by: **a.** striking the words “Quality Engineering” in the two places where they appear in § 185-3 and replacing them with the word “Protection”; **b.** striking the word “Board” from § 185-3 and replacing it with the word “Department”; **c.** striking the words “newspaper of general circulation within the town or by such other notice as is reasonably calculated” from § 185-4.B and replacing them with the words “in a manner reasonably expected” and striking the word “all” from such section; and **d.** striking the first sentence of § 185-6 and replacing it with the following: “Any person or entity who or which violates any provision, condition, requirement or restriction of § 185-4 of this Article shall be liable to the town as set forth in §§ 1-6 and 1-7.”; or to see what the Town will do about it.

Bylaw Review Committee

ARTICLE 26. To see if the Town will vote to authorize the Town Council to petition the Legislature to enact special legislation to amend 2004 Mass. Acts Chapter 458 by deleting § 7 thereof and replacing it with the following: “SECTION 7. Special police officers appointed under this act shall not be subject to sections 100 and 111F of chapter 41 of the General Laws. Special police officers appointed under this act shall not be subject to section 85H of chapter 32 of the General Laws, nor eligible for any benefits pursuant thereto.” Such legislation to be effective immediately; provided that the Legislature may reasonably vary the form and substance of the requested legislation within the scope of the general public objectives of this petition; or to see what the Town will do about it.

Town Council

ARTICLE 27. To see if the Town will vote to propose to amend the Wakefield Home Rule Charter: **1.** by deleting the first paragraph of Section 2-9(a), concerning the annual town meeting, and replacing it with the following: “The Town Meeting shall meet at least twice each calendar year. The annual town meeting shall be held on the second Monday in May, shall be deemed to be the Annual Town Meeting of the Town, and is expected to be primarily concerned with the determination of matters involving the expenditure and commitment of Town funds, including, but not limited to, the adoption of an annual operating budget for all Town agencies.”; and **2.** by deleting Section 3-1(c), concerning the annual Town election, and replacing it with the following: “Election. The regular elections for Town officers shall be held annually on the second Tuesday in April”; or to see what the Town will do about it.

Charter Review Committee

ARTICLE 28. To see if the Town will vote to propose to amend the Wakefield Home Rule Charter: **1.** by deleting the words “ten (10) Town business days” and “ten (10) days” from Section 2-10(a), which concerns referendum procedures, and replacing them with “twelve (12) calendar days”; and **2.** by deleting the first sentence of Section 2-10(c) and replacing it with the following: “If, within said twelve (12) calendar days, a petition signed by not less than five percent (5%) of the total number of persons then registered to vote in the Town and containing their names and addresses, is filed with the Town Council requesting that any question, not yet operative as defined in (a), above, be submitted to the voters, then the operation of such vote shall be further suspended pending its determination as provided below.”; and **3.** by deleting from Section 7-3(d), concerning the computation of time, the words “and excepting ‘Town business days,’ from the first sentence and by deleting the whole of the second sentence; or to see what the Town will do about it.

Charter Review Committee

ARTICLE 29. To see if the Town will vote to propose to amend the Wakefield Home Rule Charter: **1.** by deleting the words “the Board of Assessors” in Section 3-1(a), which lists the elective offices of the Town; **2.** by adding “Board of Assessors,” after the reference to the Conservation Commission in Section 3-2(c), which lists the offices appointed by the Town Council; **3.** by deleting Section 3-5, entitled “Board of Assessors”; and **4.** by adding as Section 5-9 the following: “Sec. 5-9. Board of Assessors “There shall be a Board of Assessors consisting of three (3) members appointed by the Town Council for three (3) year terms, so arranged that the term of one (1) member expires each year. “The Board of Assessors shall have the powers and duties set forth for such Boards by the laws of the Commonwealth, by this charter, by by-law, or by other vote of Town Meeting. “The Board of Assessors shall appoint a Director of Assessments. The staff of the Board of Assessors shall be appointed by the Town Administrator, upon recommendation of the Director of Assessments.”; and **5.** by deleting Sections 8-1 through 8-5, containing transitional provisions that have been mooted by the passage of time, and replacing them with a new Section 8-1 as follows: “Sec. 8-1. Transition to Appointed Board of Assessors “In and after the Town election of 2020, no position on the Board of Assessors shall appear on the ballot. Each member of such Board whose term of office expires in 2020 and thereafter shall be replaced through appointment by the Town Council, provided that nothing herein shall prevent the Town Council from appointing, or require the Town Council to appoint, the incumbent.”; or to see what the Town will do about it.

Charter Review Committee

ARTICLE 30. To see if the Town will vote to propose to amend Section 3-3 of the Wakefield Home Rule Charter, concerning the term of office of the Town Moderator, by deleting the words “one (1) year” and replacing them with “three (3) years”; or to see what the Town will do about it.

Charter Review Committee

ARTICLE 31. To see if the Town will vote to propose to amend Section 2-5(b) of the Wakefield Home Rule Charter, concerning the Finance Committee, by deleting the first sentence and replacing it with the following: “There shall be a fifteen (15) member Finance Committee, the members of which shall be appointed to three (3) year terms by a Finance Committee Selection Committee consisting of the Moderator, the Chairperson of the Town Council, and the Chairperson of the Finance Committee, so arranged that the terms of as nearly an equal number of members as is possible shall expire each year. Periodically as appointments to the Finance Committee near expiration, and as soon as practicable after the occurrence of a vacancy in the Finance Committee, the Moderator shall call a meeting of the Finance Committee Selection Committee for the purpose of appointing successor members by giving written notice thereof to the Chairperson of the Town Council and the Chairperson of the Finance Committee and by posting notice in compliance with the Open Meeting Law, provided that if the Moderator fails to conduct such a meeting by the date that is thirty (30) days prior to the expiration of any member’s term, or within fourteen (14) days after the occurrence of a vacancy, then either of the other members of the Finance Committee Selection Committee may in the same manner call such a meeting.”; or to see what the Town will do about it.

Charter Review Committee

ARTICLE 32. To see if the Town will vote to propose to amend the Wakefield Home Rule Charter: **1.** by deleting the first sentence of Section 2-7(b), concerning referral of warrant articles, and replacing it with the following: “Within five (5) days of receipt of any proposed warrant article the Town Council shall cause copies of the proposal to be mailed or emailed to the Chairperson of the Finance Committee and to be posted on the Town bulletin board, and shall cause such other distribution to be made of each such proposal as may be required by by-law.”; and **2.** by adding the following subsection (f) to Section 7-4, concerning definitions: “(f) Written Notice – Whenever written notice to any person may or shall be given under this charter, such notice may be accomplished by email, provided that the recipient has agreed in writing to receive notices by email, and further provided that nothing herein shall supersede any requirement of state or federal law concerning the manner in which notice must be given in any particular circumstances.”; or to see what the Town will do about it.

Charter Review Committee

ARTICLE 33. To see if the Town will vote to propose to amend Section 3-9 of the Wakefield Home Rule Charter, concerning the Board of Health, by deleting subsection (c) thereof; or to see what the Town will do about it.

Charter Review Committee

ARTICLE 34. To see if the Town will vote to propose to amend Section 3-11 of the Wakefield Home Rule Charter, concerning the Housing Authority, by deleting subsection (a) thereof and replacing it with the following: “(a) Composition, Term of Office. There shall be a Housing Authority composed of five (5) members who shall be elected and appointed in accordance with G.L. c. 121B, §§ 5 & 5A.”; or to see what the Town will do about it.

Charter Review Committee

ARTICLE 35. To see if the Town will vote to propose to amend Section 3-12 of the Wakefield Home Rule Charter, concerning the Board of Library Trustees, by deleting subsection (c) thereof and replacing it with the following: “(c) Staff. The Board of Library Trustees shall appoint a Library Director, who shall appoint all other library staff”; or to see what the Town will do about it.

Charter Review Committee

ARTICLE 36. To see if the Town will vote to propose to amend Section 5-2 of the Wakefield Home Rule Charter, concerning the Department of Public Works, by deleting from subsection (a) thereof the words “recreation department” and “Recreation”; or to see what the Town will do about it.

Charter Review Committee

ARTICLE 37. To see if the Town will vote to propose to amend Section 6-2 of the Wakefield Home Rule Charter, concerning the budget process, by deleting the words “ninety (90) days” and replacing them with the words “sixty (60) days”; or to see what the Town will do about it.

Charter Review Committee

ARTICLE 38. To see if the Town will vote to propose to amend the Wakefield Home Rule Charter by making the following editorial corrections: **1.** in Section 2-8, delete the semi-colon in the first sentence and replace it with a comma; **2.** in the next to last sentence of Section 2-9(d)(3), insert the word “be” before the word “compiled”; **3.** in Section 2-10(f), delete the first sentence and replace it with the following: “If, as a result of a referendum election held on a budget question for one or more Town departments, the budget for such department or departments has not been established as of the beginning of the fiscal year next following the Town Meeting at which the budget question was voted upon, an interim budget shall be set for such department or departments on a monthly basis at one-twelfth (1/12) the previous year’s budget until a new budget has been approved.”; **4.** in Section 4-3(h), delete the comma following the word “facilities”, add a comma after the parenthetical, delete the first semi-colon and replace it with a comma; **5.** in Section 4-3(q), delete the comma following the word “provided”; **6.** in Section 5-4, delete the word “annually” where it first appears; **7.** in Section 5-5(f), delete the abbreviation “Sec.” where it first appears; **8.** in the second sentence of Section 5-6, delete the word “the” immediately prior to the words “this charter”; **9.** in Section 5-7(f), delete the words “shall submit a copy of its report to”; and **10.** in Section 6-9, delete the words “financial year” in the two places where they occur and replace them with the words “fiscal year”; or to see what the Town will do about it.

Charter Review Committee

ARTICLE 39. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the purpose of settling a claim asserted by The Woods, LLC with respect to environmental contamination allegedly caused by the Town on certain real property abutting Butler Avenue and shown as Block 138, Lot 51CG and Block 143, Lot 51 on Map 30 and as Block 214, Lot 27 on Map 31; or to see what the Town will do about it.

Town Council

And to transact such other business as may properly come before this meeting,

And you are directed to serve this warrant by causing the same to be published in two issues of the Wakefield Daily Item, and by posting attested copies thereof at the official polling places and at the Police and Fire Stations in said Town, two consecutive Sabbaths, at least, the first time being not less than seven days at least before the time of holding said meeting.

Hereof fail not, and make due return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of meeting, as aforesaid. Given under our hands this fifteenth day of October, two thousand and eighteen.

A true copy attest:
Kevin Lopes
Constable

Peter J. May, Chairperson
Anthony Longo, Vice Chairperson
Mehreen N. Butt
Edward F. Dombroski, Jr.
Paul R. DiNocco
Julie Smith-Galvin
Ann McGonigle Santos
WAKEFIELD TOWN COUNCIL

